

Exam Subject Access Form

Summer 2020 Exam Grade Query

Student Name

Title	
Name	
Date of Birth	
Year group	

Subject(s) Queried

Subject	Reason for Query – with evidence if possible

What information would help understand the process and the grade?

Person making the request (if not the student)

Name	
Date of Birth	
Address	
Email Address	
Contact phone no	
Identification Evidence Provided (if required) Passport Driving licence Or two forms of Utility bill within last 3 months Bank statement of last three months Council Tax bill Rent book	

Status of person making request

Any request about the student will require student confirmation that this request can be made as they are over 13

Student	
Parent or person with Parental Responsibility	
Are you acting on their written authority (please provide a copy of the consent)	
If not the parent or with PR, what is your role?	

Declaration

I,, hereby request that **Bosworth Academy** provide the data requested about me.

Signature:

Dated:

I,, hereby request that **Bosworth Academy** provide the data requested about(insert student’s name) on the basis of the authority that I have provided.

Signature:

Dated: