## NCEA William Leech C of E Primary School



Church Square
Lynemouth
NE61 5TR
T: 01670 860267
E: adminwl@williamleech.ncea.org.uk

Headteacher: Mrs Amy Thompson

"Encourage one another and build each other up." (1 Thessalonians 5:11)

## Parent/Carer SEND concern or complaint procedure

If parents or carers have a concern or complaint about how their child's special educational needs are being provided for in school, they should contact William Leech CofE Primary SENDCo to discuss their concerns.

Following this discussion, if concerns remain they should raise the issue with the Headteacher of William Leech CofE Primary School.

If the matter still cannot be resolved, please follow NCEA Trust complaints policy.

