

Minutes			
Title:	Governors Steering Group Meeting		
Date:	8 th June 2016	Time:	6.00 pm
Chair:	Hazel Cole	Location:	Training Room

MEMBERS					
Name	Present /Apologies	Name	Present /Apologies	Name	Present /Apologies
Hazel Cole Chair	✓	Andy Smith	✓	Ros Goldson	✓
Colin Crane	✓	Atika Kholia	✓		
In attendance:					
Chris Parkinson	✓	Rachel Richardson (Clerk)	✓		

NOTES	
#	Agenda Item
1.	Welcome and Apologies
	1.1 Hazel sent late apologies she arrived at 6.15pm 1.2 Colin declared he needs to leave at 7.15
2.	Declarations of Interest
	2.1 No declarations of interest were declared
3.	Items for AOB
	3.1 No items to be discussed
4.	
	4.1
5.	Update on MAT opportunity from the Principal
	<p>5.1 Chris shared with Governors that the application to be a MAT sponsor went to Headteacher board on 26th May this was postponed subject to a visit by Regional Schools Commissioner – Jennifer Bexon-Smith. DFE supporter was unable to tell us why</p> <p>RSC has visited this week and informed us that TechX bid has not and won't be heard yet as it was a one year proposal only not 16-19. She was however really positive about our bid and it just needs tweaking to be a two-year offer. This will fit in with Caterpillar as they will not take students until they are 18</p> <p>Reasons for not yet approving MAT was given as us not having an expansion plan beyond. Accountability structure has now changed as we do not have a CEO – this was not ever shown in any model proposals and the DFE supporter was not aware of this even though she said it is policy!!</p> <p>She came to help us work towards a solution.</p> <p>She wants us to be supporter of Winstanley and understand the need for haste with this. Sponsor application to be rewritten without primary schools involved. Single point of accountability needs to be included and the expectation to be able to get to 10/12 schools in the future.</p> <p>Paper work has to be submitted by 30th June to go to board on 7th July</p> <p>She has offered us the support of her advisor to help us with this.</p> <p>AP Chris to rewrite the Sponsor bid for submission by 30th June</p>

	<p>Dilemma is that we have promised more than we can deliver Chris has spoken with Headteacher at Kingsway and she is still happy to come on board with us</p> <p>Lead accountability Officer will be similar to CEO – in scheme of delegation trustees will get LAO to look at things before they get to the DFE</p> <p>Chris said the way forward is to still uphold our values is to work with Winstanley first and put Kingsway on hold without them feeling rejected or rushed into accepting a new proposal from us</p> <p>AP Chris to continue to speak with Kingsway and Desford</p> <p>Governor questioned the accountability of DFE</p> <p>Governor confirmed that CEO/LEO is the right way to move forward</p> <p>This was discussed</p> <p>Chair stated that Governors need to ensure that trustees set targets that are moral and have a purpose</p> <p>Governor questioned Chris if we have the time and capability of admin staff within the school. Finance Chair confirmed there is some money to assist with additional administration if needed.</p> <p>Governors questioned a=that we need to be mindful how we market this to Winstanley parents – Chris confirmed that it has been discussed with Winstanley and they are in agreement that nothing should change – In September even if the MAT is not in place Chris will still work with them and parents will be none the wiser</p> <p>Governor asked Chris if LAO would be a mentor for Heads of other schools – Chris confirmed this could be the case and trustees would need to personalise this</p> <p>Governors asked if TechX bid will be rewritten – Chris confirmed this will be rewritten but is not needed before September – this will require additional work from some staff</p> <p>Governors asked if TechX needs to be so detailed – Chris confirmed yes it does</p> <p>TechX will still run but not stand alone</p> <p>Chair said she feel this is frustrating that the bid has been deferred but the benefit it does give us is that is slows things down as decisions have been made in a rush and ti will allow us to make better decisions</p> <p>Chair of Governor is due to attend Kingsway Governor meeting soon and will continue to do this</p> <p>Governor stated that it is the responsibility of the MAT Governors to update the bid situation – this will be done at next Full Governors. Other schools Governing Bodies will do the same.</p> <p>Next MAT Governors meeting is on Monday 13th June</p> <p>Chair asked for clarification on whether we:</p> <ol style="list-style-type: none"> 1. Opt to remain as a standalone MAT with TechX and other schools 2. Apply for MAT with Tech 3. Join an existing MAT <p>Governors agreed that Option 2 is the best way</p> <p>Chair asked Chris if he should ask the RSC would recommend we join another MAT – other Governors did not want this to happen as it is too political</p>
6.	<p>School Update/Overview</p>
	<p>6.1 Chris reported :</p> <p>We are fully staffed for next year</p> <p>Three long serving staff retiring this year – no big event</p> <p>Normal process of planning for next year – really successful Strategic Planning day today – three Governors attended</p> <p>Exams going as well as expected – nothing alarming only one no-show so far</p> <p>Last A Level tracking suggests a little higher than GCSE</p> <p>Some battles with year 10 students but this is the norm</p> <p>4/5 students out on alternative provision but have all sat exams</p> <p>EFA funding has been shelved as this did not help our bid</p> <p>Governors shared that they like the new uniform proposals</p>

