



Friday 15th January 2021

Dear Parents and Carers,

Once again thank you for your patience and support as we have moved very quickly to online and remote learning. This letter will provide an outline of the systems and procedures going forward this half term. Sadly, we cannot welcome all of the children into school due to the lockdown as the nation tries to reduce infection rates to keep one another safe and protect hospitals. However, as a school community we will together keep all of our children safe, happy and engaged in their learning. Our focus will be twofold:

- The children within school ensuring it is a safe place for them to learn.
- The children who are working remotely at home.

Please be assured that we will do all we can to support all of our children. We are working extremely hard to engage all children in live learning and to deliver high quality teaching to each child each day.

Remote Learning Update: EYFS

Nursery

Nursery will be able to access Google Classroom for a live session with their teacher each day. Please see the times below:

AM Nursery: 8.45am -9am

PM Nursery: 1pm – 1.15pm

Your child will be able to access a pre-recorded lesson at **10am** on Google Classroom. The recordings will stay on the platform for a week.

Reception

Reception will be able to access Google Classroom for a live session with their teacher **9.30-9.45am** each morning. After the session, your child will be able to access a pre-recorded lesson at **10am** on Google Classroom. The recordings will stay on the platform for a week.

Another live session will commence at **2pm – 2.15pm** to end each day.

Please refer to the Pupil Expectations and the Parent Responsibilities section of the letter to explain what is expected on the live meetings. Please be prompt and remember that the sessions are for the children to engage with their teachers.

Live, Love, Serve

Executive Headteacher: Mrs M Brown | Head of School: Mrs A Teasdale
St Edward's Catholic Primary School, Eastbourne Road, Linthorpe, Middlesbrough, TS5 6QS
Tel: 01642 819507 | Email: enquiries@stedwards.npcat.org.uk | Website: stedwards.npcat.org.uk

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Tapestry and Google Classroom

Teachers will not respond to any questions on Google Classroom. This forum will only be for live sessions and pre-recorded lessons. Tapestry will continue to be the main form of communication including uploading and commenting of your child's work. We will continue with remote learning through the online platform Tapestry - this will be monitored daily. Should you wish to contact your child's teacher, contact can be made via Tapestry or alternatively contact the school office.

Live learning and google classrooms

All children have logins to enable them to access to Google classrooms. Remember Google Classrooms can be accessed by a variety of devices: mobile phones, tablets, computers, Xbox and also PlayStations. If you are using Xbox or PlayStations to access Google Classroom the following information may be helpful:

- Turn on your console.
- Open up your profile as you normally would if you were playing a game.
- Click on the internet browser (Play Station - www icon/X Box - Microsoft Edge icon)
- Type in classroom.google.com in the URL bar.
- A prompt for a Google account will appear.
- Type in your school email and password.
- The Classroom home screen will open up.

It is important that children have routines and the opportunity to learn and enjoy the curriculum we provide. We will continue to review procedures and adapt as and when required. We understand that homes may have limited devices and that if you have more than one child at home this could prove to be difficult. This is why we have made changes to remote learning to support you as best we can. There may be teething problems at first, but given time this will be refined and will prove to be extremely supportive for children at home. We know learning from home is not ideal but we are trying our best to support you all in any way we can.

Remote learning

Please see below expectations for pupils and parents as outlined in the St Edward's Live Streaming and Video Call consent form.

Pupil Expectations

- *I will ensure that my device is safe and avoids disruption to the lesson through unsolicited pop-ups and exposure of any personal data. All notifications on the device will be turned off.*
- *I will not use mobile phones or social media platforms during the lesson.*
- *I will not record any part of the live streaming lesson.*
- *I understand that the expectations on my conduct are the same as if the lesson was taking place in a school setting and I will act at all times in accordance with the teacher expectations during the lesson.*

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- *I will ensure that my conduct is compliant to the teacher's requests at all times and I understand that if I am non-compliant that I may be subject to sanctions as part of the school behaviour policy.*
- *I will be appropriately dressed.*
- *If my account is not working, for example I have problem accessing the school webmail or I get logged out and no solution can be found, I will not contact the teacher directly, but will contact the school administration office.*
- *I understand that if I feel unsafe at any time during the lesson, I must report this to the teacher immediately.*

Parental Responsibility

- *I will ensure that the device my child is using is safe and avoids disruption to the lesson through unsolicited pop-ups and exposure of any personal data. All notifications on the device will be turned off.*
- *I will ensure that there are no other persons other than my child in the lesson, I understand that I must not join the session, unless I have been requested to do so in advance of the meeting, by the person delivering the session.*
- *I will ensure that the environment that my child is having the lesson is safe and that there is no risk to my child.*
- *I will ensure that my child has no means of having a conversation with external persons, other than the teacher or other participants in the lesson.*
- *I will ensure that my child will not be able to have a telephone conversation with another person or have access to social media platforms during the lesson.*
- *I will ensure my child does not record any part of the lesson.*
- *I understand that the expectations on my child's conduct are the same as if the lesson was taking place in a school setting and I will ensure that my child acts in accordance with the school behaviour policy and teacher expectations for the virtual lesson.*
- *When there is no-compliance or misconduct in a lesson by my child, I understand that my child may be subject to sanctions in accordance with the school behaviour policy.*
- *I will ensure that my child is appropriately dressed.*
- *If I have any concerns about any aspect of a lesson, I will contact the school directly to discuss it and not raise the issue during the lesson itself.*

Trouble Shooting

If you have any problems accessing technology in order to support or access remote learning or encounter any issues with Google Classroom logins please contact the school administration office for advice. Should you require copies of work, paper or other stationery then once again please contact the school office and we will be able to prepare items ready for collection.

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Numbers in schools

Everyone has a duty to try to reduce the transmission of this virus and this can only be achieved if we only have pupils in school where absolutely necessary: where a child is vulnerable or where a key worker must be able to work to support the running of the country and fight the threat of this virus. We also have a duty to protect the staff in our school who are at work every day trying their best to help children and families. Please respect this. The pandemic is at a critical point and daily statistics tell the story. **The message remains that children should remain at home if they can.**

In closing, thank you for your continued support during these testing and challenging times. Please adhere to the guidelines so that together we can reduce the transmission of the virus and aim to have all of our children back in school as soon as it is safe to do so.

Kind regards,

Mrs M D Brown (Executive Headteacher) Mrs A Teasdale (Head of School) and Mrs K Fox (Assistant Headteacher)

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