



Bishop's Primary School

Josephine Butler Campus, Academy Road
Ashington, Northumberland NE63 9FZ
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Principal: Mrs M Hinson

January 2021

Dear Parent/Carer

PARENT GOVERNOR ELECTION

I am writing to inform you that we have a vacancy for **one** Parent Governor on Bishop's governing body: a representative from the Josephine Butler, James Knott and Thomas Bewick Campuses (West). Parents of early years children based in the Robert Stephenson Campus are included in the Josephine Butler campus ie West.

The Governors are keen to encourage any parent/carers to apply, who feel they have the skills, time and aptitude to support our children to realise and further their aspirations and ambition. The governing board particularly requires a diversity of skills in areas such as health & safety, compliance, HR, financial/accountancy, leadership and parents/carers with these skills are urged to apply.

Parent Governors must be elected by the parents of children attending Bishop's Primary School and they themselves must have children on the school roll at the time of nomination/election. The period of office is four years. A Parent Governor is not obliged to resign from office if his/her child leaves the school and may remain on the Governing Body until his/her period of office expires. All governors are subject to an enhanced Disclosure and Barring Service (DBS) check.

If more than one application is received, then the election will be determined by a secret ballot across all campuses.

Anyone who is interested in becoming a Parent Governor will be invited to attend an introductory meeting to explore how they can best serve the children and communities of Ashington, Lynemouth and Newbiggin and to hear more about how governance works at the Trust.

If you are interested, please request a form from your campus reception or download it from the school's website and complete and send it to Ms Lesley Dalby, Governance Manager, at the Josephine Butler Campus or email it to governor@ncea.org.uk in the first instance, not later than **9am on Thursday, 21 January 2021**.

Alternatively, if you'd like to have an informal chat prior to submitting a nomination, please contact either Lesley or me at school (01670) 816111 ext 368 and we will be happy to talk about the role further to you. I hope we shall have a strong field of candidates.

Yours sincerely

Marc Kelly
Chair of Governors



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