Grace Darling School Attendance Information

2 Year Provision and Nursery Registration:
Morning registration will take place from 8:30am to 8:35am.
Afternoon registration will take place from 12:30pm to 12:35pm.

Any child arriving after 8:36am for the morning session and 12:36pm for the afternoon session will be recorded as arriving late unless there is a valid reason such as a medical appointment, supported by appropriate evidence.

Reception to Year 6 Registration:
Morning registration will take place from 8:40am to 8:45am.
Afternoon registration will take place from 1:00pm to 1:05pm.

Any child arriving after 8:56am for the morning session and 1:06pm for the afternoon session will be recorded as arriving late unless there is a valid reason such as a medical appointment, supported by appropriate evidence.

Reporting an absence:
Call the school to report their child's absence before **9.00am** on the day of the absence and each subsequent day of absence, and advise when they are expected to return.

Leave of absence for term time holidays
As a leave of absence can only be granted in exceptional circumstances, it is the Trust's default position (in line with the local authority policy) that a leave of absence will not be granted for the purposes of a family holiday, as there is no legal entitlement to parents to take their child on holiday leave during term time. Where parents do make the decision to take their child on unauthorised term time holiday, they are still required to notify the school of their decision.

Attendance Support
Throughout the year we offer a wide range of rewards and incentives to support school attendance. However, if you are struggling with attendance or punctuality please contact school to discuss. Together we can find solutions to the difficulties you are facing and provide any necessary support.

Contact Details
School Attendance - Mrs Heather Fawcus 01670 812019 or
admingd@gracedarling.ncea.org.uk
School Link EWO - Paige Cochrane 07591425005

Is my child too ill for school?

You will be directed to the HNS website when you scan the QR code below.

Scan me for more information.

Attending Appointments

Please provide evidence if your child attends an appointment. If you are unable to obtain evidence we can accept a printed copy of the image below signed by the medical practitioner.

Grace Darling CofE Primary School

'Let all that you do be done in love.'

I confirm that _____ attended: (please delete as appropriate) surgery/clinic/hospital/pharmacy today.

Signed:
Time/Date:
Official Stamp: