



Bishop's Primary School

Enabling everyone in our communities to let their light shine



Special Educational Needs and Disability Information Report 2020-2021

Policy Preface

Northumberland Church of England Academy Trust is a Christian learning environment at the heart of its communities. We promote care and respect, and expect high standards in all aspects of our Trust life.

As a Church of England Academy Trust, we aim to build communities clearly based on the Christian values of love, forgiveness and reconciliation, integrity and the unique value of each individual. We aim to build self-esteem, model conflict resolution, protect the weak and are committed to justice and compassion. Mutual respect and trust are central within the Academy Trust.

This policy, and its associated procedures and protocols, is based on these key principles.

This information report has been reviewed taking into consideration the global Coronavirus Pandemic (Covid19) and the guidance set out in "Guidance for full opening:schools.gov.uk" and NCEAT Full Re-opening Risk Assessment and Action Plan.

***Please see Appendix 1 at the end of this document.**

Owner:	Bishop's SENDCo
Version:	V2.0
Last updated and approved:	September 2020
Next review due by:	September 2021
Approved by:	Principal
Statutory Requirement:	Yes
Linked to:	SEND Policy Remote Learning Policy <i>NCEAT Full Re-opening Risk Assessment and Action Plan</i>



Bishop's Primary School is part of
Northumberland Church of England Academy Trust



Northumberland Church of England Academy Trust

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Bishop's Primary School is a fully inclusive school serving the communities of Ashington, Newbiggin-by-the-Sea and Lynemouth. We provide for pupils with many varied special educational needs on all of our five mainstream primary campuses. We provide support for children with speech and language needs, communication needs, physical needs, behaviour, social and emotional and mental health needs and learning needs. Our five Primary campuses are:

Josephine Butler Campus

School Road
Ashington
NE63 9FZ

James Knott Campus

Norham Road
Ashington
NE63 0LF

Thomas Bewick Campus

Moorhouse Lane
Ashington
NE63 9LP

Grace Darling Campus

Central Parkway
Newbiggin by the Sea
Northumberland
NE64 6RT

William Leech Campus

Church Square
Lynemouth
Morpeth
NE61 5TR

Please find all contact details at the end of this document.





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<p>How accessible is the school?</p> <p>Accessibility</p>	<p>All campuses at Bishop's Primary School are fully accessible and we comply with the requirements of the Equality Act 2010.</p> <ul style="list-style-type: none"> ● Disabled access to all campuses and playgrounds. ● All entrances and exits meet requirements for wheelchair users. ● Disabled parking spaces in all campus car parks. ● Accessible toilets and facilities at all campuses.
<p>What is the purpose of The SEND Information Report ?</p>	<p>Our SEND Information Report has two key purposes:</p> <ul style="list-style-type: none"> ● To provide clear, comprehensive and accessible information about the provision available for all children in our school. ● To demonstrate how Bishop's Primary School meets the needs of pupils with SEND to parents/carers and all stakeholders and how it will review and adapt to meet all future provision requirements.
<p>Policies</p>	<p>The following policies are available on the website:</p> <ul style="list-style-type: none"> ● SEND ● Safeguarding ● Behaviour ● Equality and Diversity ● Medical Policy - If your child has medical needs please refer to this policy. ● Accessibility Plan ● Admission Policy ● SEND concerns and complaints procedure
<p>How does a child get a place at one of the campuses?</p>	<p>The Governors are the Admissions Authority, however parents/carers interested in a place for their child must make an application via Northumberland County Council. The Admissions Policy for casual admissions is available on the website. An allocation by Northumberland County Council will be followed by a contact phone call from our admissions secretary. A visit* to a campus will be arranged and a 'Welcome Pack' will be sent to parents/carers. The visit* provides an excellent opportunity to meet the pupils, staff and the Head of Campus. *Appendix 1</p>



