Additional Needs Toy Library Membership Form

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| --- | --- |
| Parent/carer  Name |  |
| Address |  |
| Postcode |  |
| Telephone |  |
| email |  |
| Child/ren  Name |  |
| Child’s Date of Birth |  |
| Additional needs |  |

|  |  |
| --- | --- |
| Additional needs membership. | |
| Confirmation of home address e.g utility bill |  |
| Signed terms and conditions and copy given to member |  |
| Date joined |  |
| The information I have provided is true and complete. I agree to abide by the terms and conditions of the toy library. I understand that my personal information will be used for the purpose of monitoring the toy library.  Signed…………………………………………………..Date……………………….. | |



Terms and Conditions

1. Membership of the additional needs toy library is free for children with additional and complex needs.
2. A toy library membership form must be filled in and proof of address shown prior to joining the service.
3. All contact details will remain confidential within NAPI.
4. All equipment borrowed is only on loan to the member.
5. Up to 4 toys can be borrowed for a period of 4 weeks.
6. The member must make arrangements for the toys to be returned on or before the due date.
7. Whilst on loan the toys are the responsibility of the borrower.
8. When not in use by borrower the toy should be stored away securely and not used or available to anyone else.
9. Toys must be returned clean, complete and in good condition.
10. Any breakages or missed pieces must be reported to NAPI staff.
11. Toys must be used under adult supervision and only in the family home.
12. Toys must not be given to children that are unsuitable for their age or development.
13. NAPI cannot accept any responsibility for loss, damage or injury (including injury resulting in death) caused through wrongful construction or misuse of equipment.
14. The toy library is overseen by NAPI who will deal with complaints problems and claim re: the replacement of damaged or lost toys.

Signed Date