



# Welcome Year 7 Parents



# Ms Clay Headteacher



# **WHAT ARE OUR VALUES AT LISTER?**

Always Aim for Excellence

Be Kind, Polite and Considerate

Take Responsibility - No Excuses



Ms Clay  
**Headteacher**

# The Leadership Team: Who is who?



Mr Mahir  
**Deputy Headteacher**



Mr Morgan  
**Deputy Headteacher**



Ms Christofides  
**Deputy Headteacher**



Ms Akuji  
**Assistant Headteacher**  
Head of Lower School



Ms Johal  
**Assistant Headteacher**  
Head of Upper School



Ms Wright  
**Assistant Headteacher**  
DDSL



Ms Sabir  
**Assistant Headteacher**



Mr Skinner  
**Assistant Headteacher**



Ms Pallett  
**Assistant Headteacher**  
DDSL



Mr Uddin  
**Assistant Headteacher**  
DDSL



Ms Voisey  
**Assistant Headteacher**  
DSL



## Lister - an improving and supportive school

**Last year our OFSTED visit found us to be a good school and said ...**

*'Lister Community School is highly supportive of its pupils. Pupils are benefiting from recent changes that have improved learning and behaviour.'*

*'The school has raised its expectation of what pupils should achieve. The curriculum is more ambitious. The school is fostering a culture of joy in learning. Pupils are responding well to these new standards.'*

*'The provision for personal development is well-planned and considered.'*

*'There are opportunities for pupils to get involved.'*

*'Everyone is working together to ensure pupils' experiences are consistently high quality.'*

**We are very proud of our pupils and are working to make the school even better.**



### **Academic Excellence:**

**Sound Year 11 Results:** Many of our Year 11 students achieved exceptional academic results

**Recognition at the Lister Oscars:**  
Over 200 pupils were honored at the Lister Oscars for their achievements

### **Community and Culture:**

**Pupil Recognition:** Over [number] pupils received at least 500 praises for their contributions to our school community, highlighting the culture of encouragement and mutual respect fostered among students and staff.

**Improved Behaviour:** The noticeable improvement in behaviour towards the end of the year reflected our collective commitment to maintaining a positive and supportive learning environment.

