



## Edward Peake CofE VC Middle School

### School Travel Plan

## Introduction

School Details	
Name of school*	Edward Peake CofE VC Middle School
Name of STP Champion*	Martin Duffy
DfE Number*	4502
Telephone Number*	01767 314562
Twitter*	<a href="#">@@EdwardPeake</a>
E-mail address*	<a href="mailto:mduffy@edwardpeake.beds.sch.uk">mduffy@edwardpeake.beds.sch.uk</a>
Address*	Potton Road, , Biggleswade, SG18 0EJ
Website*	<a href="http://www.edwardpeake.beds.sch.uk">www.edwardpeake.beds.sch.uk</a>
Type of School*	Middle
Key Stage(s)*	Key Stage 2,Key Stage 3
Head Teacher*	Miss Z J Linington
Pupil and Staff Information	
Age Range of Pupils*	9-13
Number of Pupils* including Nursery	447
Full Time Staff*	45
Part Time Staff	32
Where our pupils travel from	Catchment area includes nearby villages of Northill, Ickwell, Upper Caldecote and Dunton. Travel plan updated in support of planning application CB/15/00369/FULL which will result in in increase of pupil numbers from 438 to 600. Updated Travel Plan in support of planning application 19/01211/FULL. Double storey teaching block to provide 8 additional teaching facilities and refurb of existing area. Extension to north and west of existing school to provide additional four classrooms. 35 extra cycle spaces. 46 extra car parking spaces.

	Opening times	Closing times
School Site*	07:30	17:00
Pupils Official Times*	08:40	3:30
Breakfast Clubs (if applicable)	07:45	08:40
After School Clubs (if applicable)	3:30	17:00
Other timings e.g. Nursery timings	n/a	

## Working Group & STP Summary

Name	Role
ECO TRAVEL GROUP MEMBER-HAYLEY BUTCHARD	Deputy Head Teacher
ECO TRAVEL GROUP MEMBER-MARTIN DUFFY	Teacher
ECO TRAVEL GROUP MEMBER-GRAHAM JAKES	Site Officer
ECO TRAVEL GROUP MEMBER-CARLY MOWBRAY (H+S GOVERNOR)	Governor

## Working Group Actions

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?  
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	69
	Visitors parking spaces*	0
	Disabled parking spaces*	2
	Covered Sheffield Stands*	0
	Sheffield Stands*	0
Cycle Parking*	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	83
	Total Pupil Cycle Spaces*	81
	Total Staff Cycle Spaces*	2
Scooter Parking*	Scooter Parking Spaces*	20
Storage Lockers*	Storage lockers for cycling paraphenalia*	438
Shower Facilities*	Showers available*	11
Coach Parking*	Facilities for coaches to park*	0
Details of coach parking facilities		Turning circle for buses/ coaches included as part of expansion, with a 'turn and wait' arrangement.

Transportation Links	
Buses*	Nearby bus stop served by the 190 bus which serves surrounding villages and Hitchin. As the school has it's own bus services, public bus are not currently used as a mode of transport by pupils.
Rail*	Biggleswade Station is around 1.5 miles away, or a 20 minute walk
Roads*	Access to the school site is via Potton Road, which can very busy during school pick up and drop off times.
Walking Routes*	Right of way to western edge of school. Various pedestrian access points to site. Pedestrian access also available via Potton Road
Cycling Routes*	There are promoted cycle routes linked to Potton Rd, which link to NCN12 serving Biggleswade town centre. The Green Wheel route runs past the school.

Other Information

Edward Peake school is currently undergoing extensive building works so some of the travel issues that the school is currently facing (e.g. construction traffic, restricted access) are of a temporary nature. This travel plan has been put together in support of planning application CB/15/00369/FULL. As of November 2015, the school are committed to the Bike It programme, working with Sustrans.

STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the 'Consultation Initiatives' in your Action Plan.

Name of road (main gate)	Potton Road
Name of other roads surrounding the school	Stratton Way

Date of assessment

28/06/2019

What is the speed limit of the road outside the main gate?

30mph

What is the speed limit on the other roads surrounding your school?  
(please select all that apply)

30mph

How many of the following crossings are present?

Pelican Crossing

0

Puffin Crossing

0

Toucan Crossing

0

Zebra Crossing

1

School Crossing Patrol

0

Traffic Island

0

Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)

No

Are there railings present outside or near the main gate? (If yes, please provide details)

No

Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)

No

Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)

No

Are there any dedicated cycle lanes leading to the school?

No

What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)

Average

Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.

Surveys, Modal Shift & Targets

Historical Pupil Mode of Travel Data

Pupils Modal Split		Walk	Cycle	Public Bus	School Bus	Park & Stride	Train/Tube	Car Share	Car	Scooting	Absent Pupils	Total
2019/2020	Number	247	34	1	39	10	0	2	78	60		471
	%	52.44	7.22	0.21	8.28	2.12	0	0.42	16.56	12.74	0	
2018/2019	Number	222.5	13	0	50.5	12	0.5	2.5	80.5	35	0	416.5
	%	53.42	3.12	0	12.12	2.88	0.12	0.6	19.33	8.4	0	
2015/2016	Number	264	9	0	69	0	0	3	64	0		409
	%	64.55	2.2	0	16.87	0	0	0.73	15.65	0	0	

Targets

Type	Mode of Travel	This Year's %	Preferred %	Target %	Due Date	Target
Mode of Travel	Car	12.8	0	-2	2017	
Mode of Travel	Walk	64.5	0	1	2017	
Mode of Travel	Cycle	2.6	0	1	2017	

Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Completed - No Evidence	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Mrs H Butchard	31/05/2019	Updated Travel Plan to be discussed due to expansion.	16/07/2019
Completed	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Martin Duffy	31/05/2019	Discussion to be updated	10/07/2019

Travel & Transport Issues

Current Travel & Transport Issues					
Category	Date Issue Identified	Details of Issue / concern	How the issue / problem was identified	Possible Solutions	
Other	Nov-15	School to update issues once building work is complete and new intake of pupils has begun	Yet to be identified	To be discussed as part of travel plan updates and facilities meetings	



Travel Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Planned	C4 Opportunity to practice cycling skills at break time	Martin Duffy/ Alister Barclay	04/04/2017	report sheet	04/04/2017
Completed	AQ14 Air pollution promotion	Alister Barclay, Martin Duffy	07/12/2016	Data report	07/12/2016
Completed	C1 Dr Bike/cycle maintenance sessions	Martin Duffy	01/07/2017	Alister Barclay	01/07/2017
Completed	C1 Dr Bike/cycle maintenance sessions	Alister Barclay, Martin Duffy	28/02/2018	data report	28/02/2018
Completed	C12 Bicycle Security Marking	Alister Barclay, Martin Duffy	07/11/2017	data sheet	07/11/2017
Completed	C15 Bling Your Bike Day	Alister Barclay, Martin Duffy	14/12/2016	data report	14/12/2016
Completed	C16 Other cycling initiative 1	Martin Duffy	01/07/2017	Alister Barclay continues to represent Sustrans as a volunteer at Edward Peake's Cycling Club. Teaching coordination skill through games Donating old bikes which can be used to teach bike maintenance skills. Led cycle rides off site Shared scooter pod design which has now been purchased by school. Created maps using schools Digimap software to show routes from school to places of interest. Provided reflective stickers, bands and clips for wheel spokes Created poster to advertise the need to stay safe in the dark at night. These were then printed and distributed around the school.	01/07/2017
Completed	C16 Other cycling initiative 1	Alister Barclay, Martin Duffy	29/11/2017	data sheet	29/11/2017
Completed	C17 Other cycling initiative 2	Martin Duffy/ Alister Barclay	01/03/2017	EP report sheet	01/03/2017
Completed	C4 Opportunity to practice cycling skills at break time	Martin Duffy/ Alister Barclay	31/03/2017	report sheet	31/03/2017
Completed	C5 School takes part in Sustrans Big Pedal	Martin Duffy	01/04/2017	Edward Peake registered with Big Pedal. During Big Pedal we undertook the following: 1. Journeys completed were 253 over the entire week, with 5MAT logging the most journeys. They will be rewarded in the summer term. 2. On the Friday afternoon of Big Pedal we had a cycling skills instructor run two sessions with 20 Year 6 pupils in each. The Year 6 pupils were SEN or those with SEMH that needed a boost. All students participated fully and really enjoyed the activities provided. 3. Alister Barclay and I also took students out on a short cycle ride to the Dan Albone car park, where we taught pupils to safely navigate the railway crossing as well as reminding pupils about safety when cycling along roads (quiet roads were used!). We are now looking into booking a Pennyfarthing session for the end of the year as a treat for cycling club and 5MAT.	31/03/2017
Completed	C5 School takes part in Sustrans Big Pedal	Martin Duffy	30/04/2018	Big Pedal website	30/04/2018
Completed	C5 School takes part in Sustrans Big Pedal	Alister Barclay	31/03/2019	Big Pedal data	31/03/2019
Completed	C6 Cycle competitions/schools cycle challenge	Martin Duffy/ Alister Barclay	24/05/2018	report data	24/05/2018
Completed	C6 Cycle competitions/schools cycle challenge	Martin Duffy/ Alister Barclay	27/06/2018	report data	27/06/2018
Completed	R18 Road Safety Day/Week	Alister Barclay, Martin Duffy	22/11/2017	data sheet	22/11/2017
Completed	W12	Martin Duffy	01/05/2017	PTA funding acquired.	17/05/2017
Completed	W13 Scooter club	Alister Barclay, Martin Duffy	06/10/2017	data sheet	06/10/2017
Expired	C1 Dr Bike/cycle maintenance sessions	Alister Barclay, Martin Duffy, Darryl Sheils	21/09/2016	data sheet	21/09/2016
Expired	C11 Cycle purchase scheme for staff	Jane Febery-Watts	01/07/2016	Edward Peake's finance manager investigated the possibility of setting up a cycle to work scheme, downloading the Department for Transport Cycle to Work Scheme implementation guidance from the internet. On discussion with the Headteacher this was not something the school is in a position to offer.	20/06/2016
Expired	C16 Other cycling initiative 1	Martin Duffy/Jan Mayhew	01/07/2016	Bike it Activites at Edward Peake are as follows: Extreme MTB stunt show - 4th May (Whole School) Cycling Club Bike Ride - 4th May (4 adults, 6 pupils) Cycling Club Bike Polo - 25th May (2adults, 7 pupils) Dr Bike visit - Y5&6 12th July Street Design Works - Y7 - 19th July	19/07/2016
Expired	C16 Other cycling initiative 1	Alister Barclay, Martin Duffy	24/02/2016	data sheet	24/02/2016
Expired	C2 Cycle parking installed	CBC Capital Team (as part of re-development)	01/05/2016	Installed as part of new build	21/03/2016
Expired	C3 Bikers breakfast	Martin Duffy/Jan Mayhew	01/07/2016	The school with the support of Sustrans organised a 'Big Breakfast' for children cycling and walking to school on Wednesday 15th June. Pupils were provided with toast, fruit and juice as well as smoothies made with the Sustrans' Smoothie Bike.	15/06/2016
Expired	C9 Cycle club in place	Martin Duffy	01/07/2015	Alister Barclay	01/07/2015
Expired	C9 Cycle club in place	Alister Barclay, Martin Duffy	29/06/2016	data sheet	29/06/2016
Expired	R1	Jan Mayhew	01/09/2016	Bikeability booked Mon 25th - Thursday 28th July 2016	19/07/2016
Expired	R11 School invites experts/organisations to talk about personal safety	Alister Barclay, Martin Duffy	04/05/2016	Data report	04/05/2016
Expired	R13	Karen Chatwin	01/07/2016	Resources supplied by sustrans were included in all lower school pupil transition packs.	10/06/2016
Expired	R18	Kathryn Rodgers	01/07/2016	Road Safety week 16th-25th November. Whole school initiative. Resources provided by Brake widely used during lessons and assemblies to promote Road Safety.	25/11/2015
Expired	W6	Kathryn Rodgers	01/05/2016	School	31/05/2016
Expired	W7	Kathryn Rodgers	01/05/2016	School	30/05/2016
Expired	W9	Kathryn Rodgers/Martin Duffy/Jan Mayhew	01/07/2016	The school, with the support of Sustrans took part in Brake's Giant Walk. During the day all pupils took part in a guided walk around part of the Green Wheel trail. The walk was led by Alister Barclay from Sustrans.	15/06/2016

