

FGBM

Thursday 30th March 2017

Present: Atika Kholi, Hazel Cole (Chair), Jenny Hobden, Rosalind Goldson, Bob Chamberlain, Matt Dover Jason Scrimshire, Geoff Hirst, Andy Smith, Maria Everley, Aimee Kilbourne, Kate Grocock, Simon Brown, Rachel Richardson (minutes)

Apologies: Colin Crane

Agenda Item	Notes	Action
1. Welcome and Apologies	1.1 Hazel welcomed everyone to the meeting 1.2 She welcomed Jonathan Worth who has expressed an interest in being a Parent governor. He gave a short introduction on his background 1.3 ME nominated Jonathan and the nomination was seconded. JW left the room and all governors accepted him as a Governor unanimously 1.4 Hazel welcomed Jonathan back as a new parent governor 1.5 Apologies had been received from Colin Crane prior to the meeting 1.6 Apologies were accepted	
2. Declarations of interest	2.1 There were no declarations of interest for this meeting	
3. Items for AOB	3.1 Hazel had an item on today's visit to to the House of Lords Play Unified	
4. Notes and actions from previous meeting	4.1 Destinations were released by prospects last week so this will go to next L&T and FGB 4.2 All other action points were confirmed as completed 4.3 A Governor raised that they have been unable to get on the MAT website 4.4 Costings for pay progression were reported back from the Chair of the Finance Committee and this will be discussed further at their next meeting	Destinations at next L&T and FGB Clerk to arrange for ICT Manager to send link to governors Risk register to be up and running as a working document – All Chairs
5. Questions from impact statements from Committee chairs	5.1 The impact statements were incomplete as the clerk to 2 of the committees is currently off work due to sickness and therefore had not supplied these 5.2 Chair of People and Stakeholders confirmed their impact statement Marketing and plan for post 16 discussed, New items to the risk register,	Clerk to see if she can access these notes and arrange for them to be written up before next committee meeting

FGBM

	<p>Discussion of impact of students on the MAT</p> <p>5.3 Learning and Teaching committee member confirmed they had looked at Raise Online and the Dashboard summary. Also the Fourth way room was visited – all thought this was a fabulous resource for the school</p>	
<p>6. Safeguarding update</p>	<p>6.1 Penny reported that she has been talking to the Clerk to the Life MAT and been discussing how Safeguarding applies to the MAT. She explained the need to think about safeguarding across the whole trust and not just individual schools. There are 5 steps for effective safeguarding which include clarity of roles, consistency across the MAT is essential Ofsted will not inspect a MAT but they will look at how safeguarding is shared across the schools within the MAT</p> <p>6.2 HOS explained that at the recent Nursery visit they had picked up on the safeguarding</p> <p>6.3 Internet safety is also being looked at by Safeguarding</p> <p>6.4 A Governor questioned if we have a common safeguarding policy across the policy – this was discussed A Governor asked if all Governors have attended a safeguarding update in the last year, this was discussed and agreed that an update is needed in the summer term</p>	<p>Penny to share the 5 safeguarding steps with governors</p> <p>Safeguarding update to be delivered in Summer term</p>
<p>7. SEN update</p>	<p>7.1 SEN Governor said there was nothing to report. She has planned a visit to see the SENCO this term</p> <p>7.2 Head of School explained that the Deputy Head will pass on the coaching of the SENCO to a senior leader who has recently returned from maternity leave</p> <p>7.3 A governor AS questioned if we know how many students will join us with SEN needs – this has not yet been confirmed but the SENCO is in touch with primary schools to obtain this information</p>	
<p>8. Head of School report</p>	<p>8.1 The report had been tabled and the clerk apologised as the report had not been emailed out prior to the meeting</p> <p>8.2 HOS explained that all schools in the MAT will produce a data dashboard as part of the report – he asked Governors if they were happy to receive this - A governor challenged we do not want to lose sight of the school priorities – HOS confirmed this would not happen</p> <p>8.3 HOS explained why the data does not have comparisons yet – there are no concerns as this will rectify itself at the next report</p> <p>8.4 A Governor questioned if staff believe students are where they should be</p>	

FGBM

– HOS confirmed yes they do. Maths effect is caused by our approach using Singapore Maths – we need to assess students more
HOS raised the recent government backtrack on grades being a good pass not being used and that a 4 will be a standard pass 5 will still be published as a strong pass. He confirmed he had emailed all staff about this statement. We will continue to advise students that 5 is the grade they should be aiming for. A governor questioned if this suggests that the government think the majority of students will get a 4 – this is possibly right but we can't be sure

8.5 We have just had updates on figures and everything is moving in a positive direction but still a way from where we would like it to be. Some of the changes are:

English was 43 on the report 5 or better and has gone up to 52 so are tracking as 78%

Maths was 31 now 41 so is tracking as 62 and was 64 this time last year
English and Maths 29 to 36

Staff are working very hard with students however it is a challenging year group – lots of interventions are planned including Easter revision sessions where over half of the year groups are coming in

