



Wraparound Care Provision (Breakfast Club and After School)

St Pius X Catholic Primary School

Wraparound Care Terms & Conditions

At St Pius X Catholic Primary School, we are committed to providing high-quality, flexible and safe wraparound care for children outside normal school hours.

Our wraparound provision includes:

- Breakfast Club: Reception – Year 6, 8:00am – 8:40am
- After School Club: Nursery – Year 6
 - Monday–Thursday: 3:00pm – 5:00pm
 - Friday: 3:00pm – 4:30pm

We aim to create a safe, welcoming and stimulating environment for all children in our care.

1. Registration

- Register your child via ParentPay.
- All participant information must be complete and accurate.
- For separated parents, consent from all relevant parents may be required.
- Ensure emergency contact numbers are current at all times.

2. Booking & Payment

- Bookings must be made at least 48 hours in advance via ParentPay.
- Emergency bookings may be considered in exceptional cases; contact the school office directly.

Session Fees:

- Breakfast Club: £2 per session
- After School: £5 per session

Payment:

- Payment must be made in advance via ParentPay only.
- No cash payments accepted.

Late or Non-Payment:

- Parents will be contacted to settle outstanding fees.
- If payment remains unresolved, your child's place may be withdrawn.

3. Cancellations & Illness

- Cancellations must be made at least 48 hours in advance for a refund.
- Refunds are only given for illness.
- Children who are unwell or showing infectious symptoms must stay at home.

4. Emergency Closure

- If wraparound care cannot operate due to health or safety reasons, parents will be informed immediately.
- No fees will be charged for sessions missed due to emergency closure.
- If provision is open but parents choose not to send their child, normal fees apply.

5. Drop-Off & Collection**Breakfast Club Drop-Off**

- Children must be accompanied by an adult to the back gate.
- Children cannot be admitted after 8:05am.

After School Collection

- Children are collected from the main front entrance.

- Children may only be collected by named contacts.
- Staff may ask for ID or a description for unknown contacts.
- Children under 16 are not routinely permitted to collect children from wraparound care.

Late Collection

- Parents must notify the wraparound mobile if running late.
- Arrange for a designated adult to collect your child.
- Late collection fee: £3 per 5 minutes.
- Repeated late collection may result in withdrawal of your child's place.

Non-Collection

- Staff will attempt to contact parents and emergency contacts.
- If no contact is made, the DSL or Deputy DSL will contact the Emergency Duty Team or Police.

6. Behaviour

- The school Behaviour Policy applies to wraparound care.
- Unacceptable behaviour may result in withdrawal of wraparound provision.

7. Safeguarding

- All school safeguarding policies and procedures apply.
- Staff are trained to recognise abuse, neglect and radicalisation.
- Any concerns will be reported immediately to the Deputy DSL, who is a member of wraparound staff.

8. Health & Safety

- School Health & Safety policies and risk assessments apply to wraparound provision.
- Parents must inform staff of medical conditions, allergies and provide any prescribed medication.
- Healthcare Plans will be followed during wraparound sessions.

First Aid

- A trained paediatric first aider is always on site.
- All accidents are logged in the school system and reported to parents.

9. Food

- Breakfast Club: Cereal, toast or bagels (Magic Breakfast scheme).
- After School: Light snack provided for full-session attendees.

10. Personal Belongings

- Wraparound care cannot accept responsibility for personal items.

11. Termination of Place

- The school may terminate a child's place immediately if health, safety, or behaviour is at risk.
- Wraparound provision may also be withdrawn immediately if parents display inappropriate or threatening behaviour.