



5<sup>th</sup> September 2025

Dear Parent/Carer,

## ELECTION OF PARENT GOVERNOR TO THE GOVERNING BOARD OF MURRAY PARK SCHOOL

Would you like to be a Governor of your child's school? As you may know, all schools have places for parent governors on their Governing Boards. We currently have a vacancy for a position at our school and an election will have to be held if we have more than one parent interested. If, after reading the information in this letter and the Code of Conduct, you are interested in becoming a governor please write a short biography (no longer than 200 words) including what relevant skills you have and why you want to become a governor. This will then be circulated to all parents if a ballot needs to take place. Please send this to Main Reception for the attention of the Clerk to Governors.

It is a chance for you as a parent to have an influence over the education the school provides for all its children. Governors make decisions about many aspects of the school including the curriculum, staffing and the school's finances.

Their role is vital to the education of the children of Derby so we would urge you to consider standing. In case you feel a bit daunted by the responsibilities, we will offer training to help you understand your role as a governor.

There is also a vital role for Parent Governors in providing a link between the school and parents. The Parent Governor will be expected to attend at least three full meetings of the Governing Board each year and also other meetings of Committees of the Governing Board. They will take an active interest in the school and the children and help promote the parental view at meetings of the Governing Board.

- All people who have parental responsibility for a child at Murray Park School are eligible to stand for election as a Parent Governor.
- If there are more nominations than vacancies, an election is held. The election will be organised by the Head teacher of the school and every parent of a pupil in the school will receive a voting paper and will have the opportunity to vote.



- The detailed arrangements and a list of parents standing for election will be sent to you.
- The term of office is four years.

Please note that there are certain restrictions which prevent a person from standing for election as a Parent Governor. For example, if you are an elected member of the Local Authority or if you work at the school for more than 500 hours in a school year. People who are bankrupt may not serve as Governors, nor may people who have in the previous five years been sentenced to three months or more in prison without the option of a fine, people who have been sentenced to a period of more than two and a half years of imprisonment may not stand within twenty years of that conviction and anyone who has been sentenced to a period of imprisonment of five years or more is totally disqualified. People who are disqualified from working with children may not hold office as a Parent Governor.

If you have any questions about parental elections, nominations or appointments, please contact me at the school or you may wish to telephone the Governor Support and Improvement Team at Derby City Council on 640364 or 640345.

Yours sincerely

**Miss L Phelps**  
**Clerk to Governors**



## **COULD YOU BECOME A PARENT GOVERNOR?**

A Parent Governor believes parents should have a say in matters affecting their children's education and has:

- an interest in all the children's future
- a desire to make a difference
- a willingness to accept responsibility
- an ability to work in a team and is happy to ask questions, listen and learn

### **and will:**

- visit and get to know the school and the people in it
- work in partnership with the Head teacher to raise standards.

**A Parent Governor is a representative not a parent delegate. A parent Governor does not have to vote in a particular way because they have been asked to do so by parents. Parent Governors represent and are elected by other parents.**

### **Parent Governors:**

- help to decide the priorities for improving the school
- will listen as well as they can to parents' opinions and take account of them as they contribute to Governors' decisions
- work co-operatively with other Governors in the best interest of the school
- attend the meetings of the Governing Board and its Committees
- promote the interest of the school in the wider community
- have an equal right to participate and to state their views whilst respecting the views of others
- are loyal to the decisions made by the Governing Board
- respect the confidentiality of those items of business that have been designated as confidential and do not disclose what individuals have said or how they have voted
- withdraw from a decision from which he or she or a partner or close relative stands to gain or where he or she is too involved to be objective
- have regard to the broader responsibilities as a Governor of a public institution in regard to promoting a public accountability for the actions and performance of the Governing Board
- participate in training and development opportunities and to take responsibility for such needs.

Meetings are held throughout the year on Tuesday evenings. Please see the school website for more information.

