

Safeguarding

St Michael's CE Primary School recognises that a number of other policies and procedures developed and operated by school form part of the wider agenda or umbrella of Safeguarding and Promoting Children's Welfare



St Michael's CE Primary School
Howling Lane,
Alnwick
Northumberland
NE66 1DJ

Tel: 01665 602850

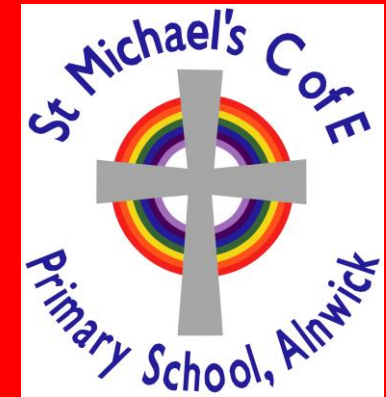
admin@stmichaelsalnwick.northumberland.sch.uk
www.stmichaelsalnwick.northumberland.sch.uk

If you have a safeguarding concern about a child please report to:

Designated Safeguard Leads:

Mr G Johnston - Head

Mrs C Mackay - Assistant Head



Safeguarding Information Leaflet



At St Michael's CE Primary School the well-being of all children in our care is of paramount importance.

Welcome

Welcome to our school. We have clear policies, strategies and procedures to ensure the safeguarding and welfare of our children, including those relating to their health and safety, behaviour, bullying, harassment and discrimination. Our policies apply to all staff, governors, children and volunteers working in the school.

There are five main elements:

1. Ensuring we practice safe recruitment in checking the suitability of staff and volunteers to work with children
2. Raising awareness of child protection issues and equipping children with the skills needed to keep them safe.
3. Developing and then implementing procedures for identifying and reporting cases, or suspected cases, of abuse.
4. Supporting pupils who have been abused in accordance with his/her agreed child protection plan
5. Establishing a safe environment which children can learn and develop

While on site:

While on our site, please ensure that:

- You have signed in at the main office and that you also sign out when you leave.
- You only ever enter or leave through the main entrance (do not use car park entrance this is for staff only).
- You wear the (red) school visitor badge and ensure it is visible at all times.
- You switch off mobile phones - there is to be no use of mobile phones whilst on site.

PLEASE ALSO NOTE:

- No photographs may be taken without prior permission



What to do?

What to do if a child discloses information:

- React calmly.
- Listen carefully.
- Find someone the child is familiar with as soon as possible.
- Record what was said accurately - facts NOT opinions.

PLEASE DO NOT:

- Ask questions.
- Promise confidentiality.
- Stop a child who is freely recalling events.
- Pass judgements.

ALWAYS:

- Share your concerns ASAP with a Designated Safeguarding Lead.
- Record your concerns on the appropriate form.

NEVER

- Discuss concerns with parents/carers or people outside of school.
- Leave school without reporting your concerns.