



St. Patrick's R.C. Primary School

Admission Policy

Date	Review Date	Coordinator
September 2017	September 2018	M Ryan

ADMISSIONS POLICY FOR St Patrick's RC Primary School in Stockton-on-Tees LEA.

This Admissions policy has been formally adopted by the Governing Body of the above Roman Catholic Primary School in *Stocktonon-Tees Local Authority*.

The Governing Body is the Admissions Authority and is responsible for determining the school's admissions policy. The Planned admission number for September 2017 is 50

The partner parishes are St Patrick's, Westbury Street, Thornaby TS17 6NW, Christ the King, Trenchard Avenue, Thornaby, TS17 0EG and St Therese of Lisieux, Lamb Lane, Ingleby Barwick TS17 0QP and SS Mary & Romuald, High Street, Yarm, TS15 9AA. The Admissions Policy Criteria will be applied on an Equal Preference basis.

How and When to apply

Applications must be made on the Local Authority Common Application Form. Parents applying to a Voluntary Aided Roman Catholic school should also complete the Supplementary Information Form. All forms must be returned by the closing date set by the Local Authority.

Late Applications

Any applications received after the closing date will be accepted but considered only after those received by the closing date.

Oversubscription Criteria

Children who have statement of Special Educational Need which names our school will be admitted to the school.

Parents are asked to note that admission to the Nursery unit is no guarantee of entry into the main school.

Where there are insufficient places available to meet all parental preferences, priority will be given to applications in the following order:

(First priority in each category will be given to siblings (see note 3) that is, children who will have older brothers or sisters attending the school in September 2017).

1. 'Children Looked After' (in public care) from Catholic families and children from Catholic families previously 'Looked After' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after. (see note 2)
2. Roman Catholic (see note 1) children whose home address is within the parish of St Patrick's, Thornaby, who are themselves sympathetic to the beliefs and ethos of St Patrick's School.

3. Roman Catholic (see note 1) children resident in one of the partner parishes, who have shown themselves sympathetic to the beliefs and ethos of St Patrick's School who are themselves sympathetic to the beliefs and ethos of St Patrick's School.
4. Parents/children who are attending a Diocesan R.C.I.A. Programme or Diocesan Roman Catholic Baptismal Programme, who have a letter of support from the Parish Priest, and who are themselves sympathetic to the beliefs and ethos of St Patrick's School.
5. Other 'children looked after' (in public care) and other children previously 'looked after' but ceased to be so because they became adopted or became subject to a residence or special guardianship order immediately following having been looked after. (see note 2)
6. Children, who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England (see note 4) and who are themselves sympathetic to the beliefs and ethos of St Patrick's School, and whose application is supported in writing by a minister of religion or appropriate religious leader.
7. Children of other Christian denominations, or of other Faiths, whose parents or carers are in sympathy with the aims and ethos of the school and whose application is supported in writing by a minister of religion or an appropriate religious leader.
8. Other children.

ADDITIONAL NOTES

1. Definition of Roman Catholic

Children who have been baptised as Roman Catholics or have been formally received into the Roman Catholic Church. All applicants seeking admission under the criteria of 2 and 3 will be asked to provide evidence that the child has been baptised as a Roman Catholic or has been received into the Roman Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception into the Roman Catholic Church will suffice.

2. Definition of Children in the care of a Local Authority

A looked after child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission. An adoption order is an order made under section 46 of the Adoption and Children Act 2002. A residence order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989. A special guardianship order is an order appointing one or more individuals to be a child's special guardian or guardians' (Section 14A Children Act 1989).

3. Definition of Sibling

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

4. Churches Together in England

(See churches-together.org for further details on membership)

The Baptist Union

British Antiochian Orthodox Church

Cherubim and Seraphim Council of Churches

The Church of England

Church of God Prophecy

Church of Scotland (in England)

Congregational Federation

Coptic Orthodox

Council of African and Caribbean Churches

Council of Oriental Orthodox Churches

Ichthus Christian Fellowship

Independent Methodist Churches
Joint Council for Anglo-Caribbean Churches
Lutheran Council of Great Britain
The Methodist Church
United Reform Church
Wesleyan Holiness Church

Tie-breaker

Where there are places available for some, but not all applicants within a particular criterion, distance from home address to the school entrance will be the deciding factor, Distance will be measured in a straight line from the front door of the child’s home address (including flats) to the main entrance of the school, [using the Local Authority’s computerised measuring system], with those living closer to the school receiving the higher priority.

Right of Appeal

Where a parent has been notified that a place is not available for a child, every effort will be made to help the parent to find a place in a suitable alternative school. Parents who are refused a place have a statutory right of appeal. Further details of the appeals process are available by writing to the Chair of Governors at the school address.

Home Address

It is the parental address which will be used in applying the admission criteria. This means that, when stating your choice of school, you should give the parental/guardian address at the time of application. The address of child-minders or other family members who may share in the care of your child should not be quoted as the home address.

Waiting Lists

If your child has been refused admission, a waiting list is available where priority will be given according to the above criteria based on the information provided at the time of application. The waiting list will be open until the end of the second week of the Autumn term.

Application Information

It is very helpful to have an early indication of the number of children to be admitted to the Reception class in the following September. However, it must be stressed that formal written applications for admission must be made on the form provided by the Local Authority and returned to them by the stated date. Places will then be allocated by strict application of the above criteria, with no reference to the date of application. Parents will be notified as to whether or not their child has been allocated a place according to the LA timetable.

Headteacher:	M. Ryan	Date:	September 2017
Chair of Governing Body:	G. Wilson	Date:	September 2017