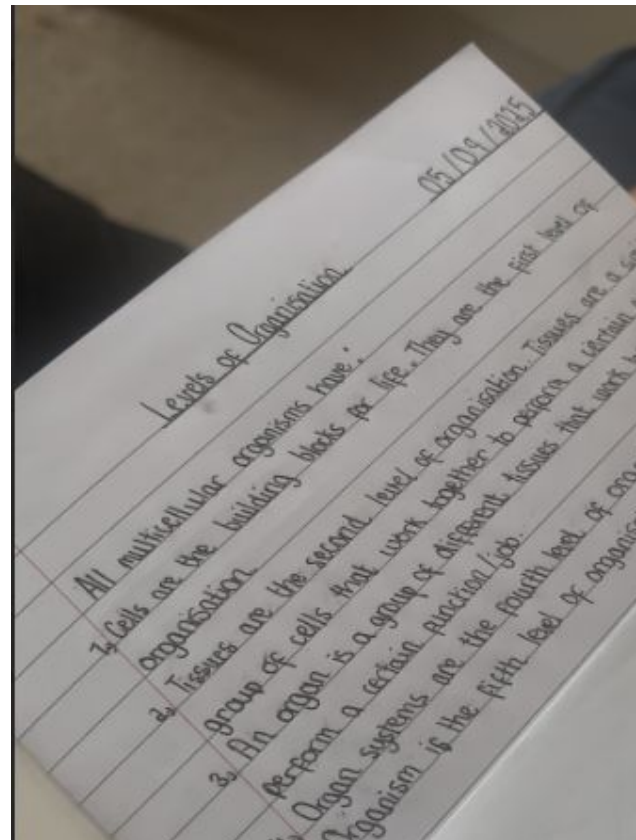
### **Extracurricular Success:**

**Sports Day Triumphs:** Hawking House's victory in Sports Day demonstrated importance of teamwork and perseverance

**Shelley House Wins the House Cup:** was a result of consistent effort, collaboration, and a strong sense of community.

**Numerous Concerts and the School Play:** Students worked together to create memorable performances.

**Engaging School Trips:** Various school trips provided opportunities for students to learn and grow together



**Ms Akuji: My own journey as a parent**

# Year 7 Team- Managing Transition

Head of Lower School	Head of Year 7	Pastoral Manager	Tutor
<ul style="list-style-type: none"> <li>- Strategic overview</li> <li>- Support Head of Year and PM</li> <li>- Overseas academic and pastoral development</li> </ul>	<ul style="list-style-type: none"> <li>- Support academic progress in school</li> <li>- Working together with PM to ensure high expectations</li> <li>- Monitor and support attendance</li> </ul>	<ul style="list-style-type: none"> <li>- Support behaviour of pupils in the year group</li> <li>- Communication with parents/carers around positive/negative behaviour</li> <li>- Monitor and support pupils wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>- Morning checks and routines</li> <li>- Delivery of tutor time and delivery of pastoral curriculum</li> <li>- Hold learning conversations to monitor behaviour</li> </ul>



# Our Year Group Aims/Vision

1. Academic excellence
2. Developing joy

## How we do this:

- Celebration of effort and progress
- Achieving the highest number of 'Lesson Champions'
- Half termly movie nights: ratios of praises to concerns
- Reward trips
- Collecting badges
- Extra curricular activities
- Student led assemblies
- Competitions

# The Lister Experience



# Lister Expects

1. Helps enhance educational experience
2. Parent/ carer support awareness of these helps drive these expectations

Always Aim for Excellence	Be Kind, Polite and Considerate	Take Responsibility - No Excuses
Be ready to learn: take out your planner and equipment	Greet your teacher at the door and start the 'Do Now' activity	Arrive on time and in perfect uniform
Allow others to speak: track the speaker, silently	Speak politely, clearly and respectfully	Follow instructions the first time
Keep books and classroom free from graffiti and litter	Follow the 'No Hands' rule	Pack up and be ready to leave in silence

## **Punctuality and Attendance**

**8.25am**

## The effect of of absence on progress

A whole year has 365 days; a school year has 178 days. That leaves 187 days to spend on family time, visits, holidays, shopping and other appointments.

No absence	9 days absence	11 days absence	18 days absence	27 days absence	36 days absence
100%	95%	94%	90%	85%	80%
Very Good	Worrying			Serious Concern	
Best chance of success. Gets your child off to a flying start.	Less chance of success. Makes it harder for your child to make progress.			Your child will find it very difficult to make progress	

# Punctuality and Attendance

Transition into Year 7 can be a huge change, to help with this process there are key things that we focus on with our pupils:

- Organisation the night before ( equipment and uniform- has been fantastic so far!)
- Punctuality
- Attendance
- Organising PE kits the night before

**When we get these routines in place, pupils' chances of success are higher.**



# Readiness to Learn

## Uniform and Equipment

- During tutor time, pupils will be expected to have full **equipment** out ready to be checked.
- Equipment concerns will be logged for any missing equipment. Pupils have the opportunity to use our **Stationery shop** to purchase anything they need.
- Uniform will also be expected to be perfect on entry into the building and throughout the day. Tutors will check uniform and log concerns for any missing items.

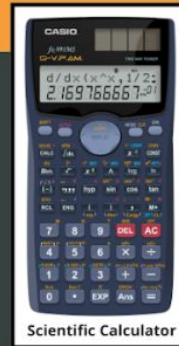
# STATIONERY EQUIPMENT



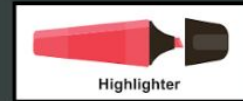
Planner



Reading book



Scientific Calculator



Highlighter



Sharpener



Rubber



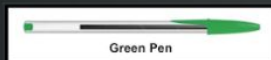
2 Blue or Black Writing pens



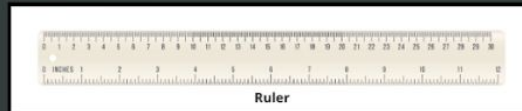
Pencil



Whiteboard pen



Green Pen



Ruler



Glue Stick





# Praise Categories

**+1**

1. Aiming for excellence
2. Taking responsibility
3. Being kind, polite and considerate
4. Readiness to learn and/or organisation
5. Character praise

