

ST BERNADETTE'S
CATHOLIC PRIMARY SCHOOL

Dear Parent/Guardian

After the Summer Holidays we will be using a new booking system for School's In and School's Out within ParentPay, following the Trust's preferred processes. The sessions are named School's In 07:45am – 08:40am, School's In 8:15am to 8:40am, School's Out – 15:00pm – 15:30pm, School's Out – 15:00pm – 16:00pm, School's Out – 15:00pm – 16:30pm, School's Out 15:00pm -17:00, and School's Out 15:00pm – 17:30pm. There are then options for after a club School's Out 16:00-16:30pm, School's Out 16:00 – 17:00pm, School's Out 16:00pm – 17:30pm.

There have been no changes as yet to our schools in/out timings or prices.

You will also be required to read and sign the new School's In and School's Out Parental Agreement Form.

This is a user-friendly system, and there is a user guide attached to help you with your bookings, alternatively copy the following link into your browser:

<https://support.parentpaygroup.com/hc/en-gb/articles/1544686667777-ParentPay-Clubs-Booking-as-a-payer>

Please can you ensure that you have cleared off any outstanding balance in your current ParentPay account before the 31st August 2024. If you have a credit balance as at 31st August, this will be transferred across to the new module. For those parents who pay via childcare vouchers, you will need to put an initial amount onto the system to enable you to book, then your vouchers will be credited as they come in. This is due to the Clubs section having a pay now system to accumulate less debt.

Due to staffing levels, there may be limits set on some days, so places will be on a first-come first served basis, and therefore cannot be guaranteed. You will be required to book at least an hour in advance, and will be needed to pay for the session upon booking. In case of an emergency, please get in touch with the office if you require a place at School's in/ out. This will be accepted if due to exceptional circumstances.

Living, Learning, Loving

Acting Head Teacher: Miss S. Brady | Assistant Head Teacher: Mrs L. Pennick

St Bernadette's Catholic Primary School, Cookgate, Nunthorpe, Middlesbrough, TS7 0PZ

Tel: 01642 310198 | Email: enquiries@stbernadettes.npcat.org.uk | Website: stbernadettes.npcat.org.uk

Part of the Nicholas Postgate Catholic Academy Trust

The cost of the sessions will remain the same:

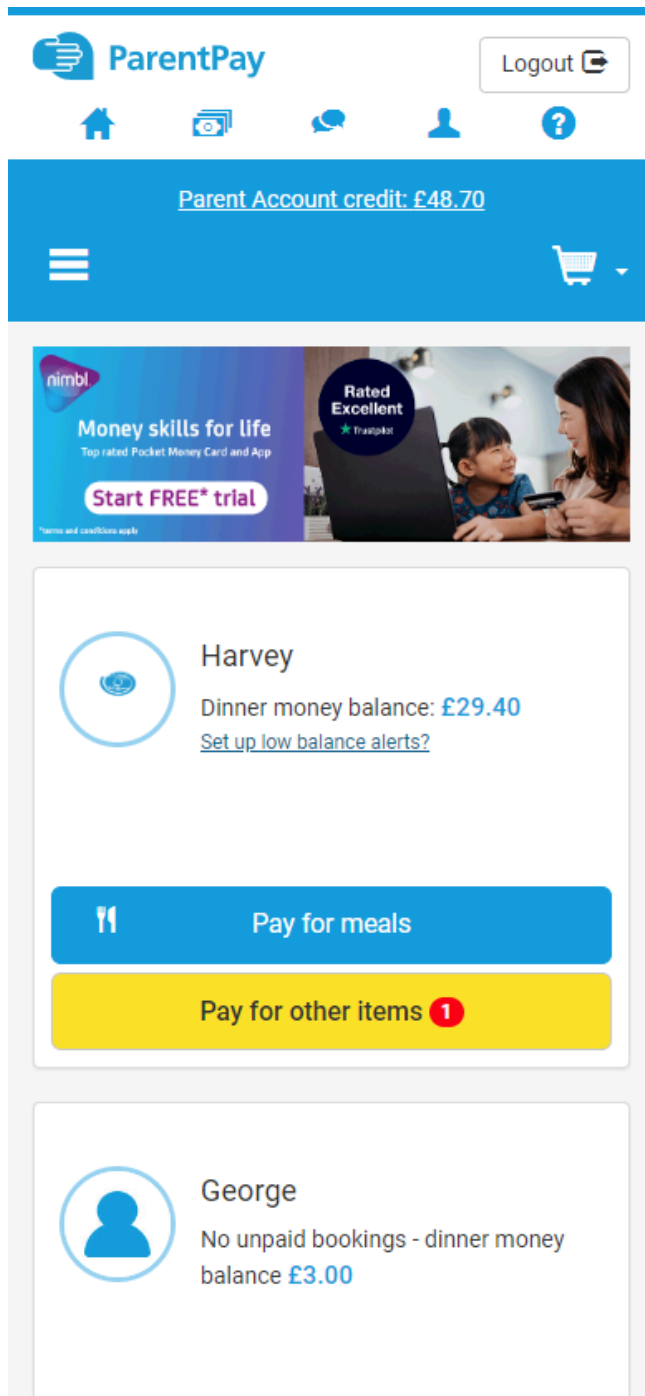
- School's In 7:45am - 8:40am - £4.00
- School's In 8:15am - 8:40am - £2.00
- School's Out 3:00pm - 3:30pm - £2.00
- School's Out 3:00pm - 4:00pm - £4.00
- School's Out 3:00pm - 4:30pm - £6.00
- School's Out 3:00pm - 5:00pm - £8.00
- School's Out 3:00pm - 5.30pm - £10.00
- School's Out (Following an activity) 4:00pm - 4:30pm £2.00
- School's Out (Following an activity) 4:00pm - 5:00pm £4.00
- School's Out (Following an activity) 4:00pm - 5:30pm £6.00

