

Minutes			
<b>Title:</b>	Full Governors Meeting		
<b>Date:</b>	10 <sup>th</sup> September 2015	<b>Time:</b>	6.00pm
<b>Chair:</b>	Hazel Cole	<b>Location:</b>	Compass

MEMBERS					
Name	Present /Apologies	Name	Present /Apologies	Name	Present /Apologies
Simon Brown (Seconded Principal)	n/a	Rosalind Goldson	✓	Atika Kohli	Apologies Accepted
Hazel Cole	✓	Sharon Harrison	✓	Chris Parkinson	✓
Colin Crane	✓	Jenny Hobden	✓	Steve Sargent	✓
Matt Dover	Apologies Accepted	Emma Hollis - Brown	Late (6.35pm)	Jason Scrimshire	✓
Maria Everley	Apologies Accepted	Martin Holt	✓	Andy Smith	✓
Suzie Foulsham	Apologies Accepted	Iain Kinnis	✓	Penny Smith	✓
<b>In attendance:</b>					
Carly Harper (Clerk)	✓				
Kathryn Grocock	✓	Total 16 voting governors (50% = 8) as there are 2 vacancies			

NOTES	
#	Agenda Item
	<p>The Clerk Clarified that the governing body meeting was quorate.</p> <p>NB. 2.4.4 Governing body procedures - define the quorum for governing body meetings and for any vote at a meeting is one half (rounded up to the nearest whole number) of the membership of the governing body, not including any vacant positions.</p> <p><a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/395789/Governors_Handbook.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/395789/Governors_Handbook.pdf</a></p> <p>The Principal felt that he should abstain from voting the CoG and the VC as this may be a conflict of interest.</p>
1.	<b>Welcome and Apologies</b>
	<p>1.1 The Clerk opened the meeting with apologies from Atika Kohli; Suzie Foulsham; Matt Dover; Maria Everley were all accepted.</p> <p>1.2 Welcome extended to Kathrine Grocock who observed the meeting.</p>
2.	<b>Declarations of Interest</b>
	<p>2.1 There were no declarations of interest for this meeting. NB The new CoG declared an interest late in the meeting see agenda item</p> <p>2.2 Governors were asked to ensure that they complete their declarations of interest for the coming year and return to the Clerk by 25<sup>th</sup> September 2015. <b>Action: Governors to complete and return their declarations of Interest to the Clerk by 25<sup>th</sup> September 2015.</b></p>

3.	<b>Items for AOB</b>
	<p>3.1 The following items were requested for discussion:</p> <ul style="list-style-type: none"> <li>• Asking our Community in to our school</li> <li>• Training update</li> </ul>
4.	<b>Prospective new governors</b> Update from Clerk on vacancies and elections
	<p>4.1 The Clerk gave information regarding three vacancies (1 x Parent Governor; 1 x Community Governor; 1 x Support Staff Governor). The Clerk confirmed that the election paper work will be circulated to all parents, all support staff members and the community via the website to enable the vacancies to be filled. The Clerk will ensure a welcome pack is ready. <b>Action: Clerk, Principal and CoG to confirm and advise the paperwork for these vacancies.</b></p>
	Note Change to the order of the agenda item 6 agenda item prior to agenda item 5.
6.	<b>Election of Chair/Vice Chair (s)</b>
	<p>6.1 Prior to the meeting Hazel Cole expressed an interest in standing as Chair. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting. The Principal abstained from this vote to ensure there was not conflict of interest.</p> <p>6.3 Rosalind Goldson and Iain Kinnis expressed an interest as jointly sharing the role of Vice Chair. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting. The Principal also abstained from this vote.</p>
5.	<b>Re-appointment of existing Governors</b>
	<p>5.1 Maria Everley and Atika Kohil were reappointed by governors for a further 4 years from the end of their term of office. It was proposed and seconded by governors and unanimously voted by the remaining governors.</p>
7.	<b>Election of Link/SEN/Safeguarding Governors</b>
	<p>7.1 Colin Crane and Martin Holt expressed an interest in remaining the link governor (now called Training and Development governor). The governors agreed that Martin Holt should be nominated with Colin Crane in a shadow role to support the transition, it was proposed and seconded by governors. The vote was cast by the remaining governors present at the meeting in favour of this proposal.</p> <p>7.2 Jenny Hobden expressed an interest in standing as the SEN governor. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting.</p> <p>7.3 Penny Smith expressed an interest in remaining as the Safeguarding governor. The nomination was proposed and seconded by governors and unanimously voted by the remaining governors present at the meeting.</p>
8.	<b>Committee Membership</b>
	<p>8.1 The Clerk gave details of the committee structure as agreed at the previous meeting. Governors are to ensure that they are happy to remain in the committees as detailed or inform the Clerk of any change requests by the first meeting of the committees.</p> <p><b>8.2 Action: The Clerk to circulate the committee structure with changes, when applicable.</b></p>
9.	<b>Brief update from Principal regarding 2014 exam results</b> <b>Questions including reviewing the effectiveness of the Pupil Premium strategies</b>
	<p>9.1 The Principal circulated a document to governors (Summer 2015 Exam Results Summary). He gave an overview of the GCSE results and remarks. There was a discussion regarding the examinations board that this referred to and that the school was seeking legal advice as to change to an alternative board</p>

