

Minutes of the Full Governing Body Meeting
held at the School on
Monday, 11 December 2023 at 130pm

Governors:

Ammar Ahmed – Chair
Rebecca Dodson
Sarah Cheriton-Jones – Vice Chair
Anne Diack
David Rue
Rev Graham Dunn
Alice Reynolds
Jane Johnson

Attended:

Laura Hall – Executive Headteacher
Ben Williams – Head of School
Flossie Del Santo – Clerk to the Governing Board

Item	Minutes
1	<p>Apologies and Declarations of Interests</p> <p>a) Apologies for absences Apologies were received before the meeting from DR and GD. The governors accepted their apologies.</p> <p>b) Declarations of Business Interests not already in the Register of Business Interests There were none declared</p>
2	<p>Governor Visit Day</p> <p>The Governor Visit Day had been held that morning. The focus the Visit was to review the progress to meet the School Improvement Plan Priority: Pedagogy: Review our approach to Teaching and Learning</p> <p>The School adopted the Rosenshine Approach to Teaching and Learning in September 2022 and a review was held to ensure this was still fit for purpose and if it was adapted to the needs of the school.</p> <p>The school was improving pedagogy and attitudes to Teaching and Learning to ensure consistency across all classes.</p> <p>The governors noted the curriculum subject knowledge was being extended for all staff including new staff to reach higher levels of understanding</p> <p>Improvements were in place to support children to make excellent progress in all curriculum areas</p> <p>The governors noted a pedagogy to develop social skills was also important including leadership and resolution skills especially in KS2.</p>
3	<p>Approval of the minutes from the previous FGB Meeting held on 11 September 2023</p>

	<p><u>Review of the actions and matters arising</u></p> <p>Action Item 1: Completed All governors completed their annual Declaration of Business Interests Form on Governor Hub.</p> <p>Action Item 4a: Ongoing Governor Vacancies. The Chair confirmed the LDBS had been contacted about the Foundation Governor vacancy he was waiting for a response. The La had been contacted about the LA Governor vacancy.</p> <p>Action Item 4b: Completed email confirmation had been received of confirmation of reappointment of DR to the Camden Deanery Synod Governor vacancy.</p> <p>Action Item 4c: Completed on agenda Staff Governor Elections had been held.</p> <p>Action Item 4d: Completed All governors to agree to adhere to the Code of Conduct on their Governor Hub profile.</p> <p>Action Item 5: LH to confirm how vacancies at the school could be filled and could the vacancies be advertised in community social media sites.</p> <p>Action Item 6: Completed All Governors to confirm on Governor Hub, they have read and understood the KCSIE Guidance.</p> <p>The governors approved the minutes as an accurate record of the meeting, and they would be signed by the Chair.</p>
4	<p>Governing Body Membership</p> <p>The governors reviewed the membership of the Board and vacancies</p> <p>The Chair confirmed: Mother Carol Barrett Ford would be replacing Graham Dunn on the Board as the Foundation Ex-Officio Governor. She would be invited to attend the Resources Committee Meeting with a view to joining the Committee and would attend the FGB Meeting in March. GD was thanked for his time as a governor and for his commitment to the School.</p> <p>The LA had put forward Andrew Parkinson as a candidate for the vacant LA Governor role. The EHT and Chair would meet with him in Spring Term 1. He had finance skills and would be asked to join the Resources Committee.</p> <p>Action: The Chair and EHT to invite the LA Governor Candidate to a tour of the School.</p> <p>There was still a vacancy of a Foundation Diocesan Board Of Education Appointed Governor. This role did not require church attendance or being baptised in a CE Church.</p> <p>Actions: Governors to contact the Chair with any candidates they know from the local community.</p>
5	<p>Policy Updates</p> <p>a) Approval of GB Register including Committee Terms of References</p> <p>The governors reviewed and approved the Governing Board Register.</p> <p>The CPO and Resources Committees had reviewed the Terms of References of the Committees and recommended them for approval by the FGB.</p> <p>Resolution: The Governor approved the CPO and Resources Committee Terms of References.</p>

	<p>b) Approval Teacher's Pay Policy The Teachers Pay Policy was circulated and reviewed by the governors before the meeting. The Policy was based on the LDBS Model Policy and included the 6.5% pay rise which had been agreed with the teaching unions and the LA. The increase in pay would be back dated to September 2023.</p> <p>The governors approved the Teachers' Pay Policy</p> <p>c) Approval of School Financial Values Standard (SFVS) The SFVS was circulated before the meeting and reviewed by the Governors. The SFVS helped to provide schools with assurance that they meet the basic standards necessary to achieve a good level of financial health and resource management.</p> <p>The Resources Committee reviewed the SFVS in depth and recommended it for approval by the FGB.</p> <p>Q In answer to a governor's question the Business Manager AB had prepared the SFVS.</p> <p>Action: The governors approved the SFVS, and it would be submitted to LA Finance.</p>
6	<p>Reports from the Committee</p> <p>a) The draft minutes of the CPO Committee meeting held on 30th October 2023 were circulated before the meeting and noted.</p> <p>b) The draft minutes of the Resources Committee held on 13th November 2023 were circulated and noted.</p> <p>Q A governor asked about the Regular Giving Scheme, and it was confirmed parents would be encouraged to set up regular direct debits to the school as well as one off donations.</p> <p>AA reported a donation from the Church of £12,000 had been received and there were no expectations on how the money would be spent. As the school was a Voluntary Aided school the governors could set up a Charity Bank Account this would enable Gift Aid to be claimed on donations. The donation from the Church would be paid into the PTA account initially. There was a Memorandum of Understanding in place between the PTA and the School that enabled the school to use the funding for appropriate charitable causes.</p> <p>c) The Governors noted the Confidential Pay Committee had been held on 13th November 2023. There were no applications made to move from the Main Pay Scale to the Upper Pay Scale.</p> <p>d) The Confidential Headteacher Performance Review was held on 21st November 2023 with the 3 Chairs of Governors of the Partnership Schools and Alison Martin the External Advisor.</p>
7	<p>Governor Training and Development</p> <p>The governors were reminded to review the Governor Training Sessions offered: Camden Learning 2023-24 Governor Training Courses LDBS Governor Training Courses</p> <p>All governors should attend annual Safeguarding training. Camden Learning will hold a course on 6th March by Zoom</p>

	<p>At least three governors should have completed Safer Recruitment Training in the last two years. Camden Learning will hold training on 13th March 2023</p> <p>Action: BW to attend the Safer Recruitment Training</p>
8	<p>Any other business There was none</p>
9	<p>Meeting Dates for 2023-24</p> <p>Spring Term 2024 (1) CPO Committee – 6:00pm on 5 February 2024, held virtually through MS Teams (2) Resources Committee – 6:00pm on 26 February 2024, held virtually through MS Teams (3) Governors Day – 11 March 2024, held in person, starting at 4:00pm (till 7:30pm) 4:00pm – Vision and Strategy Meeting 5:00pm – Long-term School Strategy Discussion 6:00pm – Full Governing Body Meeting</p> <p>Summer Term 2024 (1) CPO Committee – 6:00pm on 22 April 2024, held virtually through MS Teams (2) Resources Committee – 6:00pm on 03 June 2024, held virtually through MS Teams (3) Full Governing Body Meeting – 15 July 2024, held in person, starting at 5:00pm 5:00pm – Review of SIP Priority – SIAMS 6:00pm – Full Governing Body Meeting</p>

The meeting ended at 2:35

Signed by the Chair _____ Date _____