



St. Patrick's R.C. Primary School



Primary and Secondary Liason Policy		
Date	Review Date	Coordinator
September 2018	September 2019	M Ryan

Aims:

Thornaby and Ingleby Barwick primary and secondary schools are committed to forging strong links with one another, so that, through partnership, we will improve the learning opportunities for all our pupils.

We acknowledge the need for primary schools to play a part in preparing pupils for secondary education, and for secondary schools to build on the experiences and achievements of the primary phase and to ensure continuity in pupils' Catholic Christian education.

We plan to foster open professional discussion and planning at all levels. Mutual respect for our roles is to be assumed at all times.

It is recognised that N.C. requires continuity of experience and progression in learning and to achieve this it will be necessary for teachers to have opportunities to share and plan together. This will be a priority for a number of years.

Objectives:

1. Share knowledge of curricular, pastoral and organisational matters, and about children in general and individually.
2. Facilitate the smooth transfer of pupils from the primary to secondary phase of education.
3. Ensure equality of opportunity, and continuity of experience and progression in achievement for our pupils.
4. Sharing in liturgical experiences where appropriate

Methods:

1. Regular meetings of Head Teachers, (at least termly). They will have overall responsibility to initiate, manage, foster and resource the process. They will also work together on issues of mutual interest and support one another (e.g. LMS matters). They will aim to give coherence to the work.
2. Meetings of teachers to improve knowledge and understanding. We will aim to plan this on a yearly basis and to identify some priorities. The teachers involved will vary according to the task.
3. Where practical share some resources, facilities and teachers.
4. Establish effective procedures for providing teachers, pupils and parents about the opportunities available in secondary schools. Secondary schools will work co-operatively in this process.
5. Establish effective procedures for the transfer of information, and records so that what is transferred is manageable and useful. (This will include KS2 assessments when appropriate) as well as other academic and social information.
6. Hold 'Induction' days for pupils immediately before transfer.
7. Provide copies of school brochures for pupils and teachers.
8. Share some common events.
9. Organise some common INSET events when this seems appropriate.
10. Designate teachers with particular responsibilities for liaison activities. (These may vary from year to year.)
11. Develop a calendar of activities for the year including where possible common P.D. Days.
12. Provide some common documentation which aims to reduce duplication of effort.
13. Enable secondary pupils to return to 'work' in the primary schools as part of planned programmes of work experience or community service.

Headteacher:	M. Ryan	Date:	September 2018
Chair of Governing Body:	G. Wilson	Date:	September 2018