



St Joseph's Catholic Primary School,

Rosecroft Lane,

Loftus,

Saltburn by the Sea

TS13 4PZ

Telephone: 01287-640613

E Mail: enquiries@stjosephs.npcat.org.uk



Head teacher: Mrs A G Toward

Dear Parents

I do hope you are all keeping safe and are all well?

Please could you let me know if you wish to use the school bus service as from September 2020.

In line with our fees and charges policy and as instructed by our school Governors the way parents will pay for this service will change as from September 2020.

You may pay a monthly fee, which will need to be paid a month in advance, the yearly amount agreed at Governors will be divided by 10 monthly payments and this will be paid in one of three ways, Cash/Cheque or by a standing order from your bank account made payable to the school's bank account on the 1st of every month. So, for example Septembers' payment will be made on the 1st September.

If you wish to pay weekly this will also be made payable a week in advance so for the first week back at school which is Wednesday 2nd Sept a payment will need to be paid for the three days (2nd/3rd/4th Sept) and for the week beginning 7th September. Then going forward for week beginning 14th September that payment will be due on the 7th September. Payment can be made by cash or cheque, in a named envelope, not on line through the bank. Only monthly standing order payments can be made through the bank.

The Trust is currently introducing a new management information system into school which will be set up to take payments from parents by an app or by debit card, this is due to be implemented late September/Oct. So, this will hopefully be available early on in the Academic year to make bus payments this way. But I will be in contact when this has been finalised.

We currently use Parent Pay in school, but this will be phased out and the new system will replace this. So, we do not want to set up any payments on Parent Pay as this will be just too confusing for school and yourselves.

If payments are not made unfortunately your child/children will not be allowed to travel on the bus and you will have to make alternative arrangements to drop them off and pick them up.

We are still following strict DfE guidelines for social distancing and this also relates to the bus. Therefore, when you book a place on the bus for your child/children you will be expected to book a seat and therefore you will be expected to pay for the full week. If you use the bus for just mornings or afternoons then you will be expected to pay for the one way but again for the whole week.

Please complete the form below if you wish to use the bus service clearly marking your pick up/drop off point and if you wish to use the bus mornings only/afternoons only or both ways. Also, clearly indicating how you will make payment.

The bank account details to set up standing orders:

Account Number: 32408368

Sort Code: 30-95-56

Account Name: Nicholas Postgate Catholic Academy Trust

If you make the payment this way please mark clearly on your standing order the following:
St Joseph's Bus – Surname

There are no exceptions to the above ways of paying

If you wish to discuss any of the above please do not hesitate to contact me on the school number, if I am unavailable I will call you back or email me on Farrier.c@npcat.org.uk

The costs for the bus are as follows:

Weekly – Loftus, Liverton Mines and Easington – one way £3.75 per child, £7.50 both ways per child

Monthly – Loftus, Liverton Mines and Easington – one way £14.25 per child, £28.50 both ways per child

Weekly – Skinningrove, Carlin How, Brotton, Skelton, North Skelton, Saltburn, Hinderwell, Staithes – one way £5.00 per child, £10.00 both ways per child per week

Monthly – Skinningrove, Carlin How, Brotton, Skelton, North Skelton, Saltburn, Hinderwell, Staithes one way £19.00 per child, £38.00 both ways per child per week

There are deductions if you have more than one child travelling, please contact me for these costs

Kind regards
Caroline Farrier
Trust Business Manager

I would like my son/daughter (name)
to travel on the school bus as from September 2020

Pick up/drop offMornings/Afternoons or both.....

Monthly standing order: Yes/No – please delete appropriately

Weekly/Monthly cash/cheque: Yes/NO – please delete appropriately

signed.....Date.....

Please return by Friday 17th July

