



# Murray Park School



COVID-19

Student Guide from  
September 2020



## A message from your Headteacher - Mrs Caley

We are looking forward to welcoming you back to school. This guide is designed to help you and your parents/carers understand the process of returning to school. It will cover the following:

- When you will return to school.
- Travel to and from school.
- What should you do if you or someone in your family experiences COVID-19 symptoms?
- What should you expect when you arrive in school?
- Classrooms, groups and social distancing.
- Our expectations of you and your expectations of us.
- FAQs – including answers around how we will support you on your return, PPE, completing school work and what we will do if we have a local lockdown or a case of COVID-19.





# Murray Park Return to School COVID-19 Guide 2020

## When will you return to school?

We have now been given the clearance from government to allow all students back in September. Please see the grids below which outline the timings of your start back to school and moving timings of the school day moving forward:

Date	Time	Year Group	Where students should go on arrival to school
<b>Monday 7<sup>th</sup> September</b>	8.40am	New Year 7	Main Hall/Cedar Park (year group split in two so distancing can be maintained)
<b>Monday 7<sup>th</sup> September</b>	10am	Year 11	tutor rooms
<b>Tuesday 8<sup>th</sup> September</b>	8.30am	Years 10 and 11	tutor rooms
<b>Tuesday 8<sup>th</sup> September</b>	8.40am	Years 7, 8 and 9	tutor rooms
<b>Wednesday 9<sup>th</sup> September</b>	All year groups attend as normal – see below for new times.		

Please note the changes to the start and end times of the school day from September 2020:

Year Group	Start of the school day	End of the school day	Boosters
<b>Years 10 and 11</b>	8.30am	3pm	3-4pm for invited students after baseline testing and ongoing testing to check gaps in learning.
<b>Years 7, 8, 9</b>	8.40am	2.50pm	3-4pm for invited students after baseline and ongoing testing to check gaps in learning.





# Murray Park Return to School COVID-19 Guide 2020

## Travel to and from school:

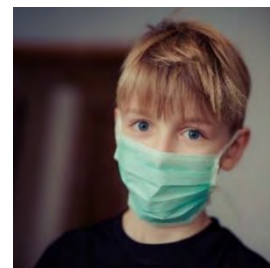


Walk or cycle to school where possible.



Please walk/travel to school with someone in your year bubble or your family. If you cannot do this, try to maintain a 2m distance when walking/travelling to and from school.

Minimise your use of public transport. If you do have to use a bus, you **MUST** wear a face covering. Please email school if you would like us to send you a face mask on [info@murraypark.derby.sch.uk](mailto:info@murraypark.derby.sch.uk). If you forget your face mask, we can provide one.



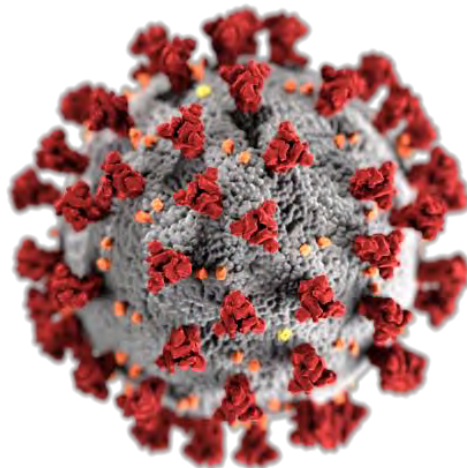
## What should you do if you experience COVID-19 symptoms?

- If you have **coronavirus symptoms** – a temperature, a cough or loss of a sense of smell or taste - or you have someone in your household who does, **DO NOT ATTEND SCHOOL**. Please ring school to let us know that you/a member of your household has symptoms and that you/they are going for a test. Please let us know the results of the test.



## Murray Park Return to School COVID-19 Guide 2020

- If you become poorly in school, with COVID-19 symptoms, you will be asked to wait in our COVID-19 medical room, whilst you wait for your parent/carer to pick you up. Again, you must get a test at this point and let us know the results.
- If you have a positive test, you should self-isolate for 10 days. We will follow the test and trace guidance. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:
  - ✓ direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
  - ✓ proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual
  - ✓ travelling in a small vehicle, like a car, with an infected person
- If it is a negative test, you can return to school.
- We will inform the government of any positive test and seek further assistance from them.





## What should you expect when you arrive in school?

- As you arrive in school, you will see lots of new signage – please follow the arrows carefully.
- At the front of school, we will open up the gates on the road as well, this will ensure you can distance from students in other year groups or those who are not in your family as you walk to and into school.
- Line up for lessons outside. Most of our classrooms have doors which lead outside. Your teachers will explain the new entry and exit points for each area as you arrive at each lesson.
- Stay to the left on all corridors.
- When you enter a classroom, please take a wipe and wipe your table before you begin work. Wipe at the end of the lesson. Dispose of your wipe in the classroom bin.
- Surfaces will be cleaned frequently with detergents and bleach.
- You must **'catch it, bin it, kill it'** when coughing or sneezing.
- Do not touch your face.
- Do not touch other students – keep your distance where possible.







