



St Patrick's Catholic College



September 2024 (Year 7)

Please complete all details carefully, in full, and return to School

1) Students Main Details	Legal Surname	_____	DOB	_____
	Middle Names(s)	_____	Gender	_____
	Legal Forename	_____	Tutor Group	_____
	Previous Names	_____	Year	_____
	Preferred Surname	_____	House	_____
	Preferred Forename	_____		
	Address	_____		

		Postcode	_____	

Siblings already at St Patrick's Catholic College

Year	Name
_____	_____
_____	_____

2) Parent Guardian Carer Priority (1) Contact Details	Relationship to Child	_____	Home	_____	
	Parental Responsibility	Yes <input type="checkbox"/> No <input type="checkbox"/>	Mobile	_____	
	Is there a Court Order relating to this child: (If Yes please provide Photocopy)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Work	_____	
	Title (Mr/Mrs Etc.)	_____	<p><i>St Patrick's offers a text service that allows school to contact you about such things as Attendance/Trips/Vaccinations. Please tick below if you would like to use this Text Service.</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Email Address Please write clearly in boxes below</p>		
	Legal Surname	_____			
	Legal Forename	_____			
	Previous Name(s)	_____			
	Address	_____			
		Postcode	_____		

3) Parent Guardian Carer Priority (2) Contact Details	Relationship to Child	_____	Home	_____	
	Parental Responsibility	Yes <input type="checkbox"/> No <input type="checkbox"/>	Mobile	_____	
	Is there a Court Order relating to this child: (If Yes please provide Photocopy)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Work	_____	
	Title (Mr/Mrs Etc.)	_____	<p><i>St Patrick's offers a text service that allows school to contact you about such things as Attendance/Trips/Vaccinations. Please tick below if you would like to use this Text Service.</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Email Address Please write clearly in boxes below</p>		
	Legal Surname	_____			
	Legal Forename	_____			
	Previous Name(s)	_____			
	Address	_____			
		Postcode	_____		

4) Additional Contact Or who you want Contacting in an emergency	Relationship to Child	_____	Home	_____	
	Parental Responsibility	_____	Mobile	_____	
	Is there a Court Order relating to this child: (If Yes please provide Photocopy)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Work	_____	
	Title (Mr/Mrs Etc.)	_____			
	Legal Surname	_____			
	Legal Forename	_____			
	Previous Name(s)	_____			
	Address	_____			
		Postcode	_____		

5)
Ethnic &
Cultural

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As a parent you have the right to decline to provide data on your child's nationality or country of birth.
(Please tick only one box)

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture and ancestry or family history. Ethnic background is not the same as Nationality or country of birth. The Information Commissioner recommends that young people aged 11 years old or above have the opportunity to decide their own ethnic identity. Parents, or those with parental responsibility, are asked to support or advise those children aged over 11 in making this decision wherever necessary.

<input type="checkbox"/> Afghan	<input type="checkbox"/> African Asian	<input type="checkbox"/> Albanian	<input type="checkbox"/> Other Asian Background
<input type="checkbox"/> Arab Other	<input type="checkbox"/> Asian Other	<input type="checkbox"/> Asian & Black	<input type="checkbox"/> Other Black Background
<input type="checkbox"/> Asian & Chinese	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Black - African	<input type="checkbox"/> Other Ethnic Group
<input type="checkbox"/> Black - Angolan	<input type="checkbox"/> Black - Congolese	<input type="checkbox"/> Black - Ghanaian	<input type="checkbox"/> Other Mixed Background
<input type="checkbox"/> Black - Nigerian	<input type="checkbox"/> Black - Sierra Leonean	<input type="checkbox"/> Black - Somali	<input type="checkbox"/> Other White Background
<input type="checkbox"/> Black - Sudanese	<input type="checkbox"/> Black & Chinese	<input type="checkbox"/> Black Caribbean	<input type="checkbox"/> Other Black Ethnic Group
<input type="checkbox"/> Black European	<input type="checkbox"/> Black North America	<input type="checkbox"/> Bosnian	<input type="checkbox"/> Other Chinese
<input type="checkbox"/> Chinese	<input type="checkbox"/> Croatian	<input type="checkbox"/> Egyptian	<input type="checkbox"/> Other Pakistan
<input type="checkbox"/> Filipino	<input type="checkbox"/> Greek	<input type="checkbox"/> Gypsy	<input type="checkbox"/> White British/English
<input type="checkbox"/> Gypsy/Roma	<input type="checkbox"/> Hong Kong	<input type="checkbox"/> India	<input type="checkbox"/> White Irish
<input type="checkbox"/> Iranian	<input type="checkbox"/> Iraqi	<input type="checkbox"/> Italian	<input type="checkbox"/> White Scottish
<input type="checkbox"/> Japanese	<input type="checkbox"/> Kashmiri other	<input type="checkbox"/> Kashmiri Pakistani	<input type="checkbox"/> White Welsh
<input type="checkbox"/> Korean	<input type="checkbox"/> Kosovan	<input type="checkbox"/> Kurdish	<input type="checkbox"/> White & Asian
<input type="checkbox"/> Lebanese	<input type="checkbox"/> Libyan	<input type="checkbox"/> Malay	<input type="checkbox"/> White & Black African
<input type="checkbox"/> Malaysian	<input type="checkbox"/> Moroccan	<input type="checkbox"/> Nepali	<input type="checkbox"/> White & Black Caribbean
<input type="checkbox"/> Polynesian	<input type="checkbox"/> Roma	<input type="checkbox"/> Serbian	<input type="checkbox"/> White & Chinese
<input type="checkbox"/> Sri Lanka	<input type="checkbox"/> Thai	<input type="checkbox"/> Turkish	<input type="checkbox"/> White & Indian
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Yemeni	<input type="checkbox"/> White Other	<input type="checkbox"/> White Pakistan
<input type="checkbox"/> White Western European		<input type="checkbox"/> White European	<input type="checkbox"/> White Eastern European

Ethnic information was provided by: Parent Student

Pupils First Language: _____
Pupils Home Language: _____

English as and Additional Language Yes No

Asylum Status (Please tick if either of the following apply)

This Student is Seeking Asylum Yes No

This Student is a Refugee Yes No

Date of Arrival to UK _____

Notes

- 1) Western European includes: Italian, French, German, Spanish, Portuguese and Scandinavian.
- 2) Eastern European includes: Russian, Latvian, Ukrainian, Polish, Bulgarian, Czech, Slovak, Lithuanian, and Montenegrin and Romanian.
- 3) Other White Background includes: any white category not previously mentioned e.g. Albanian, Australian, and Bosnian-Herzegovinian, Canadian, Creation, Kosovan, New Zealander, North American,
- 4) Serbian/Yugoslavian. Other Chinese includes: Mainland Chinese, Malaysian Chinese, Singaporean Chinese, Taiwanese, and any other non-Hong Kong Chinese.
- 5) Arab includes: Palestinian, Kuwaiti, Jordanian and Saudi Arabian
- 6) Malay includes Malaysian other than Malaysian Chinese (see Note 4).
- 7) Any other ethnic group includes any ethnic group not previously mentioned e.g. Egyptian, Iraqi, Korean, Kurdish (Inc. Kurdish pupils from Iraq, Iran and Turkey), Latin/South/ Central American (Inc. Cuban and Belizean), Lebanese, Libyan, Moroccan, Polynesian (Inc. Fijian, Tongan, Samoan & Tahitian), Vietnamese, Yemeni.

6)
Religion
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Religious Affiliation: _____ (Parish) _____

Collective Worship

Collective Worship Attends: Yes No

7) **Special Educational Needs** Please tick if this child has Special Educational Needs (i.e. has a Statement for Special Education Needs or an Education and Health Care Plan (EHCP) or is currently being Assessed)

Comments

8) **Medical Details**

Dr's Name _____

Surgery Name _____

Address _____

Postcode _____

Telephone Number _____

Food Allergies (E.g. Nuts etc.) _____

Medical Conditions Please list _____

Disabilities _____

Medication _____

Is your child Allergic to any Medication

Please List if any _____

Tetanus Injection _____

Has your Child had a Tetanus Injection in the last 10 Years:
 Yes No Date if known _____

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9a) **Emergency Consent (Parent Guardian)**

I will inform the Group St Patrick's Catholic College as soon as possible of any changes in my child's medical circumstance.

