



Dear Parent(s)/Carer(s),

I hope that you are all well and have had (and continue to have) a relaxing and enjoyable summer break. As we approach the start of the new academic year, I wanted to update you on the arrangements for September so that the start of term can be as smooth and stress free as possible.

Over the summer I have remained in contact with the Local Authority who have worked hard to digest all of the guidance from the DfE and produced documentation to support Coventry schools in continuing to play an important role in minimising the spread of Covid-19. Whilst we are determined to ensure that this academic year is a more 'normal' one, with as little disruption to education as possible, schools are being encouraged to continue to take a cautious approach and gradually return to normal procedures and practices. With this in mind, we will begin the academic year with the following arrangements in place:

Start of school day

At 8:30am, each morning, the gates will be opened for children to enter the school site. A member of staff will continue to be positioned at the gates at the end of the school drive, where parents will be asked to drop off their children, and another member of staff positioned by the pedestrian/school car park gates, to ensure that children enter school safely. Only parents of Reception (and younger) children will be permitted to walk their children around to the classroom entrance. Children in Years R-4 will continue to enter via the pedestrian gate, and those in Years 5 & 6 will enter the building via the hall doors. The gates will be kept open and staffed until 9:00am. Children arriving after this will receive a late registration mark. Children are no longer being allocated windows of time based upon surname to arrive at school. We would however, ask parents to support us in ensuring that congestion is kept to a minimum and only arrive at 8:30am, which is the busiest time, if you absolutely need to. Please also ensure that, if arriving by car, that you are considerate road users and do not block or obstruct the road or private driveways as you drop off your children. We are very grateful to Fr Paul for very kindly continuing to allow parents to park in the church car park at the start and end of the day, and encourage parents to make use of this as opposed to pulling up outside of the school driveway.

End of school day

As of September, we are returning to a 3:15pm finish for all children. The pedestrian gates will be opened for parents to enter the site at 3:00pm. Parents of children in Years R, 1, 2 & 4 should make their way around to the school playground and wait in the area closest to the classroom they are collecting from. Parents of children in Year 3 should make their way around to the Y3 courtyard (where the picnic benches are kept). Please try to avoid standing directly by the classroom fire doors so that staff can organise the dismissing of children. The Year 5 and 6 children will continue to be dismissed on the school driveway and will be led out of school via the hall doors and through the security gate. Parents collecting children from Year 5 & 6 should therefore wait on the school driveway. If you are collecting several children, please collect them in age order, starting with the youngest. As the end of the school day is likely to be very busy and potentially congested,

we are requesting that whilst on the school grounds to collect children, adults continue to wear a face covering. This is in line with local authority guidance. Please also try to remain socially distanced from others whilst waiting and also leave the school site promptly once you have collected your child(ren).

Parents/Visitors on site

Schools are still being encouraged to minimise the number of visitors and people inside the school building. We are therefore asking parents to continue to communicate with the school via telephone/email where possible as opposed to entering the school office. Where parents request or require meetings, these will be, in the large, offered virtually via Zoom. Any visitors/parents entering the school building will be asked to wear a face covering whilst in any shared areas – this includes entering the main school office.

Uniform

Children should return to school in September in full uniform. This can either be the Summer or Winter uniform. Children should no longer arrive at school in PE kits; these should be either left in school or brought in on PE days (your child's class teacher will inform you of these). Following a consultation towards the end of last year, a new style PE tracksuit is now or will soon be available to purchase from Andy Blair. Children can, however, continue to wear any old PE kits/tracksuits until they grow out of them or they wear out. If you have been unable to purchase a tracksuit due to availability, your child can wear alternate, appropriate sports clothing for PE. Once stock is readily available from Andy Blair – children will be expected to wear school PE kit (old or new). Please ensure that all items of uniform (including footwear) are named clearly.

I am awaiting final information from the Local Authority regarding update guidance around isolation, testing, contact and symptoms etc. Once I have received this – I will forward it in due course.

We very much look forward to welcoming all children in Years 1-6 back to school on Monday 6th September. Parents of children in Nursery and Reception will have received information informing you of when your child should attend. From a personal perspective, I am very excited (and a little daunted!) about the year ahead. I feel very privileged to work with such wonderful children, families and staff and, as the interim headteacher, hope serve the school community with the same love, care and compassion as that of Mrs Quinn.

Kind regards,



Mr Cooke
Headteacher