## **NCEA Duke's Secondary School**

Academy Road
Ashington
NE63 9FZ

BL/JH

03 June 2024

Dear Parent/Carer

## Year 8 Parents Evening - Wednesday 12th June 2024

I am writing to inform you that there will be a Parents' Evening for all Year 8 students on Wednesday 12<sup>th</sup> June 2024, between 4.00pm and 6.30pm. The evening is an important opportunity to discuss your child's progress.

Appointments will take place in school face to face and will be approximately 5 minutes long. Appointments must be booked in advance using the Arbor App. Arbor will allow you to choose your own appointment times with teachers, although spaces to see some teachers, particularly those in the core subjects of English, Maths and Science, will book up very quickly. All appointments will be on a first come, first served basis. Appointments are scheduled to open from 3.00pm on Tuesday 4<sup>th</sup> June and will close at 2.00pm on Tuesday 11<sup>th</sup> June. Please follow this link for a step by step guide on how to book your appointments: Arbor App Guardian Consultation Parent Guide

The 'Be You' team will be attending the evening to give parents and carers the opportunity to talk about what support is available regarding young people's mental health. Mrs Collins, SENDCo and Miss Cain, Careers Advisor, will also be available to speak to should you have any queries.

There will be light refreshments for parents on offer on the evening.

If you do not have access to the internet or you are unable to access the booking system, please contact the school admin office.

Yours sincerely

Mr B Line

**Deputy Principal** 