I agree to my **son/daughter** receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Signed **(Parent/Guardian)** _____ Date: _____

Full Name **(CAPITALS)** _____

Parent/Guardian

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9b) **Emergency Consent (Student)**

I agree to receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Signed **(Student)** _____ Date: _____

Full Name **(Student)** **(CAPITALS)** _____

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10) **Dietary Needs** Please tick any that may apply:

None Gluten Free Halal Pork

Kosher Food Vegetarian Artificial Colourings No Dairy Products

Seafood Allergy **Nut Allergy** **Other Please specify:** _____

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11) **Meal & Transport**

Meal Requirements ((Please tick as appropriate))

Packed Lunch School Meal Free School Meal School Sandwich

Travel Arrangements (Please tick as appropriate)

Car Car Share Cycle Taxi

Dedicated School Bus Public Bus Walk Train

12) **Service Child**

Service Child – Does this child have a Parent(s) in regular HM Forces/Military Units currently or in the last 6 Years?

Yes No

13)
Post Looked
After
Arrangements

Please let us know if your child has left local authority care through any of the below arrangements. **(Please enclose Photocopy)**

Post Looked After Arrangements **(Please indicate by ticking)**

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Ceased to be looked after through Adoption	
Ceased to be looked after through a special Guardianship Order	
Ceased to be looked after through a Residence Order	
Ceased to be looked after through a Child arrangement Order	



Educational Visits Agreement 2024-2029 (Year 7)

I agree to **Name of Pupil**..... **Tutor Group:**

Taking part in recognised activities off the school site in the Borough or neighbouring area. These may include for example, local environmental studies, surveys, swimming, joint sporting activities and cultural visits.

I understand that:

- I will be informed of the dates of these visits prior to them taking place.
- Such activities will not often extend beyond the school day, but that if, occasionally, they are likely to do so, adequate advance notice will be given so that I may make appropriate arrangements for his/her safe return.
School may provide transport home by authorized Taxi Service in some circumstances.
- My specific permission will be sought for any educational visits or activities beyond those outlined above and which could involve commitment to extended journeys or times expense or hazards.
- All reasonable care will be taken of my child in respect of the visit or activity.
- My child will be under an obligation to obey all directions given, observe all rules and regulations governing the visit or activity and conform to normal codes of behavior and discipline.
- Any medical condition or special needs will be notified to the school now and as and when they arise.
- All participants are covered by the Risk Protection Arrangements (RPA) third party public liability insurance in respect of any claim arising from an accident attributable to the negligence of the school and its employees. These arrangements do not provide personal accident cover. Key details of the public liability insurance are available from the schools finance office.
- Personal accident cover is provided by the School Journey Policy arranged through the school. I will ask for further details if I require them.
- All school trips/visits are risk assessed.
- Parents should consider taking out additional insurance cover for their child if they require benefits above those provided by the school.

General Data Protection Regulation
*The School is registered under the General Data Protection Regulation
 For holding personal data.*
The school has a duty to protect this information and to keep it up to date.
The School is required to share some of the data with the Local Authority and with the DCSF.

Parent/Guardian Signature..... **Date:**

Internal Activities Agreement 2024-2029 (Year 7)

I agree to (Name of Pupil) _____ taking part in internal activities within the school.

These activities include, but are not limited to; sporting events, council meetings, presentations and enrichment activities.

This agreement only covers internal activities taking place within school.

Parent/Guardian Signature..... **Date:**



BIOMETRIC FINGERPRINTING CONSENT 2024 – 2029 (Year 7)

Pupils Name: _____

Tutor Group: _____

Cashless Catering System

We use in school a cashless catering payment system primarily to ensure that the money you allow your child to have for purchasing lunch or a snack is used for that purpose. There are many other benefits including:

- The money you allow your child to have is used for meals
- A daily spend limit can be put on your child’s account to ensure that they only spend an appropriate amount each day
- It proves a considerably quicker service and reduces queues
- If you are entitled to free school meals no one is aware of this
- The system will use biometrics. The system itself involves the capture of biometric fingerprint data that is securely stored by the school. This data is destroyed when your child leaves the school or when you instruct us to do so.

