

Minutes

Title:	Bosworth Academy Governors Meeting – People and Stakeholders		
Date:	Wednesday 9 th May 2018	Time:	5.30pm
Chair:	Rosalind Goldson	Location:	The Compass, Bosworth Academy
Clerk:	Pam Hartland		

In Attendance

Name	Present /Apologies	Name	Present /Apologies	Name	Present /Apologies
Rosalind Goldson	✓	Kate Groocock (left 6.30)	✓	Colin Crane	X Apologies
Jenny Hobden	✓	Hazel Cole	✓	Atika Kholia	X Apologies
Ben White left 7.30	✓			Andrew Smith	X Apologies
Pam Hartland Clerk	✓				

NOTES

#	Agenda Item	Actions (who/when)
1.	Welcome, Introductions and Apologies	
	1.1 Chair welcomed everyone to the meeting 1.2 Apologies had been received prior to the meeting from AS, CC and AK. Apologies were accepted	
2.	Declarations of Interest	
	2.1 No declarations of interest were declared	
3.	Minutes and Matters Arising Items for AOB	
	3.1 Minutes from the last meeting were discussed and accepted as a true reflection of the meeting held on 21 st February 2018 3.3 Items for AOB – Careers Education	
4.	Marketing of Bosworth Academy – Sam Curtis	

	<p>4.1 SC could not make the meeting so in her absence BW explained the budget situation and answered any questioned asked. It was explained that the Prospectus was now only re-produced every 2 years so cost savings have been made there. A Governor asked who the marketing was focused on now, it was explained that we are now focussing on Post 16. We have more academic courses next year and have the highest numbers who have applied for the 2018/2019.</p> <p>4.2 Brockington could be considering opening a Post 16 in the future but this has not yet been confirmed.</p> <p>4.3 We have our Open Day on 23rd June and we will be keeping a close look on the footfall now there has been less Marketing.</p> <p>4.4 It was asked what the Senior Leaderships angle was on Marketing? After Post 16 the focus was on the 3 Open Days, then Yr 5 Olympics and Science Days.</p> <p>4.5 It was asked what role the Marketing Manager had at Bosworth, her role was more operational here helping with design and graphics. It unsure who was her Line Manager at Bosworth.</p>	<p>PH to add this to Risk Register</p>
<p>5.</p>	<p>Update on the MAT</p>	
	<p>5.1 No updates</p>	
<p>6.</p>	<p>Any issues relating to all Key Stages including exam expectations and interest in KS5</p>	
	<p>6.1 BW explained the Year 10 mocks have been happening over the last week, with the majority of students working well, with only a few teething problems. Invigilators have also had training just before the real exams. Special rooming is required for a few students but this is underway. Personalised timetables will be issued this week and revision classes will be put on just before the relevant exams. A question was asked about the expectations of the exam results, it was explained that tracking had been better than expected with just concerns over Science.</p> <p>6.2 It was asked how the students stress level were, behaviour had been good with less than 10 'On Calls' in the last year for year 11 students. Good Luck cards will be given as will a gift before the exam starts. Breakfast will also be served in the morning before the start of the exams.</p>	

7.	Behaviour for Learning	
	<p>7.1 KG was thanked for her visit and in-depth report, this will be shared on the Governor drive shortly. Students share the high expectations with staff. The student panels only concern was low level disruption. Students at Bosworth want to learn.</p> <p>7.2 A Governor asked what 'Lockdown' was, and what was the difference between that and a detention. Lockdown is the same as a detention it just means students are not allowed out at Lunchtime, they go to an IT room and work for 30 mins. This is working well. The Behaviour policy is clear to both students and staff and was working well.</p>	
8.	Post 16 Bursary – update how as it been spent	
	<p>8.1 Students are encouraged to use the Bursary for all aspects of Post 16. The outcomes with students taking up the Post 16 Bursary have been good.</p>	
9.	Fourth Way innovation ideas – prizes to be decided for staff and students	
	<p>9.1 Staff were told about the Fourth Way Staff award this week in a staff meeting. It has been decided that Departments or Individual teachers would write to explain in 250-350 words details about their projects. The students prize would be judged on their 'Beautiful Work', staff will short list the students and Governors will choose the winner, the work will be from Year 7, 8, 9. BW said lots of staff were keen to be involved in this event.</p> <p>9.2 The event will take place in September at the celebrations night for Year 11 and Year 13, with the winner of both the Staff and Students been announced and celebrated there.</p> <p>9.3 It was decided that a People and Stakeholders working group will judge the winners. They will receive the short-listed statements from staff and photographs of the short-listed Beautiful work by 25th May.</p>	<p>Chair will email out a date to meet to judge</p>
10.	Availability of student Counsellor across the MAT	
	<p>10.1 BW confirmed a new Counsellor has been employed across the MAT working 2 days a week at Bosworth. The Governors were concerned that 2 days were not enough. BW explained there were between 70-80 students out of 1300 at the moment were receiving counselling. It was asked if the Counsellor was reactive or pro-active. She is mostly reactive working with referrals from staff who have concerns. In the long term she will become more proactive which will help with attendance, attitude and behaviour. It was asked if there was any support for students out of school hours, yes there was an online</p>	

	<p>service which students are aware off. BW will be attending a meeting in July for the new proposal for early help, this is in preparation for when everything is pinged back to schools. BW explained how hard it was to apply for Educational Health Care Plans. It was suggested that an Educational Psychologist would help with applications.</p>	
11.	Staff Situation	
	<p>11.1 BW updated Governors on the present situation. Recruitment still needed in Science but some good appointments made across the academy. We are looking at a cross MAT Careers officer and Educational Pyschologist with Groby/Winstanley/Bosworth. Also we will be looking for an internal appointment for Senco to work alongside the existing Senco until she retires at Christmas.</p>	
12.	Standing Items	
	<p>12.1 Safeguarding – no issues 12.2 Risk Register – add new concerns risk to register, monitor existing items 12.3 Committee remit – review at Octobers meeting 12.4 Student attendance – more details at next meeting 12.5 Governor visit – JH to do an SEN visit 12.6 Parental involvement – this item will be re-visited in forthcoming meetings 12.7 The Fourth Way – this was discussed in item 9</p>	<p>PH to add concerns to register</p>
13.	AOB to include future agenda items, succession planning	
	<p>13.1 Careers update, BW shared a report on Careers with Governors 13.2 Future agenda items – Heads of Year to be invited to next years meetings 13.3 Succession planning - It was suggested that going forward it would be advantageous to have a Governor mentor for new Governors and Chair of Committee</p>	
14.	Governors Summary	
	<p>14.1 Governors concerns to be added to Risk Register 14.2 Concerns over Counsellor only been here 2 days a week. 14.3 Governors were excited about the up coming prizes for Students and Staff in the Fourth Way Trophy competition 14.4 Marketing concerns – take this to Director level</p>	

	Meeting closed 8.35pm	
15.	Dates of next meetings – these will follow shortly	
MINUTES AGREED & SIGNED		
Chair:		Date:
Signed:		