



Primary Admissions Appeal Timetable for Entry into Reception September 2026

Event	Date
Parents informed by the local authority of places in the normal primary school round of admissions for September 2026 start.	16 April 2026
<p>Appeals must be lodged by the deadline.</p> <p>Information about how to appeal a decision will be included with the offer of a place. Any parent who feels their child has a case for appeal may contact the school and submit on paper the reasons why they feel their child should be admitted. Parental appeal statements should be addressed for the attention of The Chair of the Governing Body of the school.</p>	22 May 2026
Parents (having appealed before the deadline) will be informed of arrangements for admissions appeal hearings.	By 12 June 2026
Hearings will commence for appeals lodged that were by the deadline.	Week Beginning 29 June 2026
Hearings will commence for late appeals.	Within 40 school days of the appeal form being submitted to (name of school).

All admissions appeals should be written in the form of a letter for the attention of the Chair of Governors of the school. It is preferred that appeals are emailed to both the school email account and to admissions@npcat.org.uk with '***New Reception Admissions Appeal for (Name of Child) at (Name of School you are appealing to)***' typed in the subject line. Written letters will be accepted if parents do not have access to email. Written letters should be handed into the reception of the school you are appealing to.

All correspondence regarding the appeal will be managed by an independent clerking team. If a parent has appealed before the deadline of 22nd May 2026, but hasn't heard from the independent clerking team by the 12th June 2026, they should email admissions@npcat.org.uk to ask for help. School reception staff may not know the details of the appeal hearing and should not be contacted.