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<p>What type of placement is available at Bishop's Primary School?</p>	<p>The vast majority of our pupils attend Bishop's Primary School on a full-time basis. Our Early Years Centres at Grace Darling, William Leech, Robert Stephenson and Thomas Bewick Campuses provide settings for children from the age of two. Each session operates for three hours. All Primary Campuses have a Nursery offering part-time placements of fifteen hours per week. Please contact us if your 3 or 4 year old is eligible for 30 hours of nursery provision. Most children enter school in Nursery or Reception Class but we welcome children as casual admissions in all year groups.</p>
<p>What SEND needs are provided for at Bishop's School?</p>	<p>A pupil has a Special Educational Need or Disability if he or she: Has a learning difficulty or disability which calls for special educational provision to be made for him or her, has a significantly greater difficulty in learning than the majority of others of the same age; or has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools. In addition, Special Educational Needs and Disabilities are identified within the context of the usual differentiated curriculum within the school. Pupils are identified as having special educational needs if they are not making progress within a curriculum that:</p> <ul style="list-style-type: none"> • sets suitable learning challenges; • responds to pupils' diverse learning needs; • aims to help pupils overcome potential barriers to learning. <p>In accordance with the SEND Code of Practice 2014, four broad categories of need are identified:</p> <ul style="list-style-type: none"> • Communication and interaction <p>Pupils with Speech, Language and Communication Needs (SLCN) have difficulty in communicating with others. This may be because they have difficulty saying what they want to, understanding what is being said to them or they do not understand or use social rules of communication. The profile for every pupil with SLCN is different and their needs may change over time. They may have difficulty with one, some or all of the different aspects of speech, language or social communication at different times of their lives. Pupils with Autistic Spectrum Disorder, including Asperger's Syndrome, are likely to have particular difficulties with social interaction. They may also experience difficulties with language, communication and imagination which can impact on how they relate to others.</p>



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- **Cognition and learning**

Support for learning difficulties may be required when pupils learn at a different pace to their peers, even with appropriate differentiation. This also includes specific learning difficulties (SpLD) which affect one or more specific aspects of learning. This encompasses a range of conditions such as dyslexia, dyscalculia and dyspraxia.

- **Social, emotional and mental health**

Pupils may experience a wide range of social and emotional difficulties which manifest themselves in many ways. These may include becoming withdrawn or isolated, as well as displaying challenging or disruptive behaviour.

These behaviours may reflect underlying mental health difficulties such as anxiety or depression, self-harming, eating disorders or physical symptoms that are medically unexplained. Other pupils and young people may have disorders such as attention deficit disorder or attention deficit hyperactivity disorder.

- **Sensory and/or physical needs**

Some pupils require special educational provision because they have a disability which prevents or hinders them from making use of the educational facilities generally provided. These difficulties can be age-related and may fluctuate over time. Many pupils with vision impairment (VI), hearing impairment (HI) or a multi-sensory impairment (MSI) will require specialist support and/or equipment to access their learning. Some pupils with a physical disability (PD) require additional ongoing support and equipment to access all opportunities available to their peers.

Difficulties which may not be related to SEND.

Some pupils may be underachieving, which may be caused by a poor early experience of learning, but they will not necessarily have a special educational need. It is our responsibility to identify this quickly and ensure that appropriate interventions are put in place to help these pupils 'catch up'. Difficulties related solely to English as an additional language are not SEND.

The following concerns may impact on a pupil's progress and attainment but are not in themselves indicators of SEND:

- Attendance and Punctuality
- Health and Welfare
- Being in receipt of Pupil Premium grant
 - Being a Looked After Child
- Being a child of serviceman/woman