Please tick one of the following:-

<u>I am happy</u> for my child to use the Biometric System
<input type="checkbox"/>

<u>I am not</u> happy for my child to use the Biometric System
<input type="checkbox"/>

Parents/Carers signature: _____

Date: _____

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E-Safety Rules – 2024 – 2029 (Year 7)

Student Name: _____ **Tutor Group:** _____

The school has computers with Internet access to help you learn. These rules will help keep you safe and protect others.

- I will only access the system with my own username and password; which I will keep secret.
- I will not access other people’s files.
- I will use the computers for valid reasons.
- I will arrange to be supervised by a member of staff before using the Internet.
- I will only E-mail people I know, or my teacher has approved.
- The messages I send will be polite and responsible.
- I will not give my home address or telephone number or arrange to meet someone unless my parent, carer or teacher has given me permission.
- I will report any unpleasant material or messages sent to me. I understand this report would be confidential and would help protect other pupils and myself.
- I understand that the school may check my computer files and may monitor the Internet sites I visit.

Pupil signature _____ **Date:** _____

I understand that from time to time my son / daughtermight benefit from access to the Internet. I/We give our consent to allow access to the Internet as part of the learning process and agree to the rules and conditions laid down by the school.

Parent / Carer signature _____ **Date:** _____





St Patrick's Catholic College

Images and Videos Parental Consent Form 2024-2029

This form explains the reasons why and how the school may use images and videos of your child.

However, this can only be done with your consent. You are entitled to withhold your consent, and doing so will not be detrimental to your child's education or experience at the school.

Please read the form thoroughly and outline your agreement, or otherwise, as appropriate.

Why do we need your consent?

The school requests the consent of parents on an annual basis to use images and videos of their child for a variety of different purposes.

Without your consent, the school will not use images and videos of your child. Similarly, if there are only certain conditions under which you would like images and videos of your child to be used, the school will abide by the conditions you outline in this form.

Why do you use images and videos of your child?

The school uses images and videos of pupils as part of school displays to celebrate school life and pupils' achievements; to promote the school on social media and on the school's website; and for other publicity purposes in printed publications, such as newspapers.

Where the school uses images of individual pupils, the name of the pupil **will not** be disclosed. Where an individual pupil is named in a written publication, a photograph of the pupil **will not** be used to accompany the text.

If, for example, a pupil has won an award and their parent would like their name to be published alongside their image, **separate consent** will be obtained prior to this.

The school may take images or videos of individual pupils and groups of pupils to use on social media, the school website, in school prospectuses and other printed publications, such as a newsletter.

Who else uses images and videos of your child?

It is common that the school is visited by local media and press, who take images or videos of school events, such as sports days. Pupils will appear in these images and videos, and these may be published in local or national newspapers, or on approved websites.

The following organisations may use images and videos of your children:

- [Diocese of Middlesbrough](#)
- [Middlesbrough Diocesan Catholic Voice](#)
- [Teesside Gazette](#)
- [The Northern Echo](#)

Where any organisations other than those above intend to use images or videos of your child, **additional consent** will be sought before any image or video is used.

What are the conditions of use?

- This consent form is valid from 2024-2029.
- It is the responsibility of parents to inform the school, in writing, if consent needs to be withdrawn or amended.
- The school will not use the personal details or full names of any pupil in an image or video, on our website, in our school prospectuses or any other printed publications.
- The school will not include personal emails or postal addresses, telephone or fax numbers on images or videos on our website, in our school prospectuses or any other printed publications.
- The school may use pictures of pupils and teachers that have been drawn by pupils.
- The school may use work created by pupils.
- The school may use group or class images or videos with general labels, e.g. 'sports day'.
- The school will only use images and videos of pupils who are suitably dressed, i.e. it would not be suitable to display an image of a pupil in swimwear.
- The school will take class images of your child which are available to purchase annually.

Providing your consent

Please read the conditions on the following pages thoroughly and provide or withhold your consent as appropriate by ticking either 'Yes' or 'No' for each criteria. The school will **only** publish images and videos of your child for the conditions that you provide consent for.



