



Prevent Duty Risk Assessment/Action Plan 2023-2024

Leadership Team Responsibility:	Sara Voisey
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Presented to Local Governing Body:	
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<u>No.</u>	<u>Prevent Vulnerability/Risk Area</u>	<u>Action taken/already in place to mitigate/address risk</u>	<u>Action Plan</u>	<u>By Who</u> <u>By When</u>
1	<p><u>Leadership</u></p> <p>Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"?</p> <ul style="list-style-type: none"> • Board of Governors • SLT • Staff • Student Union • Safeguarding team 	<p>Historically some Governors have received WRAP training and others training re Prevent Awareness.</p> <p>All teaching staff including SLT received Prevent Training (Home Office) in Autumn 2022. All support staff received Prevent Training in Autumn 2021</p> <p>Annual statutory safeguarding training for all staff each September (and each October for governors) covers the Prevent Duty. Following this all staff are also required to read the 'Keeping Children Safe in Education – part one' document which includes an outline of the risk of radicalisation, the need for staff to ensure that children are safe from extremist and terrorist material when accessing the internet, the Prevent Duty and Channel.</p>	<p>All Governors will be asked to complete Prevent Online training (Home Office) to ensure there is consistency in their knowledge and that it is refreshed.</p> <p>Training will be refreshed for all staff in February 2024</p> <p>Safeguarding team to refresh Channel training</p>	<p>SV to include Governors in training in December 2023</p> <p>SV - by February 2023</p> <p>SV - by February 2023</p>

2	<p><u>Partnership</u></p> <p>Is there active engagement from the institution's Governors, SMT, managers and leaders?</p> <p>Does the institution have an identified single point of contact (SPOC) in relation to Prevent?</p> <p>Does the institution engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?</p>	<p>See above</p> <p>Lister Community School SPOC in relation to Prevent is the Designated Safeguarding Lead – AHT Sara Voisey</p> <p>The School Safeguarding lead and SPOC for Prevent, the DHT responsible for SMSC and the PSHRE lead are aware of the Newham Prevent lead, Ghaffar Hussain and have and will continue to liaise re training for staff and as a point of contact for advice and curriculum input. Lister Community School attend Newham Safeguarding Network meetings where the local authority Prevent services offered by the Community Resilience team are discussed.</p>	<p>Continued engagement between the school and the local authority.</p>	<p>SV and teams-Ongoing</p>
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3	<p>Staff Training</p> <p>Do all leaders and teachers have sufficient knowledge and confidence to:</p> <p>1) Exemplify British Values in their management, teaching and through general behaviours in the institution?</p> <p>2) Understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism?</p> <p>3) Have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response?</p>	<p>Yes, the school community actively embraces British values via a wide range of opportunities including: SMSC through assemblies and tutor time programme and RSHE curriculums.</p> <p>Yes, through training mentioned above in section 1</p> <p>Yes, through training mentioned above in section 1</p>		
4	<p><u>Welfare, pastoral and Chaplaincy support</u></p> <p>1) Are there adequate arrangements and resources in place to provide pastoral care and support as required by the institution?</p>	<p>Lister Community School has a well-established structure of pastoral care. All students have a tutor who provides the contact point between home and school. All students also belong to a House which is led by an Achievement Leader and Pastoral Manager. These teams have overview of the students in their care and work closely with students with regards to their behaviour,</p>	<p>To continue the monitoring and evaluation of the Pastoral System to ensure high quality pastoral care and support.</p>	<p>SV and teams-ongoing</p>

		<p>emotional well-being and their welfare. Pastoral Managers are proactive in establishing relationships with students in their House. Students are clearly signposted to their House and Pastoral Managers as a safe space for them to raise any concerns they may have.</p>		
	<p>2) Does the institution have chaplaincy provision or is this support signposted locally or brought in?</p>	<p>Questionnaires are used to specifically ask them if they 'feel safe' in school and if they have a member of staff they would turn to if they need to.</p>	<p>Annual questionnaire to include students views on their safety and ability to approach staff.</p>	<p>KV with input from leadership - Spring/Summer 2023</p>
	<p>3) Are there adequate monitoring arrangements to ensure that this support is effective and supports the institution's welfare and equality policies?</p>	<p>Some students may have needs that require them to have pastoral support beyond that provided by the House teams. In this case:</p> <ul style="list-style-type: none"> Students are also made aware of the Child Protection Officer who is based in the 'CP Office' on the 2nd floor of the new building. Some students may be referred to the CPO if there is an area of concern. The RE department also provides a safe space for students to discuss and consider various aspects of their religion and this is integrated into the RE curriculum. The Student Support Centre provides bespoke pastoral and academic support for students who are 		

