



Castle School Provider Access Policy Statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

Who handles our access requests?

Any provider wishing to request access should contact our careers leader, **Sonia Wilkinson**, on **01670 844322** or via email on: sonia.wilkinson@castle.ncea.org.uk

What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents through lessons, assemblies and whole school events.

Who should providers contact to discuss events and options?

Providers can speak to our careers leader, **Sonia Wilkinson**, to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy set out the school's approach to allowing providers into school to speak to our pupils.



What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:

- Courses are accessible for our students and will be supportive of their needs.
- They will be assessed on a case by case basis.

What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and whiteboards, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the careers lead.

