

Bosworth Academy Provider Access Policy

Introduction

This policy statement sets out the schools arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the providers education and training offer. This complied with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Marie Delâge-Martin (Careers Lead) mariedm1@bosworthacademy.org.uk

Emily Gillespie (Careers Coordinator/Advisor) egillespie@lifemultiacademytrust.org.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents.

YEAR 7

- Budgeting
- Work roles and aspirations
- Enterprise activities including 'Dragons Den'

YEAR 8

- What careers are out there?
- What career would suit me?
- Career & me
- How to succeed in an interview
- Talks from external speakers

YEAR 9

- Skills and qualities
- Your broad options at the end of KS4
- Labour trends and labour market
- Personal statement and skills audit
- CVs
- Managing money
- Understanding credit and avoiding debt
- How to succeed in year 9
- Trip to the Big Bang Fair

YEAR 10

- Setting goals for the new year
- Reviewing my personal statement
- Skills and qualities
- Your rights as a worker
- CVs
- Writing a letter of application
- Options at the end of KS4 (refresher)
- Choosing Careers fair options
- My careers action plan: what job for me?
- Careers Fair at Bosworth Academy
- One to one careers guidance interviews for targeted students

YEAR 11

- Reviewing options at end of KS4 – looking in more details at vocational and academic pathways
- Reviewing Personal statement
- Applying to post 16 courses
- Preparing for Interviews in a variety of contexts
- Mock interview day
- One to one careers guidance interviews
- Visits to local post 16 providers

YEAR 12

- Student Finance
- Careers Fair visits
- Talks about Apprenticeships
- Y12: Preparing for UCAS convention
- Starting to prepare personal statements

YEAR 13

- UCAS applications
- Open Days
- Interview Preparation
- CV work
- Apprenticeship information
- UCAS final applications
- Job seekers' day
- Apprenticeship talks & guidance
- Careers Fair

Please speak to our Careers Leader /Coordinator to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

<https://www.bosworthacademy.org.uk/governors/bosworth-academy-governors-policies/bosworth-academy-governors-school-policies/>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approved: Simon Brown, Headteacher, May 2021

Review Date: May 2022