7.	Agreeing 2016/17 Budgets for BA and BA including TechX income
	7.1 This is an agenda item for Full Governors
8.	Review of Risk Register
	8.1 Our risk register is currently out of date AP bring to future meeting in Autumn term and have as a standard item
9.	Reports from Committee Chairs
	9.1 Ros reported from the People and Stakeholders Committee Dave DCL has spoken with her committee re Student voice and will update for next meeting Parent group discussed – this was felt it should not be a governor led group so should be parents. AP Chris CPA to suggest names of parents who may wish to be involved Andy reported on Finance Committee Budget amendments made School transport can be fine-tuned – this will then go to Full Governors Budget is different to last year, some changes made Looked at 3 year plan stand alone and with TechX Policies looked and Capital Plan went to SLT for consideration Refit – SCORE Plus looked at awaiting report Chris thanked the Governors for looking at the budget in a way specific for the schools benefit Atika reported back from Infrastructure Guidance needed from SLT on Cap ex Catering seen Hard work of premises staff recognised Colin reported on Learning and Teaching Pupil premium effectiveness looked at – Colin to visit and look in more details – lot of time spent on this item SEF was looked at but will be looked at in more depth next academic year
10.	Remit and Policy
	10.1 AP bring to future meeting in Autumn term
11.	S
	11.1
12.	Safeguarding
	12.1 Chris asked Governors if they have approved the new security measures raised at Infrastructure and Finance AP get this in place before new academic year
13.	Academy visits
	13.1 None reported
14.	Draft Agenda for FGM
	14.1 Hazel reported that Nursery Governor still needed as Governors has stated that the accountability it is too big a job due to Ofsted issues Chris stated this is a vital service to the community and that we have to make a decision as to whether we support this in future so that safeguarding is met. If our customers are happy and their children are safe then we should not make this into a big issue AP Chair to speak to this Governor to update her on what has been discussed and look at the possibility of another Governor supporting them Budgets to be approved

	Next Meeting To be calendared in the new academic year				
OPEN ACTIONS					
#	Action Item	Owner	Due Date	Status	Notes / Update
Minutes of the					
	AP Chris CPA to suggest names of parents who may wish to be involved	CPA	asap		
	AP Chris to rewrite the Sponsor bid for submission by 30 th June	CPA	By 30 June		
	AP Chris to continue to speak with Kingsway and Desford	CPA	ongoing		
	AP Risk register to be brought future meeting in Autumn term	Hazel			
	AP Remit to be brought to future meeting in Autumn term	Clerk			
	AP New security plans to be approved for new academic year	Sarah/ Governors			
	AP Chair to speak to Governor re Nursery to update her on what has been discussed and look at the possibility of another Governor supporting them	Hazel			

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MINUTES AGREED & SIGNED	
Chair:	Date:
Name: Hazel Cole	