



SAINT PAULINUS
CATHOLIC PRIMARY SCHOOL

St Paulinus Catholic Primary School

APPENDIX TO BEHAVIOUR POLICY: CHANGES RELATING TO POST- LOCKDOWN REOPENING

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1. Introduction

- 1.1 This policy has been written with reference to DfE guidance on the safe reopening of schools following the period of Coronavirus School Closure
<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>)
- 1.2 This policy takes into account the requirements of the Diocesan Protocols for academies within the trusteeship of the Diocese of Middlesbrough set out in Preamble 4 – Educational Vision
“A Catholic school’s primary purpose is to support families in the education of their children. Schools strive to enable each child to attain personal excellence in their studies and through the formation of their human values and understanding of God’s purpose in their life. Crossing the threshold of a Catholic school should be like entering into the nurturing comfort of a loving Christian family, where all experience welcome, feel valued and are challenged to grow.”
and Section 12 – Safeguarding Protocol 3 – Ensuring that statutory guidance set out in Keeping Children Safe in Education, and as published by the Department for Education from time to time, is followed.
- 1.3 This policy should be read in conjunction with the School Behaviour Policy and the Trust Exclusion Policy.

2. Purpose

- 2.1 The purpose of this policy is to ensure that every student and adult returning to school operates in a way that minimises the risk of spreading the Coronavirus.

3. Scope

- 3.1 This policy covers St Paulinus Catholic Primary School and is live from the date of reopening after the 2020 Coronavirus Lockdown to the date when the school is informed by the CEO of Nicholas Postgate Catholic Academy Trust that the Social Distancing measures are no longer required.
- 3.2 This policy may be reinstated for further periods, when the school is informed by the CEO of Nicholas Postgate Catholic Academy Trust or officers of Public Health England, that it is appropriate to do so. In that case, staff, pupils and parents will be informed of the start and proposed end date.

4. Additions to School Behaviour Policy

4.1 Routines for Arrival and Departure

Arrivals and departures will be staggered and use atrium, class and hall doors. Social distancing measures will be adhered to. Only 1 parent will be permitted to drop off or collect their child. A one way system will operate in the school playground from the Avenue to Staindale.

Parents are not permitted to enter the school building unless a prior appointment has been made through the school office. General enquiries will be dealt with by email and telephone call.

Specific times will be communicated to children, parents and staff and vary according to each group.

4.2 Hygiene, Handwashing and Sanitising

Students and adults should wash their hands with soap and water often for at least 20 seconds. (NHS Social Distancing; what you need to do 27/05/2020)

Children will be directed by adults to wash their hands periodically. This should be every time they enter the room from outside, before and after school lunch and at other times as directed by the staff.

4.3 Socialising in school

Students and staff should try to remain at least two metres apart from anyone they do not live with at all times. (NHS Social Distancing; what you need to do 27/05/2020)

To facilitate this the school has created separate groups within school which will not mix. These groups known as bubbles will never exceed 15 pupils.

4.4 Movement around school (one-way systems, areas out of bounds and queuing)

Movement is staggered and limited at all times and under the direction of adults. Queues that may form whilst waiting for lunch service will observe the social distancing measures.

4.5 Sneezing, Coughing, Tissues and Disposal

If a student or adult sneezes or coughs they should cover their mouth and nose with a tissue or their sleeve (not their hands). The tissue should be put in the bin immediately and hands immediately washed. (Catch it, Bin it, Kill it) (NHS Social Distancing; what you need to do 27/05/2020)

As part of the first day back at school the protocol for using the Catch it, Bin it, Kill it will be taught. This will be revisited frequently.

4.6 What a child should do if they are feeling unwell

A member of staff will escort the child to the isolation room, the 'after school club' room.

If they are displaying COVID-19 symptoms then strict instructions below apply. If they are unwell without symptoms then normal first aid and care can take place.

If COVID-19 symptoms are evident:

Staff will then 'don' PPE equipment as instructed by the Head Teacher and take care of the child. Staff meeting in June will cover these specific set of instructions.