Staff governor gave his view on the students in the year group

All of the year 11 students have an SLT Mentor and have met with parents and students recently. A Science masterclass was also held and similar events will be held leading up to the exams

A governor said in her experience that all schools are being cautious and are doing similar interventions

8.6 Chair asked HOS if there is anything Governors can do to make things any easier – HOS said that everything possible is being done. Some extra funding has been discussed to arrange for a staff member to work with students who are not at school but still on our roll. Chair asked if pooling resources with Winstanley would be better to cover students in both schools – HOS of school said it would be too big a job to include Winstanley students. HOS reported that Governor visits are always welcomed

8.7 HOS discussed Post 16 and gave the update on the new figures since the last tracking – we are going in the right direction as KS4

New courses appear to be a higher level and this was confirmed by a governor

HOS to issue the email to governors that had been sent to staff this week re grades

Discuss CPD at next L&T and also at Strategic Planning day

FGBM

	<p>8.8 HOS reported our attendance is above the national average. Students who have issues are being encouraged to attend more by the promise of an attendance certificate for their future employer/college A governor challenged the Year 10 Pupil Premium figure is worrying - HOS confirmed that the student who it had identified is now off roll and that the figure has gone up to 88</p> <p>8.9 Staff attendance figures are high as confirmed by a LA visitor this week – staff governors gave their thoughts on why this is</p> <p>8.10 We are aware of the changing nature of our school – behaviour for learning is being looked at and has formed a working party looking at the behaviour management policy - this will need some governor input</p> <p>Rewards policy is being updated by Head of KS3 Governor questioned why the on call data is not broken down into year groups – HOS of school confirmed it has not been for the purposes of the report to Governors – this is available if Governors require it</p> <p>8.11 Staffing has changed since the report was produced – Languages, English, Maths ADT and Humanities vacancies have been filled</p> <p>8.12 Our risks are more down to leadership changes since the formation of the MAT</p> <p>8.13 HOS thanked Governors for commenting that the Fourth Way room was so exceptional – all these things are done to improve students learning Governors thanked HOS for his detailed report</p> <p>8.14 Chair asked if we have the balance right of assisting Winstanley and retaining enough skills at Bosworth – HOS confirmed there have been lots of changes but we have got it right and moving into the future, things will settle down</p> <p>8.15 Governor asked about support staff – HOS said Business Manager is looking at this moving forward. Infrastructure committee shared that concern is shown that we don't have an asset register and are not aware that health and safety meetings not taking place – HOS shared that a H&S meeting has happened in the last week</p> <p>8.16 Chair shared concern that BM role is back office but if she is working for the MAT then BA need to recoup the money and they have taken this to the Directors for clarification. HOS replied we are supporting the MAT but it</p>	<p>People & Stakeholders to discuss this further and consider available assistance in their next committee meeting</p> <p>Chair to keep FGB and Finance committee updated on how this progresses</p>
--	--	--

FGBM

	<p>should not be at the detriment of Bosworth Academy</p> <p>8.17 Governor questioned the risk register and in particular students dropping lessons and that whilst this is good for results is it good for students? – HOS explained that we do not do this lightly only when students are struggling in a particular subject</p> <p>Concern was shared by Governors over the type of subjects dropped i.e. ebacc subjects – HOS confirmed that this is not the case – this does not have a further impact on allowing them to be employed or to sit A levels. NO students are forced to drop subjects</p> <p>8.18 Governor asked if DCL is leading on CPD and if the professional pathways are embedded across the MAT – HOS explained we have had common professional learning workshops throughout the year and WCC have been invited to attend but no one has taken up this offer. We will continue to invite them</p>	
<p>9. MAT Scheme of delegation</p>	<p>9.1 This document had been emailed to Governors before the meeting. As a MAT we knew we would lose some power as we are now a LGB. Once we are up and running, Directors will remove themselves from the LGB if conflicts arise.</p> <p>The SOD is not a final copy and is work in progress</p> <p>9.2 Chair asked governors to look at it thoroughly and look at where the responsibilities are for the LGB</p> <p>9.3 Schemes of delegation are unique to each school depending upon the status of the school, i.e. a Requires Improvement school may have more Director intervention on the governing body</p>	<p>During next term, each committee to pick out the parts that are relevant to them and ensure they are happy with them. Report back to FGB regarding what numbers they considered and what amendments they would like to propose to Directors</p>
<p>10. Skills Audit</p>	<p>10.1 Clerk to meet with MAT Clerk to move this audit in the right direction</p> <p>10.2 Chair asked for all Governors to send their skills audit to the Clerk</p>	<p>Send skills audit in the next week by all governors who haven't already submitted a response</p>
<p>11. Volunteers from Governing body to work with Winstanley</p>	<p>11.1 Chair explained that when we became a MAT we agreed to keep our governor numbers as they were as we wanted to have enough governors to support the school in all the areas that are needed. We have some vacancies and have not actively sought new governors although a new governor was appointed tonight. WCC have very few governors and the majority of these are staff – as we are not struggling and have such a lot of experience the Chair asked for volunteers to work with WCC to assist them -</p>	<p>Clerk to find out the dates</p>

