

Minutes			
Title:	Full Governors Meeting		
Date:	15 th September 2016	Time:	6.00pm
Chair:	Hazel Cole	Location:	Compass

MEMBERS					
Name	Present /Apologies	Name	Present /Apologies	Name	Present /Apologies
Simon Brown	✓	Rosalind Goldson	✓	Atika Kohli	✓
Judith Chambers	Apologies Accepted	Kathryn Grocock	✓	Aimee Kilbourne	✓
Bob Chamberlain	Apologies Accepted	Jenny Hobden	✓	Chris Parkinson	Apologies Accepted
Hazel Cole	✓ (late)	Emma Hollis – Brown	✓	Jason Scrimshire	✓
Colin Crane	✓	Geoff Hurst	✓	Andy Smith	✓
Matt Dover	✓	Iain Kinnis	✓	Penny Smith	✓
Maria Everley	Apologies Accepted				
In attendance:					
Carly Harper (Clerk)	✓	Total 17 voting governors (50% = 9) as there is 1 vacancy			

NOTES	
#	Agenda Item
1.	Welcome and Apologies
	1.1 The Clerk opened the meeting and thanked everyone for attending. The Clerk had received apologies from Maria Everley, Chris Parkinson, Judith Chambers, Bob Chamberlain and informed everyone that Hazel would be arriving slightly late. All apologies were all accepted.
2.	Declarations of Interest
	2.1 There were no declarations of interest for this meeting. 2.2 Governors were asked to ensure that they complete their declarations of interest for the coming year and return to the Clerk by 30 th September 2016. Action: Governors to complete and return their declarations of Interest to the Clerk by 30th September 2016.
3.	Items for AOB
	3.1 No items were raised.
4.	Prospective new governors
	4.1 The Clerk confirmed the number of current vacancies. This was confirmed as 1 parent vacancy. It was agreed at a previous meeting that this position would be left open until the establishment of the Multi-Academy Trust. NB This would then allow the vacancy to be advertised when required across the Multi-Academy Trust.

6.	Election of Chair/Vice Chair (s)
	<p>6.1 Prior to the meeting Hazel Cole expressed an interest in continuing her role as Chair. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting. NB The Head of School abstained from this vote to ensure there was not conflict of interest.</p> <p>6.3 Rosalind Goldson expressed an interest to continue her role of Vice Chair. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting. NB The Head of School also abstained from this vote.</p> <p>6.4 The Vice Chair took the meeting from this point.</p>
7.	Election of Training and Development/SEN/Safeguarding Governors
	<p>7.1 Emma Hollis- Brown expressed an interest in the Training and Development governor role. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting.</p> <p>7.2 Jenny Hobden expressed an interest in continuing her role as the SEN governor. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting.</p> <p>7.3 Penny Smith expressed an interest in remaining as the Safeguarding governor. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting.</p>
8.	Committee Membership
	<p>8.1 The Chair took the meeting at this point.</p> <p>8.2 The Clerk circulated details of the committee structure as agreed at the previous meeting. Governors are to ensure that they are happy to remain in the committees as detailed or inform the Clerk of any change requests by the first meeting of the committees. Action: The Clerk to circulate the committee structure with changes, when applicable.</p> <p>8.3 The Chair also reminded the committee Chairs to ensure that they consider any changes to their committee remits at the first meeting. Action: The Committee Chairs to add this to their agenda's.</p> <p>8.4 The Chair of the Multi-Academy Trust confirmed that the pay panel for the Executive Head Teacher would become the responsibility of the members of the Multi-Academy Trust once it is established. The Heads of School would be the responsibility of the Executive Head Teacher. NB The external advisor would be required to ratify the Executive Head Teachers PM review at this point. Action: Members to confirm when they are to set the objectives for the PM review for the Executive Head Teacher.</p> <p>8.5 The Chair confirmed that governors should be making decisions as though we are a Multi-Academy Trust.</p> <p>8.6 The Chair asked governors to consider who's responsible for what and feedback to her with changes to be discussed at the Steering Committee Meeting. Action: Governors to consider remits as a Multi-Academy Trust.</p> <p>8.7 It was confirmed by the Head of School that Dave Claricoates will be attending the Learning and Teaching Committee and he will be attending the FGBM and Steering Committee from this term. Chris Parkinson would now link with the Multi-Academy Trust and receive agendas for all other meetings and attend meetings as appropriate. Q: A governor asked where Pupil Premium (PP) agenda would sit. It was confirmed that this would sit with Learning and Teaching Committee. Q: A governor asked as in her role as SEN it would be appropriate to be on Infrastructure and Learning and Teaching? This was agreed. Action: The Clerk to add SEN governor to the Learning and Teaching committee and the Infrastructure Committee.</p>

