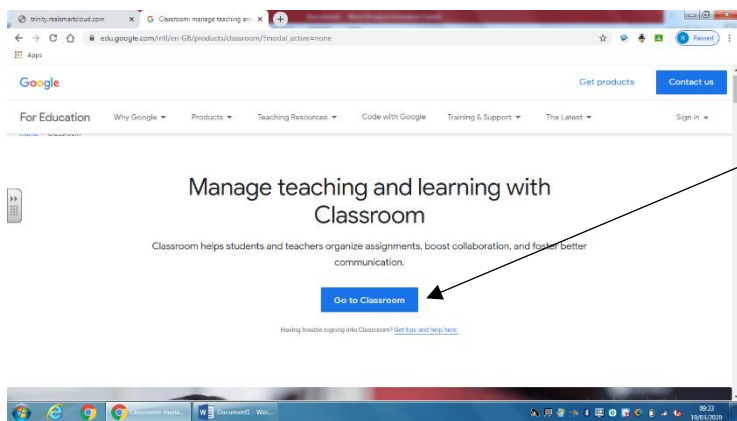
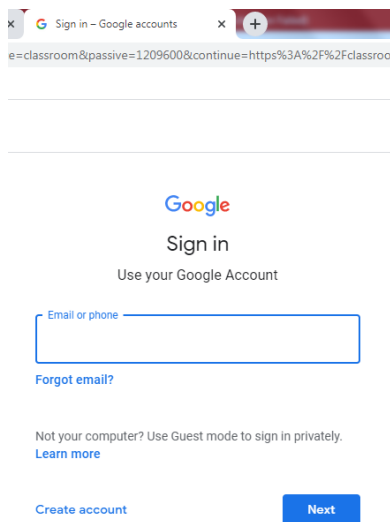


Step 1:

Type 'Google Classroom' in to Google. If you want to access this on a phone/iPad/tablet, go to the app store, download *Google Classroom* and press sign in.



Step 2: Click on 'Go to classroom'



Step 3:



Here is where you type in your child's school email address.

For example:

Year of leaving primary school + first name
initial.surname@schoolname.npcat.org.uk


Eg: 21a.smith@stgerards.npcat.org.uk

Step 4: Find our school from the drop down menu

Need any help?
Contact your school IT support.


Step 5: Type in your email address again with the password of 'password'



First Select Your School

Need any help?
Contact your school IT support.

Step 6: You will be asked here to change your password.



Please Change Your Password

Old Password

New Password

Confirm New Password

Your new password should contain eight characters.

realsmart authentication x St. Gerards Catholic Prim x People in Miss Hogarth
?SAMLRequest=jZPTxsxEMXvfgOlu%2F7L7RSsbKLAagg1EqWrZOHQm9eeb/

Step 7: Type in your email address again, with your new password.

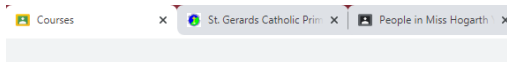
Step 8: Click continue to it is your email address.

Sign in - Google account x St. Gerards Catholic Prim x People in Miss Hogarth
firmaccount?continue=https%3A%2F%2Fclassroom.google.com%2F%3Femr%3D08

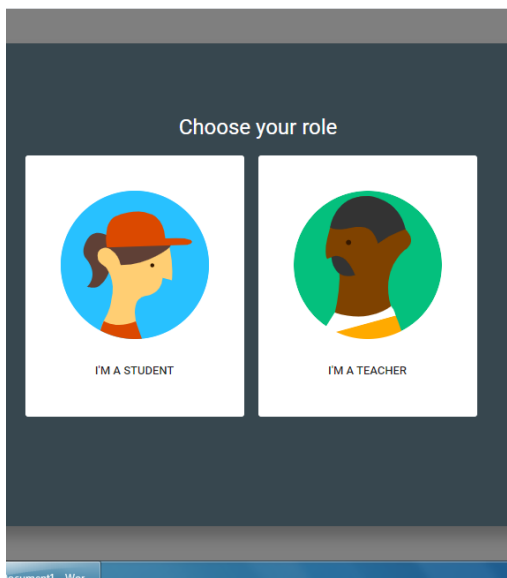
verify

manage teach x Courses x St. Gerards Catholic Prim x People in Miss Hogarth x Sign in - Google x
ty/h

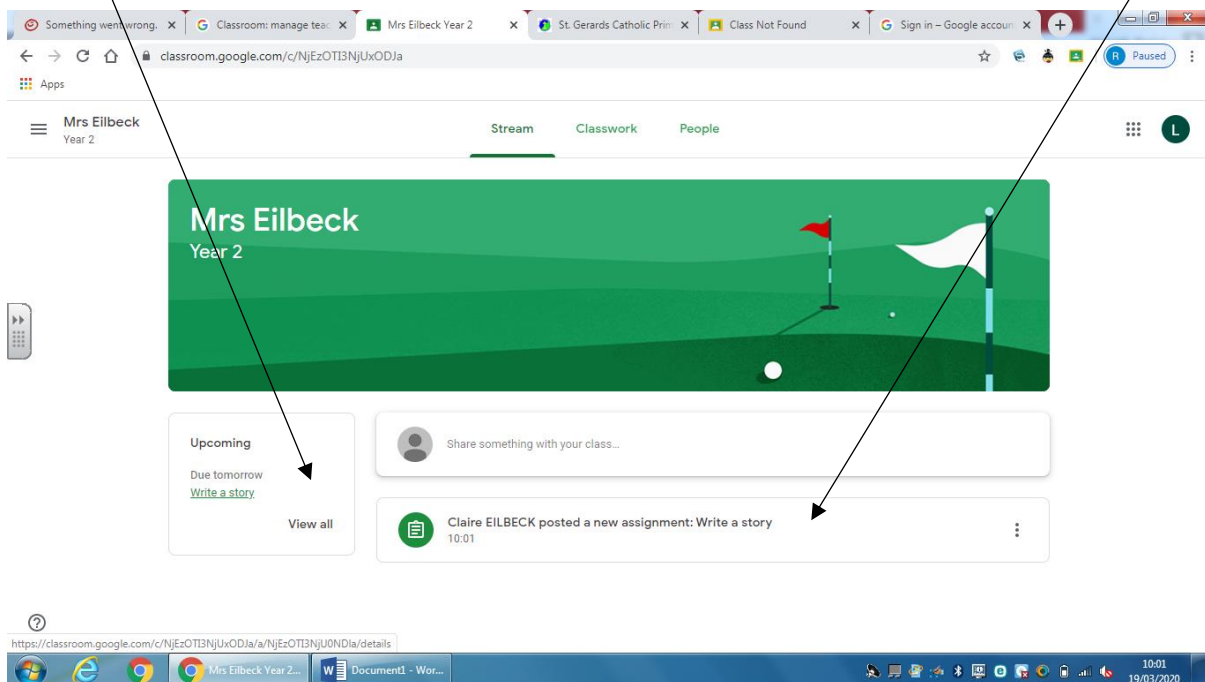
Step 9: You should be on this screen – click 'continue'



Step 10: Click on 'I'm a student'



Step 11: You should be on this screen. Assignments will be set here, and you can access them here or here.



Step 12: Click on 'Your work' – A google docs page will automatically be ready for you.

The screenshot shows a Google Classroom interface. At the top, there's a navigation bar with the teacher's name 'Mrs Eilbeck' and 'Year 2'. The main content area is titled 'Write a story' with a 'Due Tomorrow' icon and '100 points'. Below the title, it says 'Claire EILBECK 10:01'. The assignment instructions are: 'Hello Year 2! I hope you are excited to take part in some learning online! You first task is to write a story which includes a tramp similar to Mr Stink, use ideas from our class story which we have finished to give you lots of ideas! 1. Create a story map 2. Make a list of interesting words you wish to include 3. Write your story, reading it as you write 4. Edit and improve your story where you can. Good luck, I can't wait to read it!'. There's a 'Class comments' section with a text input field and a 'Send' button. On the right, there's a 'Your work' sidebar showing 'Assigned' work. It lists 'Lucie HAMILTON - ... Google Docs' with a close button. Below it is a '+ Add or create' button and a green 'Hand in' button. At the bottom of the sidebar is a 'Private comments' section with a text input field and a 'Send' button. The bottom of the screen shows a Windows taskbar with several open applications: 'Write a story - Go...', 'Document1 - Wor...', and a system clock showing '10:02 19/03/2020'.

Step 13: This is your Google docs page to do your work. It will automatically save, so you can come out and any point and return, and carry on.

The screenshot shows a Google Docs interface. The title bar says 'Lucie HAMILTON - Untitled document'. The menu bar includes 'File', 'Edit', 'View', 'Insert', 'Format', 'Tools', 'Add-ons', and 'Help'. The toolbar shows various editing tools like bold, italic, underline, text color, background color, and bullet points. The main editing area is mostly blank, with a small text box on the left that says 'Headings that you add to the document will appear here.' The bottom of the screen shows a Windows taskbar with several open applications: 'Write a story - Go...', 'Document1 - Wor...', and a system clock showing '10:03 19/03/2020'.

Step 14: When you are read to hand it in, click on the 'hand in' button

Step 15: Confirm that you are going to hand it in.