Images and Videos Parental Consent Form

Name of parent:			
Name of pupil:		Year & Tutor Group	Year 7

Please tick either "Yes" or "No" for each criteria

I provide consent to:	Yes	No
Using images of my child on the school website.	<input type="checkbox"/>	<input type="checkbox"/>
Using videos of my child on the school website.	<input type="checkbox"/>	<input type="checkbox"/>
Using images of my child on social media, including the following:	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Twitter</u> • <u>Facebook</u> • <u>Instagram</u> 	<input type="checkbox"/>	<input type="checkbox"/>
Using videos of my child on social media, including the following:	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Twitter</u> • <u>Facebook</u> • <u>Instagram</u> 	<input type="checkbox"/>	<input type="checkbox"/>
The local media using images of my child to publicise school events and activities (Only including the organisations outlined above).	<input type="checkbox"/>	<input type="checkbox"/>
The local media Using videos of my child to publicise school events and activities (Only including the organisations outlined above).	<input type="checkbox"/>	<input type="checkbox"/>
Using images of my child in marketing material, e.g. the school brochure and prospectus.	<input type="checkbox"/>	<input type="checkbox"/>
Sharing my child's data with a school-appointed external photography company for official school images. This includes the following:	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Name</u> • <u>Class</u> • <u>Role Number</u> 	<input type="checkbox"/>	<input type="checkbox"/>

Refreshing your consent

This form is valid for the entire academic year 2024 – 2029. Consent will also be refreshed where any changes to circumstances occur – this can include, but is not limited to, the following:

- New requirements for consent, e.g. an additional social media account will be used to share pupil images and videos
- Changes to a pupil's circumstances, e.g. safeguarding requirements mean a pupil's image cannot be used
- Changes to parental consent, e.g. amending the provisions for which consent has been provided for

Where you would like to amend the provisions for which consent has been provided, you must submit your request in writing to the **Head Teacher**. A new form will be supplied to you to amend your consent accordingly and provide a signature.

Withdrawing your consent

Parents have the right to withdraw their consent at any time. Withdrawing your consent will not affect any images or videos that have been shared prior to withdrawal.

If you would like to withdraw your consent, you must submit your request in writing to the **Head Teacher**.

Declaration: I understand:

- Why my consent is required.
- The reasons why the school uses images and videos of my child.
- Which other organisations may use images and videos of my child.
- The conditions under which the school uses images and videos of my child.
- I have provided my consent above as appropriate, and the school will use images and videos of my child in line with my requirements.
- Consent is refreshed on an annual basis and I must re-provide consent if I consent to images and videos of my child being used in other academic years.
- I will be required to re-provide consent where any circumstances change.
- I can amend or withdraw my consent at any time and must do so in writing to the **Head Teacher**.

Name of pupil:		Year:	Year 7
Signature of pupil:		Date:	
Name of parent:		Signature of parent:	



Pupils in Schools, Alternative Provision and Pupil Referral Units
And Children in Early Years Settings – 2024– 2029 (Year 7)

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ne: _____ Tutor Group: _____

Privacy Notice – General Data Protection Regulation

We at **St Patrick’s Catholic College** are a data controller for the purposes of the **General Data Protection Regulation**. We collect information about your child and may receive information about your child from their previous school and the Learning Records Service. We hold this personal data and use it to:

- Support their teaching and learning;
- Monitor and report on their progress;
- Provide appropriate pastoral care;
- Assess how well the school is doing;
- To comply with the law regarding data sharing;
- Comply with legal obligations;

This information includes your child’s contact details, national curriculum assessment results, attendance information, relevant medical information, special educational needs information, exclusions/behaviour information, CCTV images, and personal characteristics such as their ethnic group, any special educational needs and any relevant medical information. *If your child is enrolling for post 14 qualifications we will be provided with their unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications they have undertaken.*

We are required by law to pass some information about you to the Local Authority and the Department for Education (DFE)

For the full version of our privacy notice please go to <http://St Patrick’s catholiccollege.org.uk/about-St Patrick’s /policies/data-protection-policy/> or if you would prefer a paper copy, please ask for this at reception.

For Parents Information

Youth support Services (Pupils aged 13+)

Once our pupils reach the age of 13 (or any other such age as is confirmed by the Government under the Data Protection Bill), we also pass pupil information to our LA and/or provider of youth support services as they have responsibilities in relation to the education or training of 13-19 year olds under section 507B of the Education Act 1996.

This enables them to provide services as follows:

- Youth Support Services
- Careers Advisers
- Post-16 Education and Training Providers

Parent/Guardian Signature..... Date:

Office Use (ONLY) updated BROMCOM Date: __ / __ / ____ (STAFF SIGNATURE)