# Murray Park Return to School COVID-19 Guide 2020

## Classrooms, groups and social distancing

Please see the grid - this demonstrates how the days will work. How school will work on our return:

- Staggered start and end to the school day (to be reviewed mid-Autumn half term).
- Normal timetable with tutor time at the start of every day - slight staggering at the start and end of the day/break/lunch.
- Year groups form bubbles with groupings as normal – mixture of setting and mixed ability.
- Students travel to each classroom as usual - staff stay in their rooms i.e. it is considered low risk to walk past someone on a corridor/outside.
- Normal uniform for students. Students change in changing rooms for PE – changing rooms cleaned in between.
- Students can bring normal school bags with their own pencil cases.
- Sanitise hands on entry to and exit from classrooms/changing rooms.
- Boosters for all year groups at the end of the day – invite only based on assessment results.
- Classrooms will be arranged to ensure distancing measures whilst working – all facing the front for example.
- You can bring your own bag and pencil case. You may want to bring some anti-septic wipes to wipe any equipment you borrow.
- The water fountains will be out of use, so **please bring a bottle of water** for your personal use during the day.

		Y7	Y8	Y9	Y10	Y11
TUTOR TIME/ BOOSTERS	8.30					
	8.40					
	8.50					
PERIOD 1	9.00					
	9.10					
	9.20					
	9.30					
	9.40					
	9.50					
PERIOD 2	10.00					
	10.10					
	10.20					
	10.30					
	10.40					
	10.50					
BREAK	11.00	A	B	B	A	C
	11.10					
	11.20					
PERIOD 3	11.30					
	11.40					
	11.50					
LUNCH	12.00					
	12.10	A	B	B	A	C
	12.20					
	12.30					
	12.50					
PERIOD 4	1.00					
	1.10					
	1.20					
	1.30					
	1.40					
	1.50					
PERIOD 5	2.00					
	2.10					
	2.20					
	2.30					
	2.40					
	2.50					
C25/ BOOSTERS	3.00					
	3.10					
	3.20					
	3.30					
	3.40					



## Murray Park Return to School COVID-19 Guide 2020

- We will have a walk on the left policy on the corridors. At times, you will walk close to someone on a corridor or outside – the government believes this is a minimum risk, so you should not be alarmed in this situation.
- You will have zoned areas your group can congregate during break and lunch – these will be explained on your return – please stick to these areas for everyone’s safety.
- You will be given a coloured pin to wear on your blazer so your year group bubble can be easily identified. Please wear this at all times.

As noted above, uniform/PE kit should be worn as usual and can be ordered/bought at the usual uniform stores. See the links on our school website under the School Info/Uniform tab for COVID-19 updates.







## **Our expectations of you and your expectations of us.**

Our Murray Park Values remain as strong as ever.

Your safety is of paramount importance and we are all expected to play our part in limiting the impact of COVID-19 both in school and in our community.

It is absolutely vital that you follow the guidance from staff and that behaviour is impeccable at all times.

Poor behaviour or behaviour that threatens to disrupt the learning of others will not be tolerated.

**Any behaviour that threatens the safety of staff, students or the wider community around school will also not be tolerated and will lead to students having to learn remotely. You will be given a mentor to talk through your behaviour and work towards moving quickly back to face-to-face lessons in a safe manner.**



## Frequently Asked Questions (FAQs)

### 1 – How will school reduce the risk of the virus spreading?

Murray Park School has developed a comprehensive Risk Assessment and Action Plan, to ensure that the highest possible hygiene and social distancing measures are in place to protect both students and staff. The creation of classroom ‘bubbles’ and zoning within school, as well



as limiting the movement of students around internal corridors within school, significantly reduces the risk of spreading COVID-19 and the widespread availability of hand sanitiser further helps protect students and staff.

### 2 – How will school help support students with their mental health?

This is a vitally important question and the unprecedented impact of COVID-19 has taken a toll on everybody’s mental health since lockdown was announced. All members of staff are committed to supporting students with their return to learning and recognise that mental health is of great importance.

### 3 – Will PPE be worn by students and staff?

Currently there is no expectation that staff or students wear PPE within the school setting, although we understand that some staff and students will want to wear masks or a visor whilst in school. This is fine but only in exceptional circumstances should you wear masks in the classroom. Some staff may wear visors when teaching.

