



Welcome

Information Evening for children joining the
School in September 2024





We aim to provide the highest standards of education and value academic excellence, pupil well-being and personal development in equal measure.



We are determined that all pupils will be given equal opportunities to thrive and succeed, and we will challenge and support them to overcome all potential barriers to learning.

Key Staff



- Richard Oades Headteacher
- Caroline Gibbs Deputy Headteacher

- Gavin Burt Head of Year 5
- Siobhan Moore Pastoral Teacher
- Keith Bell Pastoral Teacher
- Catherine Glasper Pastoral Teacher

- Clare Carnegie Assistant Headteacher (Curriculum)
- Laura Hook Assistant Headteacher (SEND)

- Christina Townsend Learning Mentor
- Clare McIntosh Learning Mentor

- Jenny Jewitt School Manager
- Angela Robinson Clerical Officer and Attendance Support
- Leanne Proctor Admin Support



Year 5 Organisation

3 pastoral classes

5SM

5CGL

5KB

4 'Houses'

Allen

Kielder

Rede

Derwent



Daily Structure

08:55 – 09:05	Registration
09:05 - 10:00	Lesson 1
10:00 – 10:55	Lesson 2
10:55 – 11:15	Break
11:15 – 12:10	Lesson 3
12:10 – 13:10	Lunch
13:10 – 13:45	Registration and Pastoral
13:45 – 14:40	Lesson 4
14:40 – 15:35	Lesson 5

Attendance and Punctuality



Punctuality and Morning Arrangements

In the mornings, Year 5 meet on the Year 5 yard outside of The Annexe. Please make sure your child gets to school on time. Punctuality is important as arriving late disrupts your child's education. Support staff are available from 8:40am

Attendance and Absence

Attendance levels are high at HMS. We closely monitor attendance in collaboration with our Educational Welfare Officer and if your child's attendance falls below the Government recommendation of 92% further action may be taken by the EWO. Please make sure that you inform the school office as soon as possible, and before 9:30am, if your child will not be in school.

Highfield Values and Rewards



EFFORT

I will always work to the best of my ability
I will listen carefully and follow instructions
I will be resilient and demonstrate a positive mindset

ACHIEVEMENT

I will produce high quality work that I am proud of
I will strive to reach goals and targets
I will make the best use of my talents, time and resources

RESPECT

I will speak calmly and politely to other people
I will be kind and considerate towards others and respect their views
I will treat the school environment and shared resources with respect

CONTRIBUTION

I will fully engage in lessons
I will be ready with a response when the teacher asks a question
I will make the most of the opportunities offered to me

READY

I will be punctual and arrive ready to learn
I will be prepared for learning by having the equipment, kit or homework I need
I will be organised, independent and take responsibility for my learning

Curriculum Year 5 & 6



Core Subjects

- English x 6 lessons
(Ability Groups)
- Mathematics x 5 lessons
(ability groups)
- Science x 2 lessons (double)

Foundation Subjects

- MFL (Languages) x 2 lessons
- Humanities x 2 lessons
- Technology x 1
- PE x 2 lessons
- PSHE/Citizenship x 1 lesson
- Computing x 1 lesson
- Art x 1 lesson
- Music x 1 lesson
- R E x 1 lesson
- Swimming (9 week block)



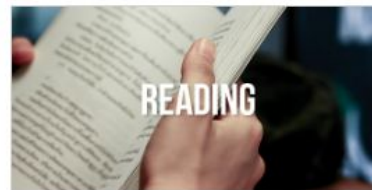
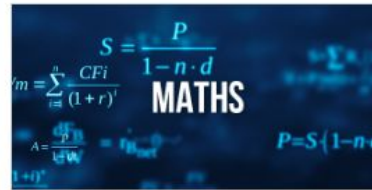
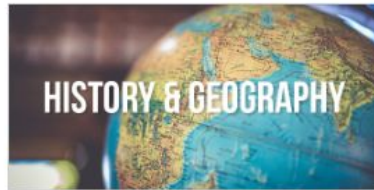
Assessment



Assessment Grades

D	Greater Depth	You demonstrate a deeper understanding and can apply your knowledge independently in a range of contexts.
E	Expected	You can achieve the expected standard independently following teacher demonstration.
T	Working Towards	You are working towards the expected standard or can achieve the expected standard with support.
B	Beginning	You are beginning to develop age-related skills.

Curriculum





Support for Pupils

- Strong pastoral care system
- Intervention in English and Maths
- Learning Mentors
- Termly Reviews for SEND
- Anti-Bullying and Peer Mentors
- Equality & Diversity (E-Stars)
- Social Skills activities

SEND

“We pride ourselves on being an inclusive school that supports all pupils and helps them to achieve.”

“Special educational provision is educational or training provision that is additional to or different from that made generally for other children or young people of the same age by mainstream schools.

- Whole school approach
- Pupil Passport
- Support plan - plan, do, review - termly
- Quality First Teaching (QFT)
- Learning Mentors and support services
- Home school partnership

Transfer Day



Our partnership transfer day will be Monday 8th July

The day is specially planned to make sure that our new pupils have a smooth and happy transition into middle school. Children will spend the day getting to know the school, their new teachers and new classmates. They will have all their questions answered, to ensure they have nothing to worry about over the summer break.