FGBM

	<p>this could be on an ad hoc basis or a secondment for a period of time, or permanently.</p> <p>A discussion took place on how best we can support WCC – it was suggested that it should be on a permanent basis so as not to be seen as judgemental. It is possible to be a governor at both schools</p> <p>11.2 Timings were raised as an issue and these were confirmed as now being changed</p> <p>11.3 Governors who are Directors should not feel the pressure to be both and should consider where they want to be</p> <p>11.4 Governors all confirmed they are happy for directors to join LGB meetings</p> <p>11.5 ME said she would stand down as a LGB governor and remain as a director and will tender her resignation</p>	<p>for year 7 induction and open day/parents evening dates and then issue to all governors</p>
<p>12. Finance review</p>	<p>12.1 Chair of Finance reported back on the recent finance committee meeting. We have received confirmation today that we have had the go ahead from Scoreplus to continue with the boiler replacement etc</p> <p>12.2 Budget has been looked at and is mostly looking on track. Utilities will have gone down £30k. 2017/18 budget will be looked at in the next meeting and brought to Full Governors for ratification</p> <p>An upgrade of the accounting package SAGE will be brought in across the MAT. New printers are to be purchased</p>	
<p>13. Post 16 vision</p>	<p>13.1 HOS of school gave a presentation on the vision for Post 16 moving forward. We currently have 400 students in post 16 – this year has been the biggest change seeing the majority of our students joining us from other schools. This will continue for the next few years therefore we need to think of our vision as we are now a recruiting post 16 establishment. We are not able to provide all the courses we have previously offered – Level 2 courses will be minimal</p> <p>The proposed mission statement is: ‘To prepare, inspire and support students on a pathway to achieving their academic potential’</p> <p>Are we a sixth form or a post 16?</p> <p>Simon shared the vision we want by 2021 – the vision was discussed and suggestions made</p> <p>Suggestions for a National Baccalaureate to be offered to provide more Kudos</p> <p>13.2 HOS explained this is very much a first draft and is being worked on by</p>	<p>Governors to look at slides (already shared) and make comments for SBN</p>

FGBM

	<p>the post 16 team in readiness for our next intake in 2018 We will still have links with local companies but not the formality of courses</p>	
13. Governor Training update	<p>13.1 Governors update a tracker of their training attended – need to find an alternative way to record training. Suggestion from HOS to use Bluesky</p> <p>13.2 Governors read through the courses that are on offer for governors from Leicestershire Traded services to come in to deliver some training Governors discussed and decided on sessions on MAT Governance, Engagement with parents, High attaining students, Monitoring teaching and Learning It was agreed for these sessions to be held separately to meetings</p> <p>ME to deliver safeguarding in the autumn term – she will advise governors of the dates</p>	<p>HOS to arrange to ring Bluesky to see if they can provide an alternative</p> <p>Check the tracker to ensure all your training is recorded. Clerk to issue a link to the tracker to all governors</p> <p>EHB to arrange the training and advise governors</p> <p>ME to advise governors of safeguarding training date</p>
14. Governor visit	<p>14.1 KG had visited on Tuesday this week to see HYPE students on their Science masterclass. She reported that this was a great experience. Head of School thanked KG for visiting</p> <p>14.2 RG is coming in for a Revision session at Easter</p> <p>14.3 Chair reported she visited the House of Lords today with the Sports department invited by Play Unified organised by the Youth Sports Trust. It was an extremely informative day and in particular she had been pleased by Steph Tirrell's enthusiasm and the energy and effort put into these activities by Chris Ripley and his team.</p>	
15. Nursery – recent Ofsted visit	<p>15.1 Nursery Governor reported back on the recent Ofsted visit which had received a 'Good' rating – the report has been sent via email to all staff. She reported that Nursery Managers had prepared well for the visit. The only development point was there was no separated area as it is a one room nursery.</p> <p>15.2 Governors would like to pass on their congratulations to the Nursery team. HOS thanked the Nursery Governor for her input into the visit</p>	
16. Strategic planning day involvement	<p>16.1 HOS asked for volunteers to attend this year's event which is being held on Thursday 15th June – this is a change to the calendared date</p> <p>16.2 There will be a different format this year. We will meet as a MAT, then break into separate school sessions</p>	<p>Names to Clerk if you would like to attend</p>

FGBM

	16.3 Governors who put their name forward to attend were KG, HC, AK, JH	
17 AOB	<p>Chair asked for a Governor mentor for new parent Governor JW – RG volunteered to do this. EHB will to coordinate JW's introductory training</p> <p>Resignations BC – support staff governor has resigned from the governing body leaving a vacancy JC, IK Governors accepted these resignations</p>	<p>EB to discuss new governor training with JW. RG to co-ordinate with clerk to ensure JW has access to all governor documents</p> <p>Clerk to arrange for support staff governor election</p>
Meeting closure	Meeting closed at 8.55	
Date of next meeting	Thursday 22 nd June 6 pm	