Hazel Grove High School

Admissions Policy 2028 - 29

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Introductory Statement

Hazel Grove High School is a non-selective non-denominational 11-18 academy school and part of the Laurus Trust. Our vision is that every child, regardless of background or circumstance, will be inspired, thrive in all environments, recognise what it takes to succeed, set aspirational goals and work hard to achieve them.

Admission number

The school has an admission number of 270 for entry into year 7. The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The Laurus Trust is the Admissions Authority for Hazel Grove High School and is responsible for taking decisions on applications for admissions. The Laurus Trust has elected to use the Local Authority's admission process. Therefore, the co-ordination and administration of admissions for 11-16 students (both Year 7 entry and in-year admissions) is undertaken by Stockport MBC's Admissions Support & Advice Team based at 3rd Floor Stopford House, Piccadilly, Stockport, SK1 3XE.

The closing date for applications will be 31st October 2027.

Local Authorities have a system of co-ordinated admissions. You will need to apply using the Local Authority form for the area in which you reside. Parents seeking a place for their child must include Hazel Grove High School in ranked order of preference on their Local Authority's application form.

If you live in Stockport you must apply using the on-line system which will be available from August 2027. A description of the process and the application form are available at

https://www.stockport.gov.uk/topic/nursery-and-school-admissions

Offers will be made on 1st March 2028 by the Local Authority.

Oversubscription Criteria

Items in this document marked with an asterisk* are explained in SMBC's Glossary of Terms document.

When Hazel Grove High School is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who

meet the criteria set out below, in priority order:

a. Looked after children, and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because immediately after, they became subject to adoption, a child arrangements order, or special guardianship order.1
b. Children considered to have highly exceptional medical/social reasons*
c. Children resident within the catchment area* of the school with a sibling* at the school at the time of admission
d. Children resident within the catchment area* of the school
e. Children of staff where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or the member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage
f. Children resident outside the catchment area* with a sibling at the school at the time of admission
g. Other children
h. Applications received after the closing date ordered by the criteria detailed at A – G above

Tie-break

If in categories B-H above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance will be measured as a straight line between the respective home address and school, using the Local Authority's GIS mapping system. Random allocation undertaken by the local authority will be used as a tie-break in categories B-H above to decide who has highest priority for admission if the distance between a child's home and the school is equidistant in any two or more cases.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN.

Late applications

All applications received by the LA after the deadline will be considered to be late applications. Late

[1] A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Head of School and any supporting evidence provided by the parent.

Guidance for parents wishing to request consideration outside of the chronological age group:

- It is advised that all parents who submit a request still make an application for a school place at the normal time.
- Requests should be made in writing to the academy trust
- Parents may provide any supplementary documentary evidence to support their request

Decisions are made by the Academy Trust on an individual case basis and the Trust will consider:

- The views and wishes of the parent
- The views of the prospective Head of School/Local Academy Committee
- Evidence indicating academic, social and emotional development to date
- Where relevant, the child's medical history
- Whether the child has previously been educated out of chronological age group
- If the child would have fallen into another age group if it were not for the child being born prematurely

Decisions will be communicated in writing.

Should a request be granted, it does not indicate a formal offer of a school place. Instead it is an agreement to consider the child's application for a school place outside of their normal chronological age group.

Should the request be granted but your child is unsuccessful at obtaining a place at the school, the agreement made by the Academy Trust cannot be extended to other schools. This could result in your child being considered for a school place elsewhere in their normal chronological age group.

Should the request not be granted, your child could still be considered for a place at the school in their normal chronological age group

The Academy Trust may share details of your request with Stockport Local Authority in order to seek advice. Permission will be obtained prior to the exchange of any information.

Waiting lists

Hazel Grove High School will operate a waiting list for each year group. Where the school receives more applications for Year 7 places than there are places available, a waiting list will operate until 31st December of that academic year. For all other year groups, a waiting list will operate until the end of the academic year. The waiting lists will be maintained by Stockport MBC's Admission Support & Advice team and they will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. You will have to reapply in order for your child to remain on the waiting list for the next year.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

In-year admissions for all year groups

The Local Authority administers the in-year applications i.e. outside the normal admission rounds. Application must be made via Stockport MBC's on-line system at www.stockport.gov.uk/schooladmissions

All applications are considered in relation to the normal year group for the child's chronological age. An application can be refused if the school is full to its PAN for the year group and further admissions would cause prejudice to the provision of efficient education and use of resources, or if the pupil has been permanently excluded from two schools.

In the case of multiple applications for a particular year group, places will be allocated or names placed on a waiting list in accordance with the published admissions policy and oversubscription criteria.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. For more detail on the appeal process please visit https://www.stockport.gov.uk/admission-appeals.

The following is a summary of the process:

- The Local Authority will manage the appeals process on behalf of the Academy Trust.
- The Appeal must be submitted on the appeal request form, or online, setting out the grounds on which the appeal is made. Online forms are available here https://www.stockport.gov.uk/admission-appeals/school-admissions-how-to-appeal or paper forms are available from the Secretary to the Independent Appeal Panel (Tel: 0161 474 3216), admission.appeals@stockport.gov.uk
- Appeal forms must be returned to the Secretary to the Independent Appeal Panel by the published date or within 20 school days of receipt of the refusal. An appeal form received after the due date will only be heard in the first appeals round in exceptional circumstances.
- When an appeal has been lodged, the Secretary to the Independent Appeal Panel will send a formal invitation 10 days before the date of the Independent Appeal Panel Hearing. Following that; normally 7 school days before the appeal, the Secretary will send Parents and Panel Members the Statement of Case on behalf of the Academy Trust explaining why a place has been refused
- An Independent Appeal Panel Hearing must give a parent the opportunity of appearing and making oral representation. The parent can be accompanied by a friend or be represented.
- At the Hearing, both the Local Authority acting on the Academy Trust's behalf and the parent will be offered the chance to speak about the case which will be decided on the basis of the information provided to the Panel.
- The Secretary of the Independent Appeal Panel will notify the parent of the Appeal Panel's decision, in writing. Decision letters are sent within five school days of the hearing wherever possible. The decision of the Independent Appeal Panel is binding on both the Academy Trust and the parent.

A request for a re-appeal will not be granted unless there have been significant and material changes in the circumstances already considered by the Panel. Any such requests should be made, in writing, to the secretary to the Independent Appeal Panel, Democratic Services, Town Hall, Stockport SK1 3XE.

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