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<p>What proportion of children currently at Bishop's Primary School have SEND?</p>	<p>Currently 24% of our pupils are registered on our SEND Register.</p> <p>Pupils will receive additional support to meet their individual needs. These children receive intervention support either on an individual or group basis.</p>
<p>How much support will my child receive?</p>	<p>All staff are well qualified and have access to a wide range of further continuous professional learning.</p> <p>All our pupils have access to a knowledge and skills based, broad, balanced and creative Early Years Foundation Stage curriculum followed by the National Curriculum. Our pupils receive an appropriate balance of quality first teaching through whole class, small-group and individual teaching.</p> <p>If a child is assessed to have special or disability needs or needs which are deemed to be additional to or different from the majority of the children within our school, we will ensure that additional support is available to them.</p>
<p>What resources are available at Bishop's Primary School?</p>	<p>The campus buildings are light and modern. Campuses have a well-stocked library, an IT suite, dining and assembly hall. All classrooms have access to IT facilities to support pupils' learning.</p> <p>Every campus has additional rooms available for pupils who require additional support or intervention or when they need a quiet space that is distraction-free.</p> <p>Large accessible outdoor play areas include Early Years outdoor classrooms, gardens, reflection areas, playgrounds, trim trails and fields.</p> <p>Each campus also has a quiet, private room to meet with parents and other visitors to the school. *Appendix 1</p>
<p>How do children travel to Bishop's Primary School?</p>	<p>Some children walk; cycle; scooter; arrive by private car or arrive by taxi / transport.</p>
<p>What specialist services are available at Bishop's Primary School?</p>	<p>Specialist staff on site:</p> <ul style="list-style-type: none"> ● Speech and language therapist and Speech and Language Teaching assistants ● Early Talk Boost and Talk Boost trained staff to lead Speaking and Communication intervention groups ● Read Write Inc trained staff to lead Early reading and writing groups and additional intervention phonics groups ● ELSA and THRIVE trained staff to lead intervention and nurture groups ● Specialist Sports teachers



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	<ul style="list-style-type: none"> ● Specialist Music teachers ● Specialist STEM teachers <p>We also have access to a wide range of external services to support our pupil's health and education, these include:</p> <ul style="list-style-type: none"> ● NHS Speech and Language Therapists ● Physiotherapists ● Occupational Therapists ● NHS School Nurses ● Specialist Teachers for the Hearing Impaired and the Visually Impaired ● Communication Support Service ● Educational Psychologists ● ASD/Behaviour Support Service ● Children and Young People's Service (CYPS) ● Social care services ● The virtual school who support students who are or have been looked after <p>A range of other experts work in our School and these include:</p> <ul style="list-style-type: none"> ● Musicians- Singing, class, small group and 1-1 instrument tuition. ● Artists in residence for textiles and ceramics ● Sport Coaches- Cricket, Tennis, Gymnastics, Athletics, Tag Rugby, Multi-Sport.
<p>What specialist equipment is available to support SEND?</p>	<p>Occupational therapy resources e.g. lap cushions; wobble cushions; tangle toys; putty; high steps; individual workstations; ear defenders; special pencils with handgrips; writing slopes; sprung scissors.</p> <p>Accessible toilet</p> <p>Evacuation chair</p> <p>Quiet areas and individual work stations in class</p> <p>Rooms for intervention sessions</p> <p>Braille equipment and access to large print reading material</p> <p>Rooms for time out from class when required</p> <p>Sensory "Time to Be" Rooms and sensory circuits</p> <p>Limited access to The Centre's sensory garden and soft play room *Appendix 1</p>



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<p>What will my child learn at Bishop's Primary School?</p>	<p>Our curriculum is based upon the Early Years Foundation Stage Framework and the subjects of the National Curriculum. Every pupil is offered a broad and ambitious enquiry curriculum that is appropriate to his or her age and stage of development. Our SEND pupils make good progress from their individual starting points in their development of knowledge and skills including those in early reading, writing and mathematics.</p> <p>All pupils are prepared for the next stage of their education and life. There is a strong emphasis on the development of pupils' cultural understanding and emotional, spiritual, personal and social skills and on giving them the skills and knowledge that will allow them to live a good quality of life as young people. There is a strong emphasis on building our pupils' resilience and understanding of their individual mental health needs.</p> <p>In addition to our whole class teaching we use a rich variety of tried and tested interventions and programmes to support our pupils' learning and these include:</p> <ul style="list-style-type: none"> ● Letters and Sounds ● Precision teaching ● IDL Literacy ● Action Words ● Direct Phonics ● Sound Linkage ● Early Talk Boost ● Talk Boost ● Simple Semantics ● Talk About It ● ELSA and Thrive ● Write from the Start ● Challenge Maths group ● Challenge Reading Group ● Nurture Groups including gardening club and Lego therapy <p>All interventions are accessed either through group or individual sessions according to the needs of our children.</p>
<p>How do you promote inclusion within Bishop's</p>	<p>Children with SEND are fully included in all school activities as well as on day trips and residential visits. *Appendix 1 If needed additional support is provided to ensure support and safety of individual pupils.</p>