Parents will be contacted and a COVID 19 test arranged.

Parents will be able to pick up their child from the After School Club room door to prevent any further risk of infection.

If required the full group will then be isolated as per the DFE Guidance.

After the child has left PPE equipment will be taken off and placed securely in the correct way as per DFE Guidance. The room will be wiped clean before PPE equipment is taken off.

The door to the isolation room will be kept closed at all times.

All incidents will be reported to the Head Teacher.

4.7 Sharing equipment

No equipment will be shared on the premises. Children will not be permitted to bring in any stationary and share this with their friends. They can bring in their ipad for learning. Wipes are provided for these in each class.

4.8 Lunch, Break and Play Times

Lunch and play times are staggered to enable social distancing rules to be followed. Groups or bubbles will not be able to mix. All three play areas will be used to make this logistically workable and staff will monitor the behaviour of children at all times.

Following guidance from the Trust Sports coaches will continue to monitor the ley worker children at lunch. Lunches will be eaten in designated spaces or classrooms.

Children will not be permitted to play any games with physical contact. This MUST be followed at all times.

4.9 Using Toilets

No child will ever simply visit the toilet without adult permission. As the toilets will be supervised by a member of staff at all times it is important that only 1 child is in the toilet at any one time. If a child is unwell they can in an emergency situation use the disabled toilet in the atrium. Access to the toilets will only be from the Atrium side of the toilet block. Toilets will be periodically wiped down during the day.

4.10 Deliberately coughing and/or spitting towards a person

Deliberately coughing and/or spitting towards a person is an act that may compromise safety. Actions such as these may therefore be considered by the Headteacher as a reason for exclusion. (NPCAT Exclusion Policy May 2020)

5 **Responses to Policy Breaches**

If a student inadvertently fails to adhere to the points detailed in this appendix to the behaviour policy they should initially be reminded of the rules and provided with advice and support.

If a student persistently and/or deliberately fails to adhere to the points in this appendix to the behaviour policy, and therefore risks the safety of themselves and others, the headteacher should consider the following responses.

- Modifying the provision and/or grouping of the student to limit the risk to safety
- Isolation within school for a day(s) or part day
- A period of Exclusion

Any modifications headteachers make to provision should be communicated to parents at the first possible opportunity. Parents should be informed of the reason for the Headteacher making modifications in provision a student receives. If an period of exclusion is issued that should follow all procedures detailed in the school exclusion legislation (see Trust Exclusion Policy).

6 **Equality and Student Support**

Schools recognise the legal duty under the Equality Act 2010 to prevent students with a protected characteristic from being at a disadvantage. Consequently, our approach to challenging behaviour may be differentiated to cater to the needs of the student concerned.

The School's SENDCO will evaluate a student who persistently contravenes the additions to the school behaviour policy to determine whether they have any underlying needs that are not currently being met. Where necessary, support and guidance will also be sought from specialist teachers, an educational psychologist, medical practitioners and/or others, to identify or support specific needs. When acute needs are identified in a student, we will liaise with external agencies and plan support programmes for that child. We will work with parents to create the

plan and review it on a regular basis in the light of circumstances surrounding the reopening and safe running of schools after Lockdown.

7 Responsibilities for Communication

7.1 It is the responsibility of the Headteacher to ensure that:

- the behaviour rules and sanctions outlined in this policy are communicated to all staff
- the changes in expected behaviour for pupils set out within this policy are communicated to and understood by all pupils as they return to school
- the expected behaviour of staff and pupils set out in the policy are communicated to all parents to engage support and promote pupil compliance

7.2 It is the responsibility of all staff to ensure that they carry out their work at the school following the rules and applying the sanctions set out in the policy in order to set a good example to pupils and colleagues.

7.3 It is the responsibility of parents to support the measures set out within this policy to prevent the spread of the coronavirus, by promoting good practice with their children and by example when attending school premises.