

Edward Peake C of E (VC) Middle School

Headteacher: Miss Z J Linington
Potton Road, Biggleswade, Bedfordshire. SG18 0EJ
Tel: 01767 314562
E-mail: info@edwardpeake.beds.sch.uk
Web: <http://www.edwardpeake.beds.sch.uk>



19 December 2023

Dear Parents/Carers

I would like to invite you to attend our Subject Consultation Evenings on Monday 8 January, Wednesday 10 January and Tuesday 16 January, from 4.00 to 7.00 pm. These evenings are an opportunity to discuss your child's progress in each subject area. All appointments will be virtual and completed through the same system used to book appointments.

Appointments can be booked online using the parent booking system. Once booked, an email will be sent confirming your appointment.

Appointments can be made from Thursday 21 December and will close on Monday 15 January at midday. Should you wish to make any changes after this date please contact the school office.

Important information for Year 5 and 6 Parents

Due to limited appointment slots, you will book just one appointment with your child's form teacher but this appointment time will be longer than for other subject areas. They will be happy to discuss all the subjects that they teach your child during this appointment. Please feel free to book appointments with your child's other subject teachers as required.

There is a link on our school website to book your appointments or alternatively visit: <https://edwardpeake.parentseveningsystem.co.uk> You will also find a guidance sheet on how to use the booking system and how to access your virtual appointments.

To Log in use the following information:

Parent Title, Parent Surname, Child's First Name, Child's Surname, Child's Date of Birth

Our SENDCo, Ms Anderson, will be running additional appointments during January for parents/carers of our SEND pupils for them to discuss their child's SEND plan. More details about these appointments will be sent after the Christmas break.

If you do not have access to the internet or are having problems with a booking, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Miss Z J Linington
Headteacher