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<p>Primary School? Including for day and residential trips</p>	<p>Inclusive lessons are provided with adjustments made to meet the needs and learning styles of individual children. Multi-sensory teaching strategies and a range of resources are available including laptops, visual timetables and aids, working memory activities, knowledge mats, quiz apps etc.</p> <p>Support staff and lunchtime supervisory staff are aware of the particular needs of individual children. Adjustments to less - structured aspects of the school day to accommodate the needs of individual pupils. Peer support through the buddy system. Primary learning support mentor for individual pupils when needed. Communication friendly classrooms and sympathetic teaching approaches, accommodating individual learning styles. We follow the Graduated Approach to meeting SEND pupils' needs. When children have more complex and life long needs then an Educational Health Care Plan may be requested.</p>
<p>How will I know what progress my child is making at school?</p> <p>What are the arrangements for consulting SEND pupils?</p>	<p>Teachers assess pupils' formative attainment continuously on a day to day basis and make a summative assessment at key points in the year. Assessments are moderated internally and externally with colleagues to ensure that they are consistent and accurate. Pupils from Year One to Year Six are assessed against National Curriculum End of Key Stage and Pre-Key Stage expectations. The Early Years Foundation Stage Profile is used to assess the attainment of our younger pupils. Pre Key Stage descriptions are used nationally and are linked to performance descriptions which have been written for use with pupils of all ages who have a range of special educational needs. These processes enable us to monitor all our pupils' progress and provide valuable information to aid target setting for individual pupils. In this way we are able to address any concerns as soon as possible.</p> <p>Pupils' progress is discussed with parents/carers at our 'Parent Consultation Evenings' held in the Autumn, Spring and Summer terms. *Appendix 1 This is a great opportunity to observe and discuss pupil progress. Parents are always welcome to speak to members of staff through our appointment system. This can be either face to face *Appendix 1 or, if it is more convenient for parents, via the telephone. In addition to this, we review the progress and next steps of our pupils with Special Educational Needs during the termly parents' SEND review meeting and more often when required. The Head of Campus or Primary SENDCo is available to meet with parents/carers should they have concerns over their child's progress.</p> <p>When required we can operate a Home-School Liaison Diary or Golden book to communicate essential information between teachers and parents/carers. Staff write a message in the child's diary every day and parents are asked to do the same. The views of our SEND pupils are sought informally through simple pupil voice questionnaires. From Year 3 onwards, more</p>



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	<p>formal responses are gained through the PASS Survey (Pupil Attitudes to Self and School). Pupils' views are also recorded in the One Page SEND Pupil Profile documents.</p>
<p>How will my child's health and well-being be supported?</p>	<p>Pupil's emotional well-being and mental health is paramount to us and we take great care to ensure that all of our pupils enjoy school and have positive learning experiences throughout their time with us.</p> <p>Considerable emphasis is put on the teaching of personal, social and health education and pupils are given many and varied opportunities to enjoy a range of spiritual, moral, social and cultural experiences during their time at school. Each year the pupils choose peers to be representatives on our Pupil Council. They carry out a wide range of roles to support the development of the school.</p> <p>Staff treat pupils with respect and have high expectations of them. Much emphasis is placed upon developing pupils' confidence and self-esteem and ensuring that all our pupils feel valued. Relationships between pupils are excellent. All children are taught what they should do if they experience any form of bullying.</p> <p>There is a positive learning environment at the School and staff provide excellent role models. Our behaviour plan follows the "Good to be Green Scheme" which encourages pupils to take responsibility for their actions from the minute they start school at the School.</p> <p>Bishop's Primary School has qualified Emotional Literacy Support Assistants and THRIVE practitioners that work with pupils who need additional emotional and mental health support.</p> <p>The school operates a 'Buddy system' which allows older pupils to support and act as positive role models for younger children.</p> <p>We also run prayer groups where children support the school, local and church community.</p> <p>Sally Milner is our chaplain who works across all campuses and is available for all children and parents/carers.</p>
<p>What training do staff at the Bishop's Primary School have?</p>	<p>We have a bespoke continuing professional learning programme which is accessed by all staff. All staff receive comprehensive and on-going training in meeting the learning and health/medical needs of our pupils.</p> <p>Whole staff training includes: Safeguarding and SEND.</p> <p>The annual training days are used to further extend staff knowledge and expertise and to work collectively on areas of whole school improvement.</p> <p>All teachers and teaching assistants undergo yearly appraisal procedures which identify any training needs.</p>



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<p>How does Bishop's Primary School support families?</p>	<p>Bishop's Primary School staff establish a relationship with parents/carers prior to their child starting our 2 year old provision, Nursery or Reception class and we strive hard to ensure that this is a positive experience for parents/carers and other family members. Parents/carers are encouraged to play an active role in their child's education. All parents of children starting our 2 year old provision and Nursery receive a home visit prior to starting school. *Appendix 1 Parents of children starting Reception in September are invited to meetings in the second half of the Summer term with the class teacher to enable a smooth transition into school and to enable us to get to know your child and his or her needs well. The children attend transition visits so they can get to know their new teachers and friends. *Appendix 1 When required Early Health Assessments (EHA) are authored. Multi-agency meetings are subsequently held at regular intervals. These can be a valuable source of support for parents/carers. *Appendix 1 Bishop's Primary School provides learner welfare support. The Learner Welfare team can support your child in school and help to support any additional issues you may be experiencing at home. Bishop's Primary School can signpost parents to parenting programmes such as "Triple P", "Incredible Years" and other local parent support groups and organisations. They have a wealth of knowledge and ideas for support and are very keen to help the children, parents/carers and their families. They can also suggest the names of other local and national organisations that may be able to help. Parents/carers are always welcome to speak to members of staff and are asked to make an appointment with the class teacher, this can be either face to face or via the telephone, if it is more convenient for parents/carers.</p>
<p>What activities are available to children outside of the school day?</p>	<p>Bishop's Primary School operates after school Sports Clubs, please contact each campus for full details of sports clubs that are currently being held. *Appendix 1 Residential visits are available to Year 5 pupils who visit and stay overnight in Robinwood near Hexham during the Spring term. *Appendix 1 Our Year 6 pupils visit Rock UK Whithaugh Park Adventure Centre in the beautiful landscape of the Scottish Borders in the Summer term. *Appendix 1 Children can attend Breakfast Club and After School Club *Appendix 1 at some of the campuses. Individual campuses will provide you with further details. Please contact them directly.</p>



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<p>How will Bishop's Primary School support my child at times of change?</p>	<p>In the Early Years all children are invited for a series of taster sessions prior to their admission to school. *Appendix 1</p> <p>Time is spent talking with parents/carers, as we respect that they know their child better than we ever could. These approaches allow our staff to gain as much information as is practical to support a child's admission to school. When children move year group this is supported through a visit for the child to the new class on Transfer Day and, where necessary, we produce a "My New Class" booklet containing photographs of the new classroom, teacher and teaching assistants.</p> <p>Members of Duke's Secondary SENDCo and pastoral and learning support team work closely with the Primary SENDCo, Heads of Campus and other key staff to ensure a smooth transition from primary to secondary. Parents/carers have the opportunity to meet secondary staff during transition evenings and events. We also arrange additional transfer sessions for pupils transferring to Duke's Secondary School. These transition sessions cover:</p> <ul style="list-style-type: none"> Meeting new staff Getting to know the layout of the secondary campus Play times Lunch times
<p>Who was consulted about this SEND Information Report ?</p>	<p>The SEND Information Report for Bishop's Primary School is shared with Governors, Parents/Carers and Staff.</p>
<p>What can a parent do if they feel that The SEND Information Report is not being delivered or if their child's needs are not being met?</p>	<p>If a parent has concerns about the provision available to their child at Bishop's Primary School they are invited to discuss these promptly with their child's class teacher in the first instance. If the class teacher is not available the Heads of Campus or Primary SENDCo or Assistant SENDCo will be available to meet with you at a convenient time.</p> <p>Parents are also able to contact "SENDIASS", the SEND information, advice and support service, they offer advice and support to families of children and young people with special educational needs or disabilities, this is a free and confidential service. This service can be contacted by calling 01670 623555 or 01670 620350 or email: iass@northumberland.gov.uk www.northumberland.gov.uk/NorthumberlandCountyCouncil/media/Child-Families/SEND/Northumberland-IASS.pdf</p> <p>"Contact a family" is a national charity providing information advice and support for families of disabled children</p>
<p>How will The SEND Information Report be reviewed?</p>	<p>The SEND Information Report will be formally reviewed and updated on an annual basis to ensure that it is up to date. Governors, parents/carers and staff will be invited to take part in this process.</p>



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Who can I contact for further information about Bishop's Primary School?

