



3rd December 2021

Dear Parent/carer

Parents' evening 14th December 2021 4-7pm- Online Appointment Booking

I would like to invite you to attend our Virtual Parents' Evening on Tuesday 14th December 4-7pm, due to the current COVID restrictions face to face parents' evenings are currently not possible. This is an opportunity for you to discuss your child's progress with their subject teachers.

The school has introduced a new intuitive and easy to use online appointment booking system with online meetings. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from Friday 3rd December 9am and will close on Monday 13th December at 12pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://stpatrickscatholiccollege.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments is included with this letter. You may also find the video and information in this link useful.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,

Dr S McGravey
Assistant Headteacher

At the heart of the community since 1964

Executive Headteacher: Mr M Burns | Head of School: Miss D Law
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