**+3**

1. Positive engagement and/or contributions
2. Excellent classwork and/or homework
3. Excellent presentation of work
4. Being kind, polite and considerate
5. Lesson Champion

**+5**

1. Exceptional classwork and/or homework
2. Exceptional progress / outcomes in assessment
3. Exceptional effort and/or contributions
4. Exceptional demonstration of taking responsibility
5. Exceptional demonstration of being kind, polite and considerate

**+10**

1. Commendation from Headteacher
2. Outstanding contribution to school-related event
3. Outstanding demonstration of school values



# Behaviour Categories

**0**

## **Learning Conversation**

1. Late to a school (30 minute detention)
2. Failure to complete homework

**-1**

## **Cumulative Count**

1. Incorrect uniform
2. Equipment concern
3. Late to form or lesson (under 5 mins)

**-2**

## **30 Minute Detention**

## **Centralised Email Home (Arbor)**

1. Late to lesson or form (5 mins +)
2. Poor engagement/effort with classwork
3. Repeated disruption in lesson (after intervention)
4. Missing PE kit item
5. Failed tutor/teacher report
6. In an out of bounds area
7. Social / transition times misconduct, including no hands rule
8. Breach of school expectations (Year team only)

**-3**

**1 Hour  
Detention**

**Contact Home  
(Email or  
Phone Call)**

1. Significantly late to lesson or form (10 mins +)
2. Removal from lesson
3. No PE kit
4. Failed ML report
5. Rudeness to staff, including defiance or walking away
6. Rudeness to peer(s)
7. Serious breach of no hands rule
8. Repeated breach of school expectations (Year team only)
9. Health and safety breach
10. Failure to attend homework club

**-4**

**75 Minute  
Detention**

**Phone Call  
Home**

1. Truancy (missed lesson)
2. Serious rudeness towards staff
3. Serious rudeness towards peer(s)
4. Serious breach of school expectations or behaviour contract (Year team only)
5. Misuse of social media
6. Abusive or dangerous behaviour
7. Use of discriminatory language
8. Failed SLT report

**-5**

**IER or FTS**

**Parental  
Meeting**

1. Possession of banned item
2. Directed discriminatory language
3. Intimidating, aggressive, violent or threatening behaviour
4. Serious health and safety breach
5. Bringing the school into disrepute

# How to support your child academically?

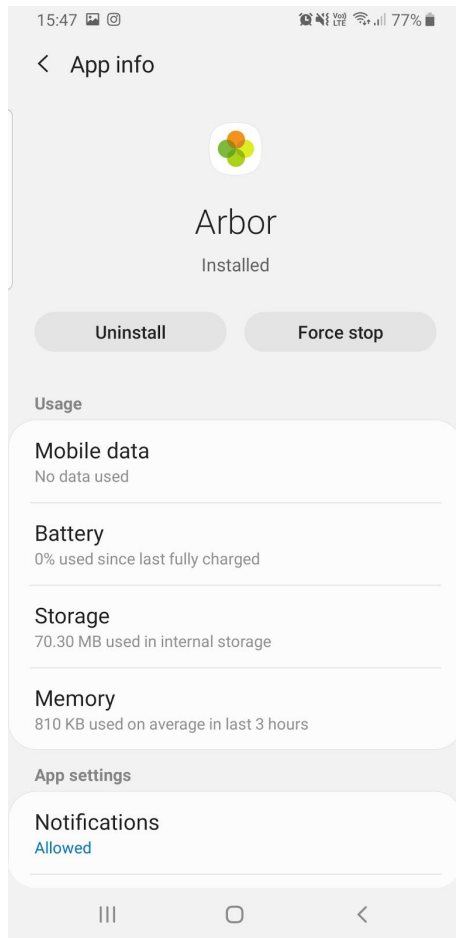
- Be aware of what they are learning ( curriculum on website)
- Check Google Classroom for homework submission
- Check in- do they have everything they need?
- Having a quiet space for child to work at home (we can also support with this)
- Using Arbor and Google classroom