	<p>4) Does the chaplaincy support reflect the student demographic and need?</p>	<p>not coping within the mainstream setting. This can be for a range of reasons, gang-related activity, chaotic home situations and exhibiting poor behaviour around the school.</p> <p>There is no religious based chaplaincy support as the religious demographic of students is varied. However, all students are encouraged to access the range of support that the school can provide and each area is proactive in seeking out students who may not be coping.</p> <p>As a response to parent and student voice a multifaith reflection space has been provided for students.</p>		
5	<p><u>Speakers and Events</u></p> <p>Is there an effective policy/framework for managing speaker requests?</p> <p>Is it well communicated to staff/students and complied with?</p> <p>Is there a policy/framework for managing on campus events i.e. charity events?</p> <p>Are off campus events which are supported, endorsed, funded or organised through the institution (including Students' Union) subject to policy/framework?</p>	<p>Newham Community Learning Safeguarding policy is used by Lister and contains a section on managing Speaker requests.</p> <p>Yes</p> <p>Lister School has a policy regarding Charities and Fundraising.</p> <p>Lister has a Trips and Visits policy.</p>		

6	<p><u>Safety Online</u></p> <p>1) Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?</p> <p>2) Does the institution employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material?</p> <p>3) Does this also include the use of using their own devices via Wi-Fi?</p> <p>4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?</p>	<ul style="list-style-type: none"> • There is a Lister IT Policy (Online Safety Policy). This relates to student and staff safety online. This includes specific reference to the Prevent Duty. • All students when admitted to the school sign an 'acceptable use' policy. This is stored with their files and admissions papers. Staff also sign this. • Students Computing and PSHRE curriculums specifically teach online safety and risk of radicalisation. • RM manages our filtering and firewall system. • Monitoring software used on school devices and wifi (E-safe) is monitored daily. • Any device that attempts to access the school Wi-Fi would be subject to the same filtering and firewalls as any school owned device. • Students do not use the school wifi system with their own devices. • School monitoring system is pro-active and alerts with screen captures. This 	Annual review of policy	JB Autumn 2023

	<p>5) Is there a policy in place for students and staff using IT equipment to research terrorism and counterterrorism in the course of their learning?</p>	<p>is monitored by the member of staff responsible for Online Safety and reviewed regularly. Logs are kept of any breaches and all incidents are followed up with an Online Safety conversation with the Online Safety Lead.</p> <ul style="list-style-type: none"> All students when admitted to the school sign an 'acceptable use' policy. This is stored with their files and admissions papers. Staff also sign this. 		
7	<p><u>Prayer and Faith Facilities</u></p> <p>1) Does the institution have prayer facilities?</p> <p>2) Are there good governance and management procedures in place in respect of activities and space in these facilities?</p>	<p>Yes, a multi faith reflection space exists, a request raised by the Student Council and parents, this is staffed by members of staff.</p> <p>Many staff attend the Friday prayers and a member of staff is on duty for the reflection space.</p>		
8	<p><u>Campus Security</u></p> <p>1) Are there effective arrangements in place to manage access to the campus by visitors and non-students/staff?</p>	<p>All visitors to the school site must enter via the Visitors reception. Students must enter via the Student Reception or the North Gate which is staffed from 7.30am to 8.30am and again at the end of the school day from 3pm</p>		

	<p>2) Is there a policy regarding the wearing of ID on campus? Is it enforced?</p> <p>3) Are dangerous substances kept and stored on site?</p> <p>4)</p> <p>5) Is there a policy in place to manage the storage, transport, handling and audit of such substances?</p> <p>6) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?</p> <p>7) Does the institution intervene where off campus activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc.?</p> <p>8) Is there a policy which covers letting of premises?</p>	<p>to 3.20pm. At all other times the Student entrance and North Gate is closed.</p> <p>All staff and visitors must wear either a Visitors Pass or a Staff Pass on a lanyard around their neck. Staff are reminded of this regularly at briefings and in the school bulletin. Staff who do not wear their pass are challenged, as are any person on the school site that is not recognised and not wearing a Visitors Pass.</p> <p>Yes, in the Science Department prep room which is locked when a member of staff isn't present.</p> <p>Policies are in place for the safekeeping, auditing, storage and transport of dangerous substances. These particularly relate to the chemicals used in the Science department.</p> <p>The staff guidelines incorporate covering the distribution (including electronic) or leaflets or other publicising material</p> <p>Yes, staff on duty assess the situation and intervene where others are leafleting or demonstrating outside of the school.</p> <p>Between 7am and 6pm ('core hours') the building is used exclusively by the school. The building is not sub-let by the school to any</p>		
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		<p>external groups, if there is an agreement for external parties to use the school free of charge during core hours, it is agreed by the Headteacher and a member of school staff is present.</p> <p>Unless otherwise agreed, Active Newham (who have their own Safeguarding Policy) has a standing letting from 6pm – 10pm, Monday to Friday, allowing community groups to rent the school building. No students should be onsite unaccompanied after 3.30pm, and any extra-curricular classes or revision sessions have a register of students and must be accompanied by staff at all times. These classes should not run past 6pm, but in the event of a school trip or off site sports team returning late, the member of staff waits until all students are collected before they leave.</p> <p>The school reception is manned from 4pm – 5pm, and external groups who have made lettings are not allowed past reception before 6pm. From 6pm – 10pm there is a receptionist provided by Active Newham, checking access to the school is restricted to the groups who have booked in advance via Active Newham. All bookings have to go via a central contact, and cannot be completed locally or on the day, so you cannot walk off the street and enter the school building.</p> <p>We currently have Newham Music lettings on Monday - Thursday from 4 p.m. - 7 p.m. A member of their team has a desk in reception</p>		
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		to sign their staff and students in. All students are collected by Newham Music staff.		
9	<p><u>Safeguarding</u></p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p> <p>3) Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism?</p>	<p>Yes</p> <p>The use of Channel is raised through Safeguarding network meeting. Key staff need have Channel training due to changes in staff.</p> <p>The Designated Safeguarding Lead and the safeguarding team are both aware of Channel as a support mechanism and avenue for referral in cases of radicalisation and extremism.</p>	<p>DSL and DDSL to have channel training DSL to discuss training with CP officers</p>	<p>By Feb 2023</p>
10	<p><u>Communications</u></p> <p>1) Is the institution Prevent Lead and their role widely known across the institution?</p>	<p>All staff are aware that should they have any safeguarding concern (including one re the risk of radicalisation) that they should refer it immediately to the CP team. This must be done either via our safeguard software which is monitored at all times in the school day, or face to face if of immediate urgency. All staff</p>		

