



**Edward Peake C of E (VC) Middle School
Breakfast Club
Information**

Admissions

The Breakfast Club will be accessible to all pupils that attend Edward Peake C of E (VC) Middle School from 7.30am - 8.30am every morning.

Admission to the Breakfast Club is organised by the Breakfast Club Coordinator and staff.

A completed consent form is required to register each child attending. The information you give in this form is confidential. This is a google form and is available on the school website.

Booking

Please confirm your booking by the Friday of the preceding week. The booking form is also available on the school website.

Payment of fees

A £5.00 one-off registration fee will apply to all pupils registered with the Breakfast Club. Each session is £3.00 per pupil. This is payable for all sessions including when your child is absent from school (regardless of the amount of notice given). Bank holidays and professional days will not be charged for.

The Breakfast Club aims to keep fees to a minimum. Please ensure that fees are paid promptly to cover all running costs. If you are experiencing difficulties paying your fees, please speak to a member of the Breakfast Club staff in confidence.

Fees are payable via the School Gateway. You may pay weekly or termly.

If your child is in receipt of free school meals, please contact the school office for further guidance.

Changes and cancellations

Notice of one week must be given to termination of a place or changes in attendance. If your child is ill or unable to attend please call the Main Office as soon as possible who will notify the Breakfast Club.

By completing the Registration and Booking forms you are agreeing to the above.