# How will pupils be assessed?

<u>%</u>	<u>Descriptor</u>
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0-5%	Assessment not passed
5-20%	Emerging
20-40%	Developing
40-60%	Secure
60-80%	Accomplished
80-100%	Expert

- Each student will have a target percentage and descriptor, these will be shared with you by your teachers and in form time.
- You should aim to maintain your percentage each year- our curriculum gets harder so this means you are making good progress!



# Please download the Arbor app



This allows you to see your child's  
timetable, attendance, punctuality,  
praises achieved and concerns  
received.

**Main form of communication.**

# Logging in on the Parent Portal

Logging in for the first time

The welcome email from your school will contain your login details and a link that will take you to the browser version of the Parent Portal where you need to set up a password.

You can reset your password using a computer, or using a mobile browser on your phone or tablet.

Hi Pamela,

Welcome to Arbor! Arbor is using Arbor and has set up an account for you.

To finish creating your account, you just need to set a password. You can do this by going to [login.arbor.sc](https://login.arbor.sc), clicking on 'Forgotten Password?' and following the instructions on screen.

Your username is: [gwyn.mabo@arbor-education.com](mailto:gwyn.mabo@arbor-education.com)

If you have trouble setting up your password or have general questions about the Parent Portal, visit [this Help Centre article](#). For any other queries, please contact Arbor.

All the best,  
Arbor



Click the link, then click **Forgot your password?** Add in your email address then click **Reset password**.

If you have a child at more than one Arbor school, you will be asked to select the appropriate school.

## Forgot your password?

No problem! Just enter the email address associated with your account below, and we'll email you with a link to reset your password.

**Reset password**

You'll then receive another email. Click the link in this email to set your password.

We've just received a request to change your password on your Arbor account.

If you requested this password change, please click the link below to set your password:

<https://gwyn1.uk.arbor.sc/auth/change-password/id/2008/hash/MTBkNzlwOWMtMDg1MS00N2VjLWI3MzAtNGVmZTUwOGM3Yjc5LjE2MjA4MDkzMDE=>

Use your email address when you log in next time:

**Username:** [gwyn.mabo@arbor-education.com](mailto:gwyn.mabo@arbor-education.com)

If you didn't ask to change your password, you can ignore this email. No changes will be made to your account.

All the best,  
Team Arbor

Create your password. You will then be logged in when you click **Create password**.

## Create password

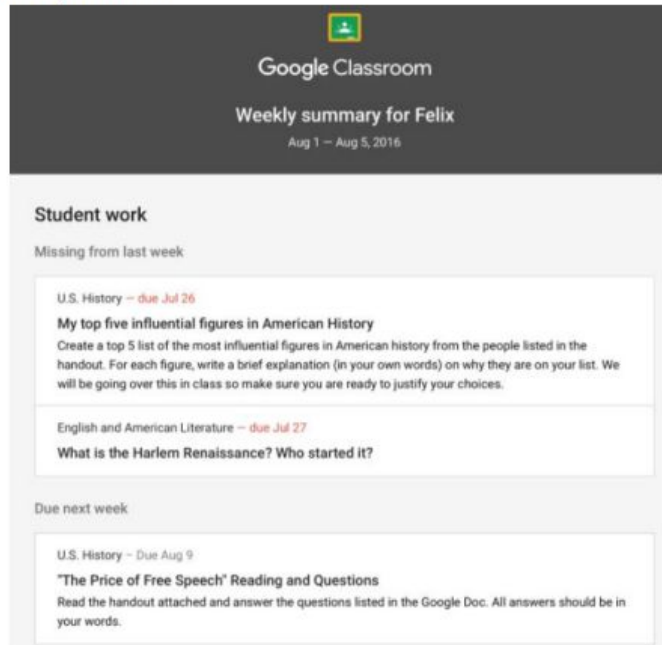
**Create password**

## Guardian Summaries

Google Classroom offers a feature for parents called “guardian summaries”.

The Guardian Summary includes:

- *Missing work* —Work not turned in when the summary was sent.
- *Upcoming work* —Work that’s due today and tomorrow (for daily emails) or that’s due in the upcoming week (for weekly emails).
- *Class activity* —Announcements, assignments, and questions recently posted by teachers.



# Google Classroom

## Request & Configure your Guardian Summary

Guardian summaries must be enabled by your student teachers. They will need to enter your email address and send you an invitation to begin receiving this report.

### John Sowash invited you as a guardian in Google Classroom

You'll get a weekly summary of Lucy's progress with missing and upcoming work, and new teacher posts.



Lucy

ACCEPT



I'M NOT THE GUARDIAN



You don't need Gmail or a Google Account to accept.

# Google Classroom

### Request your Guardian Summary:

- 1 Ask your student's teacher to send you a guardian summary invitation. 
- 2 Make sure the teacher has an up-to-date email address for you. 
- 3 Look for the guardian summary invitation sent by email.
- 4 Configure your summary preferences (daily or weekly).
- 5 Use the guardian summary to have a conversation with your student on their classwork.

## EFFECTIVE HOME-LEARNING

### WHOLE-SCHOOL POLICY



**LISTER COMMUNITY SCHOOL**

*A world-class, international school*

# Home Learning

At Lister, home-learning is:



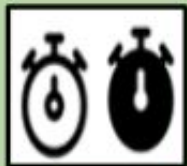
Set  
regularly



Set on google  
classroom (GC)



Linked to current  
scheme of learning



Differentiated  
where necessary



Given  
feedback



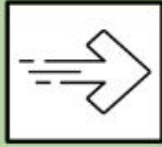
Given a minimum of a  
week to complete

At Lister, we also  
recognise the  
importance of  
reading and  
therefore expect  
all students to  
read a minimum  
of 20 minutes a  
day.

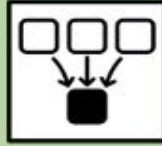


# Home Learning

The purpose of home-learning should be to



Prepare for in-class  
learning



Consolidate learning

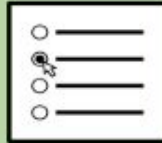


Extend learning

Main types of home-learning that we use are



Flipped learning tasks



Retrieval quizzes



Application of learning



# Student Wellbeing

**Building positive wellbeing to support and improve your child's attendance, behaviour and learning.**

- Regulating sleep schedule
- Maintaining good punctuality to school
- Monitoring use of digital devices/social media
- Promoting healthy eating and regular exercise
- Incentivising good behaviour and attitude to school life
- Using Arbor to engage with your child's learning, attendance and behaviour
- Initiating regular conversations, encouraging honest and open dialogue
- Keeping lines of communication open with relevant members of staff
- Extra curricular activities. Maximising learning opportunities



The UK's leading charity fighting for a world where no young person feels alone with their mental health

Young minds offer tailored information, advice and support to parents and carers who are concerned about their child's mental health.

can speak to them:

- over the phone,
- or chat to online
- use the Helpline service - available across the UK.
- **It is free and confidential.**

The Helpline advisers can provide **information, advice** and **support** to help you take the next step.

Remember, it's okay to reach out for help. We all need a little extra support sometimes, and they hear from parents and carers just like you all the time.



## Speak to us on the phone



Parents Helpline for free on 0800 802 5544.





**It is against the law for a child under the age of **13**  
to have any of the above platforms**

# 38 hours



*'fa\*\*ot 101'*

*Watch I'll fight at her at  
lunch time near the  
canteens*

# Examples

*'ihateg\*ys' into an online game*

*'its fake nig\*\*\*.*

*'Your a curry m\*\*\*\*\*'*

**Newham 2024-25**



# Social media

It's important to help them to use the online world in a way that's safe and positive for their mental health.

