



## Duke's Secondary School

Josephine Butler Campus, Academy Road  
Ashington, Northumberland NE63 9FZ  
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Principal: Mr R Atkinson

Dear Parent/Carer

I am writing to you in my capacity as the safeguarding lead for the school, to outline how I aim to continue supporting families and children through the school closure due to the COVID 19 outbreak. Even though the school will be partially closed, I will endeavour to support and safeguard all young people and to offer advice and support where needed.

Further information is available on our website, Please do not hesitate to contact myself, or the Director of Safeguarding and Compliance Sandra Brown, if you have any concerns or need advice on protecting or safeguarding a young person.

Whilst this is a generic letter, please be assured I will also make personal contact as soon as I am able with specific parent/carers to hold conversations on how best to support individuals during this time.

All schools within the Trust will remain partially open for children of key workers, vulnerable children and so that food is provided for those who are entitled. Please see website for more details.

Pastoral staff will continue to check emails and respond to concerns, as well as alert the DSL via Safeguard to any issues.

You can continue to use the school phone number and the Worry wall to report any concerns and we will do what we can to support and help.

If you need to report an urgent concern and for some reason you are not able to contact myself, or Sandra Brown, further contact details are available on our website.

Yours faithfully

*J Gadsby*

J Gadsby  
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