



## **Membership of Local Governing Bodies**

1. The number of people who shall sit on the LGB shall be not less than five and a maximum of 13.
2. For schools/academies joining NCEAT, the first LGB will be the governing body of the predecessor school unless it is a school graded by OFSTED as 3 or 4, in which case, transfer of the governing body will be at the discretion of NCEAT.
3. The Trust Board will ensure that each LGB will include (or have made efforts to include) the following members:
  - a. 1 staff member (elected)
  - b. 2 parent members (elected)
  - c. The Principal/Headteacher
  - d. Incumbent or Principal/Headteacher Officiating Minister of the Parish in which the Academy is sited (applicable to designated Church schools only) or delegated representative.

Members of the LGB appointed under categories a, c and d shall not serve as Chair or Vice Chair of the LGB. The appointment of Chair must be ratified by the Trust Board Chair or Vice Chair through delegated authority.

4. The Trustees may also appoint co-opted members to an LGB. A person who shall be “co-opted” to the LGB means a person who is to serve on the LGB without having been appointed or elected to serve on the LGB. The Trustees may not co-opt a person who is employed at the school/academy if thereby the number of persons employed at the school/academy serving on the LGB would exceed one third of the total number of persons serving on the LGB (including the Principal/Headteacher).
5. The Trustees (all or any of them) shall also be entitled to attend any meetings of the LGB. Any Trustee attending a meeting of the LGB shall count towards the quorum for the purposes of the meeting and shall be entitled to vote on any resolution being considered by the LGB.
6. The Chair or Vice Chair of the LGB must be present at each governing body meeting. If the Chair or Vice Chair cannot attend, the meeting must be re-scheduled.
7. The quorum shall be a minimum of 5.
8. All persons appointed or elected to the LGB shall give a written undertaking to the Trustees to uphold the object of the Company.
9. The tenure shall be three years unless specified otherwise. Any LGB vacancies must be notified to the Trust as soon as they arise and noted in LGB minutes.

Next Review: September 2021

Approved by: Trust Board 9/12/2020