- Pupils should make their way into the school hall by 9:00am. There will be staff waiting at the school gate to greet them and the Year 5 staff team will meet them in the hall.
- They can bring a packed lunch (no nuts) or £2.40 in an envelope for a school meal. They should also bring a water bottle.
- Medication should be labelled with name and instructions, and handed to the class teacher in the morning.
- Please collect from the main hall at 3:00pm. Reply slips should have been returned to school already.
- Children should wear their current first school uniform on the day.



First day of term

The first day of the Autumn term for pupils is Wednesday 4th September.

Pupils will be greeted on the Year 5 yard by the Year 5 staff team.

The day will be a pastoral day, where pupils will spend more time getting to know their teachers, routines, new classmates and their new school.

A full timetable of lessons across the curriculum will begin on Thursday 5th September.

Practicalities



On their first day at Highfield, pupils should arrive at school with:

- Stocked pencil case (pencil, pen, ruler, rubber, sharpener)
- PE Kit including trainers
- Dinner money
- Water bottle
- Medication

Pupils will be given:

- Homework Diary
- Reading Log
- Jotter
- Locker
- Library Book

**Please ensure that your child's admission paperwork is submitted
ASAP - no later than Monday 24th June 2024**

Uniform



We have a colourful, comfortable uniform comprising:

- School Sweatshirt - royal blue with school badge
- School polo shirt - gold with school badge
- Trousers - black only (Jeans, leggings, tracksuit bottoms etc not permitted)
- Skirt - black pleated school skirt - just above knee length
- Shorts - black tailored school shorts - only permitted in the summer term and the first half of Autumn term (April – October).
- Socks - plain black only (calf or knee length, no pattern or logo)
- Tights - plain black only
- Shoes - plain black, polishable leather (or leather look) with no coloured logos or stitching

All the embroidered items are available through SALTO. The deadline for guaranteed orders is Saturday 20th July 2024

We also offer good quality pre-owned uniform items for a small donation. This can be accessed by anyone.

Jewellery, including earrings and any form of piercing, and makeup (including nail polish, false tan and false nails) are not allowed in school.

P.E. Uniform



Pupils require the following kit for their PE and Games lessons:

Equipment	Colour	Supplier
Highfield PE polo with school logo	Royal blue and yellow	Supplied by Salto
Shorts	Royal blue & yellow (recommended) or plain black or blue	Purchase from Salto (recommended) OR parents/ carers can purchase from elsewhere
Long football socks	Royal blue & yellow (recommended) or plain royal blue	
Sports socks	White	
Hoodie	Royal blue with school logo (recommended) or royal blue, black or navy (plain)	
Tracksuit bottoms/leggings	Black/ Navy (plain)	
Other items - Suitable PE trainers are essential. Football boots shin pads are recommended. Gum shields can be purchased from school for a discounted price. Only PE kit bags should be taken into the changing rooms.		

Hair - Long hair must be tied back for practical lessons (PE, Science, Tech and others where necessary)

Please do not hesitate to get in touch if you have any difficulties providing your child with suitable school uniform. We are always happy to help where we can.

Homework



We ask for your support in helping your child at home with their tasks. Homework is recorded in pupil diaries and set on Google Classroom when appropriate.

- Daily reading
- Weekly Spellings
- Times Tables task
- 2 x pieces of English Homework weekly
- 2 x pieces of Mathematics Homework weekly
- Non-core pieces of homework at the subject teachers' discretion
- Homework clubs in school every week

Communication



- MCAS (My Child at School)
- Diaries
- Progress reports (3 per year)
- Parents Evenings (2 per year)
- Telephone : 01661 833922
- Email : info@hms.cheviotlt.co.uk

Facebook and Website

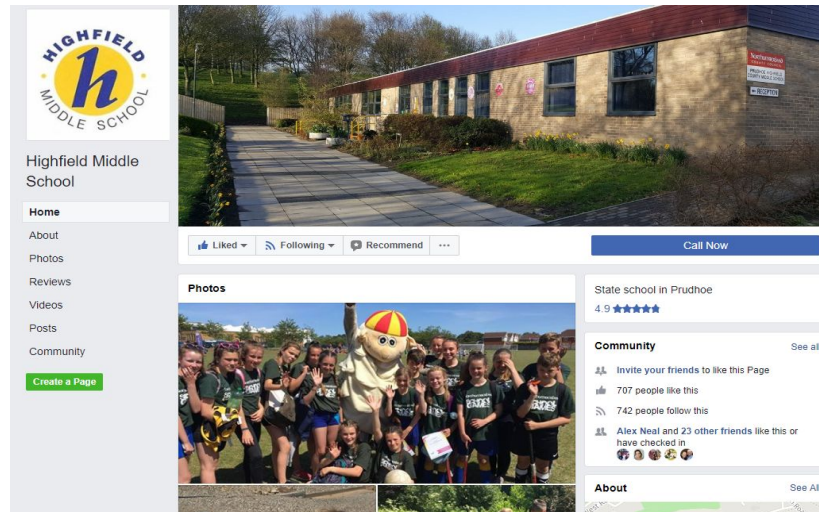


Highfield Middle School
Part of the Cheviot Learning Trust



hms.cheviotlt.co.uk

**Search
Highfield Middle School
on Facebook**





Closing words