Any questions, please contact the school office on 01642 310198 or email us at enquiries@stbernadettes.npcat.org.uk.

ParentPay Clubs - Booking as a payer

Login to [ParentPay](#) as a payer

Click the name of the child you wish to book



Locate the menu, select it and select **Clubs**

ParentPay Logout

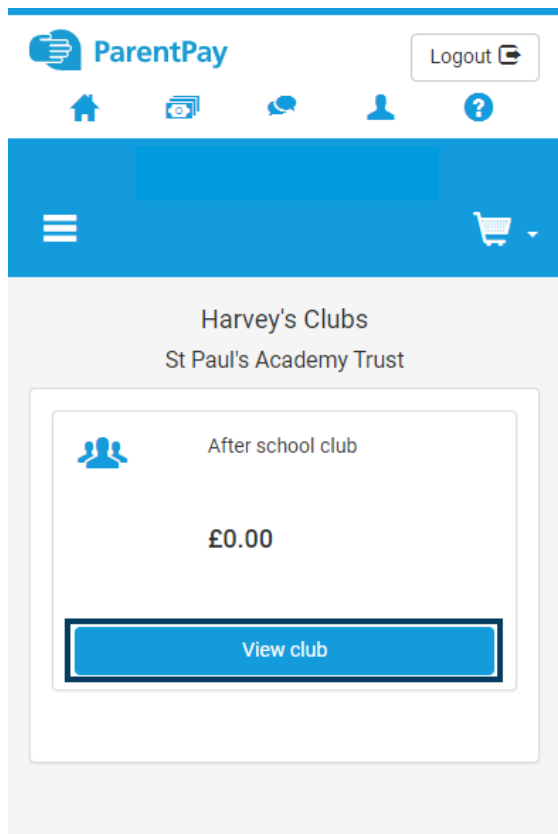
Home

Parent Account credit: £38.70

2

- Harvey >
- George >
- Summer >
- Robert >
- Jessica >
- Paige >
- Home >
- Child's page >
- Child details >
- Clubs** 3 >
- View taken meals and menus >

Next, select **View club**



Make your **relevant bookings**

Breakfast Club

Booking cut off expires at 06:00
on the day of the session.

The current balance is £0.00

Top up

0 sessions selected | Cost £0.00

Select all

Unselect all

January 2023

Tuesday 31

Available

Click to select

February 2023

Wednesday 1

Available


Click to select


Book selected sessions

If you need to pay for any session(s) you'll be directed to make a payment

Order summary	
Items:	£10.00
Total:	£10.00
Pay by Parent Account credit:	-£0.00
Amount to pay:	£10.00

Pay by

 Bank Transfer



[Continue shopping](#)

IMPORTANT

You have 15 minutes to make a payment to finalise and secure your reservation/booking, failure to pay within 15 minutes will result in your reservation being cancelled.