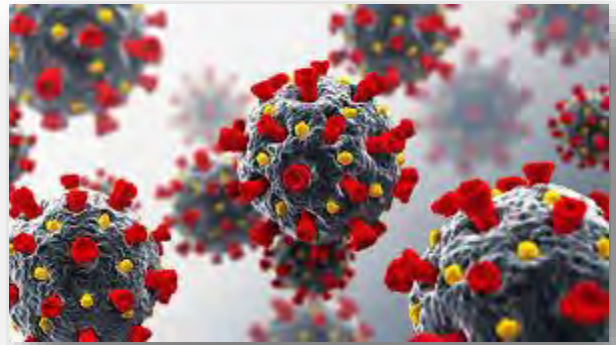


## Murray Park Return to School COVID-19 Guide 2020

In order to support our students, Murray Park School has purchased a fabric, fully washable mask for each of our students. These are only required should they travel on public transport or are in one of the vulnerable groups and feel this would help them. You can purchase logoed masks for £2 from Student Services.

### 4 – What will happen if someone within the schools tests positive for COVID-19?

If a student or member of staff falls ill and is tested positive for COVID-19 must self-isolate for 10 days. Anyone who has been in close contact with them in the previous 48 hours, will be asked to self-isolate for 14 days. There will be no need to shut the school entirely due to the bubble and zoning systems, unless this is advised by a government body.



### 5 – Will work and lessons continue remotely?

Lessons will need to continue remotely using Go4Schools for some students. This will be to support a more staged return to lessons.

The government have indicated that local lockdowns will be triggered if the R-rate rises in a particular area. At that point we will move into any of our stages in our 5 stage contingency plan:



# Murray Park Return to School COVID-19 Guide 2020

	COVID-19 CONTINGENCY PLANNING
Stage 1 (max 10 per class)	<ul style="list-style-type: none"> <li>• Each year group is assigned one full day.</li> <li>• Year group is split in half.</li> <li>• X = Morning lessons 8:45–10:45am &gt; Lunch &gt; Afternoon lessons 11:30 – 1:30pm</li> <li>• Y = Morning lessons 9:45 – 11:45pm &gt; Lunch &gt; Afternoon lessons 12:30 – 2:30pm</li> <li>• Students to stay in year bubbles in zoned areas.</li> </ul>
Stage 2 (max 15 per class)	<ul style="list-style-type: none"> <li>• Year group 7-10 is split in half.</li> <li>• X = Morning lessons 8:45–10:45am &gt; Lunch &gt; Afternoon lessons 11:30 – 1:30pm</li> <li>• Y = Morning lessons 9:45 – 11:45pm &gt; Lunch &gt; Afternoon lessons 12:30 – 2:30pm</li> <li>• + Year 11 to attend afternoon lessons 1-3pm for options* Mon – Thursday and full day on a Friday.</li> <li>• Students to stay in year bubbles in zoned areas.</li> </ul>
Stage 3 (max 15 per class)	<ul style="list-style-type: none"> <li>• Mon+Tues Y7+Y8, Wed+Thurs Y9+Y10, Friday Y11.</li> <li>• X = Morning session 8:45–10:45am &gt; Lunch &gt; Afternoon session 11:30 – 1:30pm</li> <li>• Y = Morning session 9:45 – 11:45pm &gt; Lunch &gt; Afternoon Session 12:30 – 2:30pm</li> <li>• + Year 11 to attend afternoon lessons 1-3pm for options* Mon – Thursday and full day on a Friday.</li> <li>• Students to stay in year bubbles in zoned areas.</li> </ul>
Stage 4 (usual class size)	<ul style="list-style-type: none"> <li>• Usual timetable week 1 and 2 for Year 7&amp;8 then home study week 3 and 4.</li> <li>• Home study week 1 and 2 for Years 9 and 10 then usual timetable week 3 and 4.</li> <li>• Year 11 usual timetable.</li> <li>• Students to stay in year bubbles in zoned areas.</li> </ul>
Stage 5 (usual class size)	<ul style="list-style-type: none"> <li>• Full timetable with staggered start/end/break/lunch and year group bubbles.</li> </ul>



## Murray Park Return to School COVID-19 Guide 2020

In any of these cases, it is vitally important that all students access the work set by teachers on Go4Schools if working from home and, if they are unable to do so for whatever reason, let their staff members know. We can provide laptops and wi-fi dongles if required.

### 6 – How will students cover the work that they have missed?

Staff at Murray Park School have altered their curricula for each subject in order to ensure that core information is covered. All subjects will undertake academic testing on our return to enable teachers to establish which areas students need support on to catch up. Extra sessions will be arranged for all students whose scores indicate intervention would aid their learning moving forward.







## Murray Park Return to School COVID-19 Guide 2020

I hope you found this booklet useful. Please do not hesitate to email your tutor if you have any questions and they will seek the answer for you.

We look forward to welcoming you back to school in September.

Information in this booklet is correct as of 1<sup>st</sup> September 2020. All details are subject to change to ensure we are meeting the UK government advice and instruction.