9.	Brief update from Head of School regarding 2015-16 exam results Questions including reviewing the effectiveness of the Pupil Premium strategies
	<p>GCSE Overview</p> <p>9.1 The Head of School circulated a document to governors (Summer 2016 Exam Results Summary). He gave an overview of the GCSE results. The Head of School confirmed that the school were delighted with the results and it was an outstanding performance by students and staff. The Chair asked the Head of School to pass on their congratulations to all the students and thanks to all staff.</p> <p>9.2 The Head of School confirmed although this was a smaller cohort than in previous years the emphasis had been on personalised learning and interventions. The Head of School gave governors an idea of the interventions which had taken place including mentoring.</p> <p>9.3 The Head of School gave compassions with 5A*-C and Progress 8 attainment. He confirmed that the Raiseonline would be released in late November/December. It was confirmed that we had achieved a figure of 76% A*-C including English and Maths across the board which was higher than the national average. NB there are still a number of remarks that will be taken into consideration before the release of Raiseonline which could see this figure rise further.</p> <p>9.4 The Head of School confirmed that the gap for PP outcomes had closed in relation to national figures, however, the progress for PP was not as good as other students. Q: A governor asked if staff and students are aware of areas that are lower relating to PP? The Head of School said that Heads of Faculty are meeting with SLT links in Exams Analysis meetings to look at areas for improvement to build on the successes of this year over the next few weeks.</p> <p>9.5 The Head of School confirmed that the value added score this year was 1027 compared to last year at 1019. The success of this year has been celebrated at the King Power Stadium.</p> <p>9.6 Q: A governor asked if more able students gained higher attainment? The Head of School confirmed that this was and is an area of focus across the school. Q: A governor asked if there is a strategic plan in place to support more able students? The Head of School confirmed that this is the case and gave an explanation of the HiPE agenda which was launched last year to support more able students to achieve success.</p> <p>9.7 A governor asked if any students are encouraged to take more than 10 GCSE's? The Head of School confirmed that the students are measured on best 8 subjects and that the stretch is aimed at students to gain A*'s. Q: A governor asked if this then narrows the breadth of experience? The Head of School feels that pushing students to take more than 8 may spread some students too thinly and adversely affect their performance. Q: A governor asked for confirmation of the EBACC figure. Action: The Head of School to confirm the number of students who have achieved the EBACC. Q: A governor asked how we compare to other schools across the area? The Head of School confirmed that the Leicestershire Secondary Heads had agreed not to publish figures in the papers other than particular individual successes. Q: A governor asked if parents are now aware of the Progress 8? The Head of School confirmed that some parents will be aware. CF: A governor suggested that at the Parents' Evenings it may be helpful to explain this for parents? Action: The Head of School will look into promotion of the Progress 8 changes for parents. Q: A governor asked if any parents are pushing for extra GCSE's to be taken. The Head of School confirmed that students are encouraged to take additional subjects for example if they have English as a second language.</p> <p>9.8 The Chair reiterated that the Head of School should pass on their thanks to all staff and students.</p> <p>A2 Results</p> <p>9.9 The Head of School confirmed that A levels are graded using ALPS scale 1 to 9 (1 = Highest and 9 = Lowest) 5 being the expected progress grade. Our current grade is 4. This is very pleasing as no other school has maintained their grade in Leicestershire. Q: A governor asked what the national average is? The Head of School confirmed that the national average is 4. We are waiting for the full analysis of results which will be shared with the Learning and Teaching committee. It was confirmed that students are concentrating on best 3 subjects not 4. This is less points per students. CF: A governor confirmed that this is better for students but not for the school.</p>

	<p>9.10 Q: A governor asked if any students had accepted offers from Oxbridge Universities? A staff governor confirmed 2 students had been offered places in English and Engineering further to interviews earlier in the year. CF: A governor suggested that these students could help to support other students in the post 16 with interview techniques. The staff governor confirmed that the Post 16 Year Heads are working with students to ensure this type of success. Q: A governor asked if anyone in the Challenge Partners group had a higher success rate of students getting into Oxbridge Universities? The Head of School confirmed that he does not have access to this kind of data. CF: A governor suggested that students should give feedback on their interview experience www and ebi. A staff governor said that each interview will be different, however, it is about building student confidence. Q: A governor asked what universities students are now attending? Action: The Head of School to identify with the Head of Post 16 the student destinations and if they got into their first choice. It would be useful to know the destinations for GCSE students also.</p> <p>9.11 The Chair gave an overview for governors about the Russell Group. Q: A governor asked what is the current trend for attending university is it based on ability? A staff governor confirmed that the HiPE agenda is breaking down the barriers for students and encouraging them to be better than they thought they can be.</p> <p>AS Results</p> <p>9.12 The Head of School confirmed that the AS results are harder to unpick and compare to previous years. At this point in previous years we had a value added score of ALPS 3 which turned into a 4. This compared to national is more difficult to unpick as not all schools submit their AS scores. The current score sits as a 5. This may be that staff are airing on the side of caution due to the instruction of new specifications and changes to the curriculum. A staff governor confirmed that more data is required and staff are working effectively with the cohort to ensure student success.</p> <p>BTEC Results</p> <p>9.13 The Head of School confirmed that this is the same as previous years but again this year how we are being measured is changing.</p> <p>9.14 The Chair asked for the Head of School to pass on the governors thanks to all staff and students.</p>
10.	Multi-Academy Trust Chair of Directors update
	10.1 Confidential minute see page XX of XX.
11.	Multi-Academy Trust Scheme of Delegation
	11.1 The Chair of the Multi-Academy Trust confirmed that the Directors were meeting to consider the scheme of delegation and this would be circulated when completed.
12.	OFSTED
	<p>12.1 The governors discussed in detail the implications and cost of asking OFSTED in to complete an inspection. NB Governors should consider the information contained in the 'New Inspection Handbook on pages 8 and 23. The Head of school confirmed that it would potentially cost up to £20,000 to invite OFSTED in for an inspection. He asked governors to consider what £20,000 could do to help improve outcomes for students and that we are due to have an OFSTED inspection within the next year or so anyway. CF: A governor suggested that OFSTED may be running at least 18 months behind and should we ensure that our data is firm for a further year to ensure an 'Outstanding' judgement. CF A governor said that it is more important to support Learning and Teaching. CF: A governor suggested that an 'Outstanding' judgement could help to reduce the marketing spending. Q: A governor asked if recruitment is a problem. The Clerk confirmed that some areas for recruiting teachers can be a challenge as there are so few teachers coming into teaching in certain subjects. However, we are a school of choice, we start recruiting as early as this for the following year in line with timetable requirements. The Head of School confirmed that we are a school of choice for student applications also.</p> <p>12.2 CF: A number of governors expressed concern over spending £20,000 on OFSTED when they are due to visit anyway.</p>

