

Edward Peake C of E (VC) Secondary School

Headteacher: Miss Z J Linington



Potton Road • Biggleswade • Bedfordshire • SG18 0EJ

Tel: 01767 314 562 • Fax: 01767 314 006

E-mail: info@edwardpeake.beds.sch.uk

Web: <http://www.edwardpeake.beds.sch.uk>

Admissions Policy for Academic Year 2024/25

Edward Peake C of E (VC) Secondary School is proud of its traditional links with the Church and this is reflected in our admissions criteria for surplus places. As an LA school, the process of admissions is handled by the Local Authority, where parents should normally apply for places.

For entry to the school other than in September, parents may approach the Headteacher, in the first instance, to view the school before applying for a place. The same criteria for admissions will be used by the school in allocating places at this time.

The Published Admission Number for the school is **180**.

The designated measuring point of the school is the **Headteacher's office**.

If there are fewer applications than places available at the school all applicants will be admitted. If there are more applications than places available, the criteria below will be used to prioritise applications. The admissions criteria will be applied separately and sequentially until all places are filled. Priority is not given within each criterion to children who meet other criteria.

- 1) All looked after children and all previously looked after children, including those children who appear to the Council to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2) Children of staff
- 3) Children living in the catchment area with siblings at the school
- 4) Children living in the catchment area
- 5) Children living outside the catchment area with siblings at the school
- 6) Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England or another Christian church by attending a service at least once a month for the year prior to the application being made*.
- 7) Children attending Dunton VC Lower, Northill VA Lower, Sutton VA Lower and Wrestlingworth VC Lower
- 8) Any other children

Tiebreaker

Straight line distance will be used as a tiebreaker in each criterion where required to determine the allocation of places. The distance the pupil lives from the school which is measured in a straight line, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. The Local Authority will measure the distance from the address point of the pupil's home to a point on the school site agreed with the governing body of the school, which is known as the designated measuring point. In the event of (a) two or more children living at the same

address point (e.g. children resident in a block of flats) or (b) two addresses measuring the same distance from the school, the ultimate tie-breaker will be random selection, using the Synergy Admissions database to allocate the place.

Pupils with an Education, Health and Care Plan.

In accordance with the Education Act 1996, children with an Education, Health and Care Plan are required to be admitted to the academy/school named in the EHC Plan and will be allocated a place ahead of those without an EHC Plan in the allocation process. Thereafter the admissions criteria for each academy/school will apply to those children without an EHC Plan. After allocations have been made, if an application is made late or is received as part of the in-year process, pupils who have an EHC Plan are required to be admitted to the school which is named on the Plan, even if the school is full.

Fair Access Protocol

All Local Authorities must have a Fair Access Protocol which operates outside of the arrangements of co-ordinated admissions (i.e. those children being admitted to the point of entry at an academy/school) to ensure unplaced children, especially the most vulnerable are offered a suitable school place. Pupils identified for admission through the Fair Access Protocol will be admitted even if the school is full.

Unsuccessful applications

Waiting list

All unsuccessful applications will be added to the school waiting list which will run until the end of the academic year (July 2024). Waiting lists are ranked solely by the published oversubscription criteria for the school. The list will be ranked each time a child is added to the waiting list.

Appeals

If a place cannot be offered at Edward Peake Middle School applicants have the right of appeal. All appeals are heard by an independent panel. Information regarding the appeal process will be sent to all unsuccessful applicants when notified of the outcome of their application.

Definitions of Admissions Criteria:

'Looked after' children

A 'looked after' child is a child in the care of a local authority as defined by Section 22 of the Children Act 1989. In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school.

Previously 'looked after' children

A previously 'looked after' child is a child who was 'looked after', but ceased to be so because they were adopted or became subject to a child arrangement order or a special guardianship order.

Children who appear to the Local Authority to have been in state care outside of England and have ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

Children of staff

This applies to permanent, full or part-time, staff who have been employed at the school for two or more years at the time of application and/or staff recruited to fill a vacant post where there was demonstrable skill shortage. The relationship to the child is defined as by blood or adoption or with legal responsibility and living with the child in the same house Monday-Friday.

Catchment area

A catchment area is a geographical area from which children are given priority for admission to the particular school. Please see www.centralbedfordshire.gov.uk/admissions for more information on school catchment areas.

Sibling

A sibling refers to a brother or sister, half brother or sister, step brother or sister, adopted brother or sister or fostered brother or sister where foster care has been arranged by a Local Authority or the child of the parent / carer's partner, and in every case, the child should be living at the same address. The sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission. In the scenario where one twin or a child from multiple birth has an EHCP, the other twin or children from multiple birth will be considered as a sibling one the school named on the EHCP has been finalised.

***Christian Church**

A Christian Church is defined as one which is a member, or is eligible for membership, of Churches Together in England or the Evangelical Alliance. Applications in this category will need to ask their priest or minister to complete the relevant section of the local authority common application form.

Nearest school

The nearest school will be identified by measuring the distance the pupil lives from the school, which is measured in a straight line, using the Local Authority's computerised measuring system, from the address point of the pupil's home to a point on the school site agreed with the governing body of the school, which is known as the designated measuring point. Please see www.centralbedfordshire.gov.uk/admissions for more information on the nearest lower/primary school (Leighton Buzzard area only). Pulford VA Lower School will not be considered as a pupil's nearest school for the purposes of this policy as admission to Pulford is predominantly based on faith grounds rather than a pupil's address.

Any other children

Pupils who do not meet any of the other higher criteria will be prioritised by the distance with those living closer to the school receiving the higher priority. Using their computerised measuring system, the Local Authority will measure the straight-line distance from the address point of the pupil's home to the designated measuring point for the school, as agreed with the school's governing body.

The LA guidelines should be consulted in matters pertaining to the application of this policy.

Signed:  Chair of Governors

Date approved March 2023

Review date March 2024