If you require any further information about Bishop's Primary School please do not hesitate to contact:

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The Northumberland County Council Local Offer can be found at:

<https://www.northumberland.gov.uk/Children/Northumberland-Local-Offer-SEND-0-to-25-years/Your-local-offer.aspx>



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Appendix 1 COVID19 PANDEMIC

This appendix refers to the guidance set out in “Guidance for full opening:schools.gov.uk” and NCEAT Full Re-opening Risk Assessment and Action Plan.

Introduction

It is recognised that the restrictions around COVID19 pandemic may have had and continue to have a significant impact on our SEND and vulnerable learners. During partial school closure all our EHCP and vulnerable pupils’ needs were assessed through a thorough Risk Assessment process to ensure their learning, well-being and safeguarding needs were met. At Bishop’s Primary we are following all recommendations to meet the needs of our SEND pupils and those with high and complex needs. The NCEAT Full Re-opening Risk Assessment and Action plan refers directly to all the recommendations and advice in the Guidance for full opening:schools.gov.uk and we are continually reviewing our practice and provision. Bishop’s Primary is fully proactive and responsive to individual children’s needs and work in partnership with parents/carers and all professionals.

The following numbers in brackets link to sections in NCEAT Full Re-opening Risk Assessment and Action Plan.

Pupils’ well-being

Some of our SEND pupils may struggle to re-integrate into school life following lockdown, perhaps due to break in school routines or where family members have been shielding. (11e) We have in place a wide range of support for families where pupils have anxiety, stress, low mood and genuine fears for returning to school (17c). Our pupils’ mental well-being is at the forefront of all our decision making and we have planned Phased Returns (7e) for pupils who are not ready to return to a full day in school, due to a variety of social and emotional difficulties. These plans involve risk assessments and behaviour crisis plans with clear de-escalation strategies meeting each pupil’s individual needs. Where appropriate, pupils with heightened anxiety may require additional hygiene measures in place, e.g. masks, to further reduce their anxiety (9d.)



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Pupils' learning

SEND pupils will have fully inclusive access to Bishop's Primary's broad and ambitious enquiry curriculum. They will receive the appropriate catch up support to meet their individual needs detailed through clear intervention plans with personalised targets. Pupils with EHCPs will receive provision to meet their long term targets as outlined on their EHCPs. Social distancing measures are in place for all individual and group interventions and there may be some restrictions on the use of soft furnishings (4e) due to the increased risk of transmission between individuals and bubbles e.g. soft play, sensory rooms. Currently, no after school, educational visits or residential trips (20a) are taking place.

Remote Learning

For those SEND pupils who are not attending school full time and for those children who may be required to self-isolate at home we have in place blended learning plans (5g) in line with our Remote Learning strategy (10e) for all pupils. Pupils with SEND may require additional support at home e.g. access to lap tops and wifi (12b) or individual learning packs, for our younger pupils, and regular contact with class teachers (12a.) Please refer to Bishop's Remote Learning Policy.

Meetings with parents/carers

All our new parent/carer meetings, regular review meetings and EHCP Annual reviews (16) with parents and professionals will be held either over the telephone or via virtual platforms such as google meet or Microsoft teams, confidentiality will be maintained at all times. To reduce the risk of transmission, face to face meetings (5f) will be reserved for essential meetings only. Any required home visits by our Attendance and Learner Welfare teams are carried out outdoors at the family home, following government social distancing and restriction guidelines.

New pupils' visits and transition days

Currently no school visits or home visits are taking place due to social distancing guidelines.

Requests for Statutory Assessment

All COSA applications (16) will follow government guidelines as outlined in [Guidance for full opening:schools.gov.uk](https://www.gov.uk/guidance/full-opening-schools). Bishop's Primary works closely with Northumberland



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Local Authority SEND team to ensure the best and appropriate outcomes for our pupils. The Local Authority contact parents/carers via email or the telephone. Bishop's Primary provides paper copies of all documents if parents/carers do not have access to email.