	<p>from September 2015. He gave subject specific possible moderation issue raised. He assured governors that any student involved has been written to and if they chosen to study at another further education establishment, the FE establishment has been contacted also.</p> <p>9.2 The Principal gave positive news about the level progress made by the cohort. CF: A governor suggested that this level of progress should show favourably in an OFSTED inspection.</p> <p>9.3 The Principal gave an explanation of the new best 8 changes from GCSE.</p> <p>9.4 The Principal was delighted that 45 students achieved straight A-A* in all their subjects.</p> <p>9.5 The Principal confirmed that the VP and AP had been to a Pixl conference. The conference gave information on understanding the data and the changes.</p> <p>9.6 The Principal then gave an overview of the A Level results. He confirmed that the Academy has had lots of success stories including top university places across the country, the ALPS score and strong value added point score.</p> <p>9.7 A governor asked about the effectiveness of the Pupil Premium funding? It is too early to say but it appears that the average points score is higher. This will be discussed in more detail at the Learning and Teaching committee. CF: A governor confirmed that the money is being spent effectively as the Academy is lifting the bar for all Pupil Premium students across the board.</p> <p>9.8 A governor asked how the teaching staff have taken the news? A staff governor confirmed that this year's results have been viewed with success and celebration. Teachers are particularly looking at added value.</p> <p>9.9 The governors recognised the improvement that has been made and the strong message to our community. The Academy also is ever striving for improvement and has a clear strategy to achieve this. <b>Action: The CoG to write a letter recognising the efforts of the staff and students.</b></p> <p>9.10 The Principal and the SLT are looking at ways to improve the results for the alternative programme students. It was felt that additional qualifications may benefit some students, types of qualifications may include the European Driving License, which could boost their individual outcomes and life chances. A governors asked if the Principal could share the statistics of student destinations. <b>Action: The Principal to include this in the December Report.</b></p>
10.	<b>Confirmation of the Strategic Direction of the School</b>
	10.1 The Clerk confirmed that all relevant information has been shared with the governors via a google folder. Anyone who is have difficulty in accessing this information should contact the Clerk.
11.	<b>Confirmation of Calendared Committee Dates</b>
	11.1 The governing body agreed that they are happy with the calendared committee dates current version 1.
12.	<b>Safeguarding</b>
	<ul style="list-style-type: none"> <li>• Policy to be agreed and ratified - Safeguarding Policy.</li> </ul>
	14.1 The policy that was circulated prior to the meeting was ratified by the governors present at the meeting. The Clerk confirmed that all relevant information including the policy has been circulated to staff and governors.
13.	<b>Delegated Powers for approval of LA scheme for energy infrastructure leading to savings.</b>
	13.1 The Principal gave the background to making the Academy more energy efficient with no cost to the Academy. The CoG declared an interest in this agenda item. The Principal proposed to delegate the approval to the Infrastructure committee as a decision would be required by October. It was proposed and seconded by governors and voted in favour by the remaining governors present at the meeting with 2 abstaining). It was noted that all governors would be welcome at the next Infrastructure meeting on the 7 <sup>th</sup> October, should they be interested in this agenda item.

	13.2 A governor raised a concern that papers should be circulated in advance of the meeting to ensure that there are no hidden cost to the Academy. <b>Action: The SBM should circulate the papers to Iain Kinnis, Andy Smith and Hazel Cole.</b>
15.	<b>AOB</b>
	15.1 The Principal's Performance Management. Rosalind Goldson declare a conflict of interest being part of the panel. Rosalind confirmed she would be stepping down from the panel. The governors confirmed that The CoG would remain separate from the Panel as they would need to be on the Appeals Panel. Iain Kinnis, Penny Smith, Maria Everley would be the panel members and Jenny Hobden would shadow. <b>Action: All panel members to attend the relevant training.</b> 15.2 A governor gave information regarding upcoming training. <b>Action: Training and development governor to circulate information to all governors.</b>
	<b>Next Meeting</b> <ul style="list-style-type: none"> <li>• Thursday, 10<sup>th</sup> December 2015 at 5pm AGM</li> <li>• Thursday, 10<sup>th</sup> December 2015 at 6pm FGB</li> </ul>

**OPEN ACTIONS**

#	Action Item	Owner	Due Date	Status	Notes / Update
<b>Minutes of the 10th September 2015</b>					
	<b>Action: Governors to complete and return their declarations of Interest to the Clerk by 25<sup>th</sup> September 2015.</b>	Governors	25 <sup>th</sup> September	Some Outstanding	
	<b>Action: Clerk, Principal and CoG to confirm and advise the paperwork for governor vacancies.</b>	Clerk	October Half Term	Completed	
	<b>Action: The CoG to write a letter recognising the efforts of the staff and students.</b>	Chair	This term	Completed	
	<b>Action: The Principal to include student destinations in the December Report.</b>	Principal	December		
	<b>Action: The SBM should circulate the papers for the LA energy scheme to Iain Kinnis, Andy Smith and Hazel Cole prior to the meeting.</b>	Sarah Mayes		Completed	
	<b>Action: All pay panel members to attend the relevant training.</b>	Relevant Governors	December	Completed	
	<b>Action: Training and development governor to circulate information to all governors regarding upcoming training..</b>	T&D Governor	Ongoing	WIP	

Page 4 of 4

**MINUTES AGREED & SIGNED**

<b>Chair:</b>		<b>Date:</b>	
<b>Name:</b>	Hazel Cole		