

# Edward Peake C of E (VC) Middle School

Headteacher: Miss Z J Linington

Potton Road, Biggleswade, Bedfordshire. SG18 0EJ

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11 October 2023

Dear Parent/Carer

Are you interested in joining our Governing body? Edward Peake C of E (VC) Middle School is now seeking three more Parent Governors.

Being a parent governor is both a responsible and important position. We know that parents are interested in the education of their children and share the school's commitment to ensuring the best possible education and opportunities for all pupils. Parent governors bring a very important element to our meetings and do their best to ascertain and represent the interests of the wider parent body.

The Full Governing Body meets half-termly, usually on a Wednesday evening; when possible, we meet in person in the school, but occasionally meet virtually. Governors also become a member of at least one of our main sub-committees, work commitments allowing. Each of the sub-committees meets half termly normally at the start or at the end of the school day. An essential part of a governor's role is getting to know the school better in as many ways as possible. All governors visit the school to observe a number of activities, link and liaise with school leaders, meet teaching and support staff. It is an opportunity for governors to see what a normal school day looks like in order to understand their roles and responsibilities. Governors also do their best to attend school functions such as sports day, open evenings, church services etc.

How can you become a parent governor?

Please read the attached information and volunteer yourself for nomination if you wish to be considered. Any person who is nominated must be the parent or carer of a child currently attending the school and will relinquish their post when their entitlement ceases. (Nominations from grandparents of a child attending the school are also welcome.)

Please fill in the nomination form and return it to the Clerk to the Governors, c/o the school office no later than Friday 20 October by 9am. Any nomination received after this time is invalid. You can either post your nominations or send them into school via your child. Alternatively, you can download the nomination form from the [Governor Vacancies](#) page on school website and email to [clerk@edwardpeake.beds.sch.uk](mailto:clerk@edwardpeake.beds.sch.uk) when completed.

Previous experience is not necessary as training will be provided. Further information on being a school governor can be found on the Central Bedfordshire Council Website.

[https://www.centralbedfordshire.gov.uk/info/3/schools\\_and\\_education/511/school\\_governors](https://www.centralbedfordshire.gov.uk/info/3/schools_and_education/511/school_governors)



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If we receive just three valid nominations, both will be deemed elected. If we receive more than three nominations, then an election will be held.

If you wish to speak to a member of the governing body leadership team to understand more about the role please contact the school office. They will arrange for Hayley Learoyd to contact you.

Yours sincerely,

Mike Sladen  
Chair of Governors