	<p>2) Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area?</p> <p>3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners?</p>	<p>are made aware of who the CP team are, through a briefing at the beginning of the year, safeguarding training and via posters that exist in every office within the school as well as on every classroom door.</p> <p>Awareness of the Prevent Duty is raised through staff training at the beginning of the year and regular updated training.</p> <p>Existing relationships with Community Resilience Team. Safeguarding team seek advice from Social Care, Newham Prevent Officer, Safer Schools Officer team and regularly share information where there are safeguarding needs. There are already established channels of communication.</p> <p>SPoC is aware of the Channel programme and the Newham Prevent Officer and contact details.</p> <p>Data sharing agreements with the police and local authority.</p>		
11	<p><u>Incident Management</u></p> <p>1) Does the institution have a critical incident management plan which is capable of dealing terrorist related issues?</p>	Yes		

	<p>2) Is a suitably trained and informed person identified to lead on the response to such an incident?</p> <p>3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required?</p> <p>4) Does the institution have effective arrangements in place to identify and respond to tensions on or off campus which might impact upon staff, student and/or public safety?</p> <p>5) Are effective arrangements in place to ensure that staff and students are appraised of tensions and provide advice where appropriate?</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>		
12	<p><u>Subcontracted Provision</u></p> <p>1) Does awareness training extend to sub-contracted provision?</p>	<p>All providers of learning on the school site are at a minimum provided with 'Safeguarding and Child Protection information for Agency staff and External visitors'.</p> <p>The most regular external providers are:</p>		

		<ul style="list-style-type: none"> • Agency Staff • External Providers providing one-off sessions for students • Music Peripatetic Teachers <p>Any members of staff who are longer term i.e. long-term agency staff and Music Peripatetic teachers complete the in-school CP and Safeguarding training.</p>		
13	<p><u>Freedom of Expression</u></p> <p>1) Does the institution have a Freedom of Speech/Expression policy?</p> <p>2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism?</p> <p>3) Is the need to protect vulnerable individuals covered within this policy?</p>	<p>No, there is not a specific freedom of expression policy, however students are encouraged to express their views in a range of ways.</p> <p>The Behaviour Policy and incorporated Bullying Policy are clear that 'hate speech' is not permitted. The school policies are underpinned by the school values of:</p> <p>"Always treat others with kindness, politeness and consideration".</p> <p>Yes</p>		
14	<p><u>Are there Whistleblowing and Complaints Policies?</u></p>	<p>Lister Community School has a clear Whistleblowing policy which can be found by members of staff on the school website under 'Our School' / 'Key Policies'. Staff are made aware of this policy through their initial Child</p>		

		<p>Protection training when first joining the school. All staff are also reminded of its existence during the annual Safeguarding Briefing that takes place in September on the first day of term.</p> <p>Staff are also reminded of the work of the school being underpinned by the core values, one of these is that we aim to be:</p> <p>“outward looking, accountable and transparent”</p> <p>The purpose of the policy, as stated, is to:</p> <p>“encourage employees to feel confident in raising concerns and to question and act upon their concerns”</p> <p>“reassure them that they will be protected from reprisals or victimisation for whistleblowing in good faith in accordance with the procedure”</p>		
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