



Castle School

Josephine Butler Campus, Academy Road
Ashington, Northumberland NE63 9FZ
Telephone: 01670 844322 admin.cs@castle.ncea.org.uk

Principal: Mrs S Wild

25 October 2019

Dear Parent/Carer

It is hard to believe that we are at the end of the first half term already! The pupils look very smart in their new Castle uniform.

Noted below is some information about the Autumn term which we hope you will find useful.

Term Dates

An up-to-date list of all the term dates was sent to you via Parentmail. If you haven't received this and would like a copy then please ask the office who will be happy to assist.

Half Term Holiday

I would just like to remind you that we break up for the October half term holiday on Friday 25 October finishing at the normal time. School re-opens on **Tuesday 5 November at the usual time of 8.45am.**

Training Days

There is a Staff Training Day on Monday 4 November and therefore the school will be closed. The following training days will be Friday 14 February 2020 and Friday 26 June 2020.

Charitable Involvement

Over the Autumn term we will be getting involved in a couple of charitable events as noted below.

The Royal British Legion – as usual we will be selling poppies for the Poppy Appeal. Sixth formers will visit all the classes after the half term break.

Children in Need will take place on Friday 15 November and the school will be taking part. We will be selling a range of items for BBC Children in Need:

- Pudsey or Blush ears at £2.50 per set
- Pudsey pin badges at £1.00 each
- Colour Change Wristbands at £1.00 each

Christmas Jumper Day will take place on Friday 13 December – further details to follow.



Northumberland Church of England Academy Trust

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Absence/Holiday Requests

If your child is absent from school for any reason please can we ask you to ring the office (01670 844322) and let us know as soon as possible. You can also inform the office via Parentmail or by emailing admin.cs@castle.ncea.org.uk.

You should then continue to make regular calls to update the School. The School will also make regular telephone calls to keep updated with the ongoing situation.

If you need a leave of absence during the school term then please complete the relevant form and return to the office prior to taking the leave.

Key Dates

Monday 16 December - Primary Christmas Celebration (1.30 pm)

Tuesday 17 December - Secondary Christmas Celebration (9.00am)

Snacks

If you have not already done so please send in your snack money. This is due at the beginning of each half term and is currently £4.00 per each half term. If you have not paid your snack money for this first half term then please send this in with the money due for the next half term.

Lunch Money

Could you please note that the charge for lunch for Primary is now £2.20 per day and for Secondary £2.40. This can be paid weekly in advance or termly in advance by either cash or cheque. Unfortunately the option to use the SIMS Pay Portal is no longer available.

Many thanks for your continued support and, on behalf of all our staff, may I wish you all a lovely break!

Yours sincerely

Sara Wild

Mrs S Wild
Principal



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