Ways to keep your child safe online:

- **Set** age appropriate rules about what apps can be used and when.
- **Monitor** usage to ensure that your child is not accessing inappropriate content or engaging in harmful chats or activities.
- **Educate** your child about the potential risks of using a mobile phone such as cyberbullying, stranger danger and talk about staying safe online.
- **Use parental controls** which allow parents to restrict access to certain apps, set times limits and monitor usage.
- **Limit** screen time.
- Have some "phone free" time at least one hour before your child's bedtime.
- Use location tracking if you wish to monitor your child's journey to and from school



# THE LISTER GRADUATE

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**AIMS FOR EXCELLENCE** - articulate; literate; numerate; ambitious; keen to be the best they can; proud of themselves and their achievements; **loves to learn**; is resilient; is happy when learning but understands that if you're not struggling, you're not learning;

**IS KIND POLITE AND CONSIDERATE** - treats others well; respects the learning environment; is thoughtful; is polite; does not bully; develops good work-life balance

**TAKES RESPONSIBILITY - NO EXCUSES** - is a self-starter; is attentive (no desktop truancy!); has self-control; **works hard**; is confident enough to put themselves forward; organises themselves well; is punctual, smart and brings equipment; is interested in the world and ready to play their part in it; knows how to live a healthy lifestyle

## Personal development map **journey of excellence**

At Lister Community School our **personal development journey of excellence** enables students to flourish, preparing them for the opportunities, responsibilities, and experiences to become a **LISTER GRADUATE**.

It provides a clear pathway towards achieving success by drawing together the strands of personal, social, health, relationship, spiritual, moral and cultural education.

### Passion Discovery

Recognized personal interests and set meaningful goals to guide the journey.



### Goal Setting

Invested in learning and developed essential skills to progress.



### Challenges Faced

Achieved important milestones, reflecting on key lessons learned along the way.



### Future Plans

Explored new paths, redefined aspirations, and planned for future opportunities.



### Skill Building

Faced setbacks, adapted to challenges, and experienced significant personal growth.



## Our **offer / promise**

- Broad curriculum
- Safeguarding and well-being teams
- Transition and orientation
- Caring tutors in every year
- Excellent teachers / staff
- PSHRE lessons and workshops
- Comprehensive assemblies programme
- Provide 'cultural capital' / trips
- Information evenings
- Parent/carer meetings
- Early career guidance
- High quality feedback
- Academic interventions
- Pastoral interventions
- Bespoke support

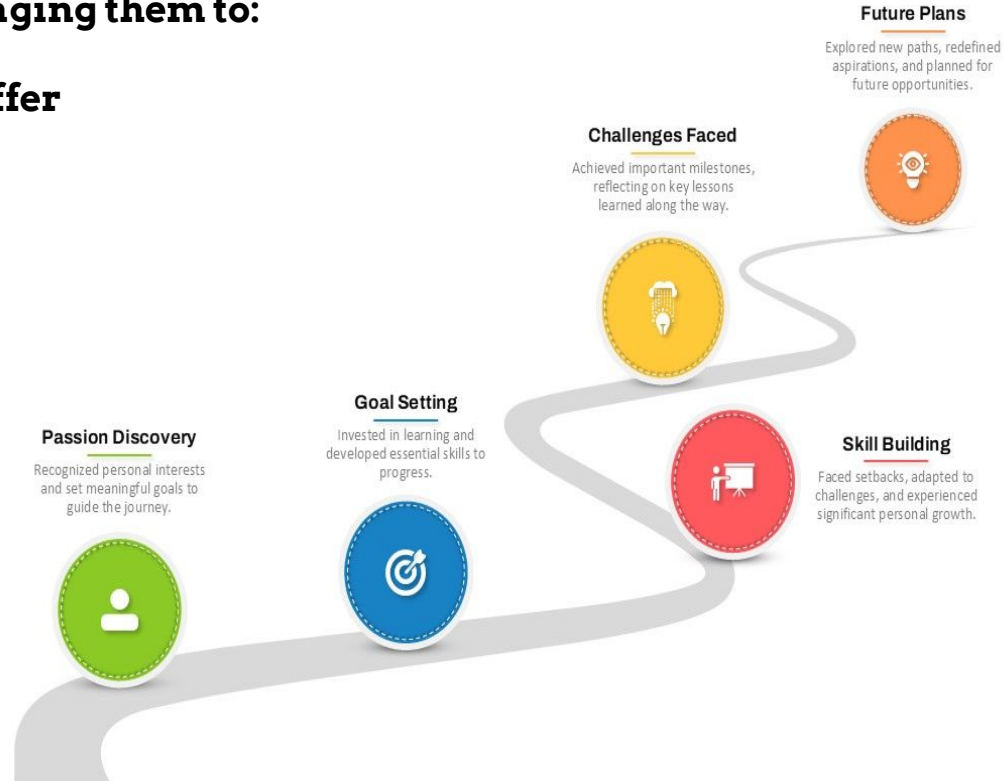
## Broad range of impactful **opportunities** for **ALL**

