



Northumberland Church of England Academy Trust

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CEO: Alan Hardie

18 October 2019

Dear Parent/Carer

PARENT GOVERNOR ELECTION

We recently asked for nominations for the role of Parent Governor on the local governing body for Castle School. I'm pleased to inform you that Mr Trevor Watts was elected unopposed. Mr Watts is an experienced governor and we look forward to welcoming him to the board.

There still remains **one** further vacancy and I'd like to ask you to consider whether you could fulfil that role, to help shape and support the future of our children in Castle School. If you would like to discuss the role in more detail, please contact Lesley Dalby, Clerk to Trustees, or Alan Hardie, our CEO, who will be happy to give you any information to support you in your decision to apply.

To apply

Please see your Castle receptionist/office and ask for parent/governor nomination forms A and B. Nomination forms should be returned to the Castle office, or to Lesley Dalby via email on governor@ncea.org.uk. Deadline for applications is Friday, 25 October 2019 at 9am. **The Trustees are keen to encourage any parent/carers to apply, and therefore if you will have difficulty in finding a proposer and seconder, please inform your Castle office and we will do all we can to help.**

Parent Governors must be elected by the parents of children attending Castle School and they themselves must have children on the school roll at the time of nomination/election. The period of office will be three years. A Parent Governor is not obliged to resign from office if his/her child leaves the school and may remain on the Governing Body until his/her period of office expires. All governors are subject to an enhanced Disclosure and Barring Service (DBS) check.

If more than two applications are received, then the election will be determined by secret ballot. In the event of a tie, a name will be pulled out of a hat.

Anyone who is interested in becoming a Parent Governor will be invited to attend an introductory meeting to explore how they can best serve the children of Castle School and to hear more about how governance works at the Trust.

Yours sincerely

John Brearley
Chair of Trustees



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