Children Absent from Education
September 2026/27

Safeguarding Statement:

'All Souls Catholic Primary School is committed to safeguarding and promoting the safety and welfare of all children and expects all staff, parents, governors and volunteers to share this commitment.'

Our Vision

As a Catholic school that puts Christ at the centre, we live as a community where 'Christ is our Light'.

Values and Ethos

We believe that everyone is made in the image and likeness of God and we value the equality of all, reject discrimination of any kind, and welcome the diversity of different cultures.

Definition

Children missing from education are children of compulsory school age who are not registered pupils at a school and are not receiving suitable education otherwise than at school.

Responsibilities

Effective information sharing between parents, schools and local authorities is critical to ensuring that all children of compulsory school age are safe and receiving suitable education.

We have a legal duty to identify Children Missing from Education (CME) and to make sure they return to education wherever possible.

How to Report a Child Who is Potentially Absent or Missing from Education

A **Children Missing from Education (CME) referral form** can be completed by a school after a maximum 10 days' absence through a secure email address: **CME@coventry.gov.uk**.

Anyone with a concern that a child is missing from education can make a referral to the Access to Education Team (EMAS).

If the school has submitted a **CME referral form**, the Local Authority must be consulted before a pupil is removed from the school register.

Where there are urgent concerns about a child's safety or wellbeing, which requires immediate action, the school must contact Coventry City Council Children and Family Initial Response Service Team on 024-76788555 or email on **mash@coventry.gov.uk**.