- Become a lesson champion
- Advocate for oneself and others
- Lead assemblies
- Reading programme
- Extra-curricular activities
- Run and be elected to student parliament
- Become a mentor
- Become an Anti-bullying Ambassador
- Participate in student council meetings
- Take part in a school production
- Learn a musical instrument
- Breakfast club
- Range of sporting teams and events
- Jack Petchy award scheme
- Volunteer and join charity week committee
- Student leader

**Support your child on this journey by encouraging them to:**

- make the most of **EACH** opportunity on offer
- have a **growth mindset**
- take part in a **range of activities**
- **seek support** when needed
- **advocate** for themselves and others
- **reflect** on their progress
- set **goals**

Remember journeys have their twists and turns but by **working together** your child can flourish and reach their destination - the LISTER GRADUATE.





Students are advised to stay safe in the community and not walk with their phones out, always walk in pairs and not speak to strangers.

- Students should also take care to stay safe online. If a student uses social media, they should use it with caution and not add or speak to anyone that they don't know. They should also be mindful about posting pictures, including not posting any inappropriate material. Students should speak to each other kindly online.
- Please speak to a member of staff if you have concerns
- We have a lot of support for students in school from a dedicated pastoral team to a child protection team. Students can speak to adults if they have worries.
- We also have a Place2Be counsellor 2 days a week and an Educational Mental Health Care practitioner one day a week.
- The parent bulletin highlights support from Newham - look out for it!

# Staying Safe



## Reporting Your Concerns

Remember a problem shared, is a problem halved, so please talk to:

A member of the Safeguarding and Child Protection team

Your Head of Year or Pastoral Manager

Any adult you feel you can trust.

The Safeguarding and Child Protection Team at Lister are:



**Ms Yoisey**  
Designated Safeguarding Lead



**Ms Wright**  
Deputy Designated Safeguarding Lead



**Mr Uddin**  
Deputy Designated Safeguarding Lead



**Ms Pallet**  
Deputy Designated Safeguarding Lead



**Ms Colquhoun**  
Designated Child Protection Officer



**Ms Davis**  
Designated Child Protection Officer

ALWAYS AIMING FOR EXCELLENCE



# Free School Meals

To apply for free school meals, you will need to go to the Newham council [website](#).

The borough sends updated FSM list to the school on a weekly basis. We update our systems accordingly.

## Apply for free school meals

We ask every family who attends a school in Newham to [complete our application form](#) ✓, irrespective of their employment, financial or immigration status.

Make sure you have your National Insurance number to hand before you fill in the form.

We use your National Insurance number to find out from the Department of Work and Pensions (DWP) whether or not you qualify for free school meals. Please note, the DWP will only tell us if you qualify.

They will not give us any information about the benefits you receive.

[Apply for free school meals](#) →

# Things we should all look forward to

December: Winter Concert

December: Term One rewards trip

February: School production

April: Spring Concert

June: Dance Show

July: Sports Day

July: Summer concert

July: Culture Day

July: End of year trips

# Being part of your year group

## Key dates for Year 7

9th September: Meeting for Year 8 parents

9th October: Culture Day

December: Sadler's Well trip

15th January: Year 7 Parents' evening

July: Year 7 rewards trip