	<p>12.3 It was agreed to discuss this further at the next FGBM after the Challenge Partners visit outcome.</p> <p>12.4 CF: A governor requested OFSTED and GCSE results information of schools within a 10 mile radius. Action: The Clerk and Head of School to collate OFSTED and GCSE results for schools within a 10 miles radius for the next meeting.</p>
13.	Risk Register
	<p>13.1 It was confirmed that a suggested Risk Register was circulated by the Business Manager in May 2016. It was agreed that committees should consider any additions and Chairs should feedback to the Business Manager and Chair of the Multi-Academy Trust via email. Action: Committee Chairs to add to their agendas.</p>
14.	Confirmation of our Strategic Plan
	<p>14.1 The Head of School gave a short presentation for governors. He explained how this was used across the school.</p>
15.	Confirmation of calendared Committee Dates
	<p>15.1 The Clerk circulated the final version of the committee dates for governors.</p>
16.	Safeguarding
	<p>16.1 The safeguarding policy was circulated for ratification. CF: Governors asked the Clerk to confirm changes from last year and how this was in line with in legislation. The Clerk confirmed that the DSP had added information as required. The governors raised issues with the training section in the policy and asked this to be investigated further and brought back to the December meeting for ratification. Action: The Clerk to ask the DSP to confirm the training requirements.</p> <p>16.2 The Clerk confirmed that there is an opportunity for governors to attend the safeguarding training session on the 20th September at 3.25pm. All welcome.</p>
17.	AOB
	<p>17.1 A number of last minute items were requested.</p> <p>17.2 The Chair read an email from Judith Chambers as she had requested to step down as a governor due to time restrictions. It was agreed that the Chair would contact her to ask her to consider remaining on the governing body and only attending the relevant committee meetings, should she still wish to resign it was agreed that the governors would accept her resignation. Action: The Chair to Judith Chambers to discuss the options and report back at the next governing body meeting.</p> <p>17.3 The Chair of the Finance committee asked for the governors to approve the budget. It was proposed, seconded and unanimously approved by all governors present. Q: A governor raised a number of issues with a possible deficit. The Chair confirmed that she would explain the history after the meeting to allay his concerns.</p> <p>17.4 The Chair of Finance committee asked governors to consider 2 options for the future transport budget. Papers were circulated for the governors' consideration. It was confirmed that the school is unable to maintain free transport for students indefinitely due to budget constraints. The Business Manager has researched what other schools are charging and their policies. CF: A governor raised concern that students should not have to pay to attend school. After a long discussion it was agreed that governors would endorse version 2 of the proposals. This was proposed, seconded and agreed by governors at the meeting.</p>
5.	Re-appointment of existing Governors
	<p>5.1 It was highlighted that the Clerk had missed item 5 to reappoint governors (Rosalind Goldson, Andy Smith and Penny Smith). The Clerk believed that the governors were reappointed at the last meeting during the Summer Term. To double check the governors were reappointed by governors for a further 4 years from the end of their term of office. It was proposed and seconded by governors and unanimously voted by the remaining governors.</p>

Next Meeting <ul style="list-style-type: none">Thursday, 8th December 2016 at 5pm AGMThursday, 8th December 2016 at 6pm FGB					
OPEN ACTIONS					
#	Action Item	Owner	Due Date	Status	Notes / Update
Minutes of the 15th September 2016					

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MINUTES AGREED & SIGNED	
Chair:	Date:
Name: Hazel Cole	