***MURRAY PARK SCHOOL - WORK PLACEMENT PROGRAMME March 2023***

***Once you have contacted an employer and they have agreed to take you on a Work Experience Placement, you need to complete the information below on the Unifrog Placement Pathway***

***YOU SHOULD TELL THE EMPLOYER THAT THEY WILL BE CONTACTED BY UNIFROG FOR PLACEMENT DETAILS, NOT BY MURRAY PARK SCHOOL.***

**Placement Details**

In person / Virtual: **In person Work Experience**

Placement Co-ordinator: **Mrs Balaghan**

Name of placement business / organisation (company name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Placement start date: **27th March 2023**

Placement end date: **31st March**

Describe the time commitment: **Full time**

Employer Placement Lead Name (who is in charge of you whilst you are at the placement): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer Placement Lead email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Guardian Name (who must be your emergency contact): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Guardian email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***This must be correct otherwise Unifrog will not be able to process your placement***

You then need to read and agree to the 4 statements at the bottom of the form and tick the box

You then need to tick ‘mark as finished

Then click **Add Placement in the green box at the bottom of the form**