Supporting Initiatives



Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
Expired	CU1 School takes part in competitions promoted by others	Martin Duffy/Jan Mayhew	01/07/2016	Edward Peake registered with the Big Pedal. Tuesday 26th April - Big Pedal Afternoon. A 'Bike it' officer performed safety checks and ran some bike related activities throughout the afternoon.	26/04/2016
Expired	CU5 Bike maintenance lessons	Martin Duffy	01/09/2016	Bike maintenance sessions continue to be provided through school's cycle club. A 'Bike it' officer has been attending to help with bike maintenance, offer his advice with the construction of our school bikes, introducing new tools and playing games to teach balance and control. Regular bike rides	19/07/2016
Expired	CU5 Bike maintenance lessons	Martin Duffy	01/07/2016	Bike maintenance sessions continue to be provided through school's cycle club. A 'Bike it' officer has been attending to help with bike maintenance, offer his advice with the construction of our school bikes, introducing new tools and playing games to teach balance and control. Regular bike rides	22/07/2016
Expired	PR1 Newsletter	Karen Chatwin/Jan Mayhew	01/07/2016	Summer Newsletter emailed to all parents advertising Bike It Plus	08/07/2016
Expired	PR12 Parents' evenings/ Induction evenings	Mandy Reddick	01/11/2015	Bike it officer present at Nov parent's evening to introduce activities	18/11/2015
Expired	PR12 Parents' evenings/ Induction evenings	Kathryn Rodgers/Vivienne Terry/Jan Mayhew	01/05/2016	120 copies of 'Bike it Plus' at Edward Peake letter and leaflet advertising the Biggleswade Green Wheel distributed to feeder school with transition Welcome Packs. Wk beginning 9th May 2016	13/05/2016
Expired	PR21 Travel to school information maps created	Alister Barclay, Martin Duffy	09/11/2016	Data sheet.	09/11/2016
Expired	PR9 Assembly	Jan Mayhew/Sue Thorn	01/07/2016	A bike it officer from Sustrans delivered a whole school assembly about the Big Pedal and 'Bike it' activities.	11/03/2016
Expired	PR9 Assembly	Jan Mayhew/Sue Thorn	01/07/2016	After the Giant Walk, Alister Barcaly from Sustrans ended the day with an assembly which gave pupils the chance to reflect on the day and share ideas about improving road safety in the local area	15/06/2016
Expired	PR9 Assembly	Jan Mayhew/Sue Thorn	01/07/2016	A bike it officer from Sustrans delivered a whole school assesmbly about Dr Bike and Bikeability	12/07/2016
Expired	PR9 Assembly	Martin Duffy/Sue Thorn	01/09/2016	A bike it officer from Sustrans delivered a whole school assesmbly about Dr Bike.	21/09/2016
Completed	CU10 Other curriculum work 1	Alister Barclay, Martin Duffy	19/07/2017	Data sheet	19/07/2017
Completed	CU5 Bike maintenance lessons	Martin Duffy	01/07/2017	Bike maintenance sessions continue to be provided through school's cycle club. A 'Bike it' officer has been attending to help with bike maintenance, offer his advice with the construction of our school bikes, introducing new tools and playing games to teach balance and control. Regular bike rides	01/07/2017
Completed	PR2 Info sent to residents / school communicates with residents	K Chatwin	01/03/2017	The Rotary Club and Jordans Mill are organising a walk and discovery day on Saturday 6th May. This may be of interest to local families, so if there are any opportunities to communicate the attached to parents, that would be fantastic.	05/05/2017
Completed	PR22 Other promotion method 1	Alister Barclay, Martin Duffy	11/01/2017	Data sheet & photo	11/01/2017
Completed	PR9 Assembly	Alister Barclay, Martin Duffy	08/06/2018	Photo & data sheet	08/06/2018
Completed - No Evidence	CU3 School teaches environmental benefits of active travel	Martin Duffy/ Alister Barclay	11/07/2019	Pictures to follow.	11/07/2019

### Gold Standard Initiatives

Status	Initiative	Person Responsible	Target Completion	Reporting	Completion date
--------	------------	--------------------	-------------------	-----------	-----------------

### Sign off and Formal Approval

Title	Name  (for pupils a name is not required,e.g. school council)	Sign off
STP Champion Head teacher	Martin Duffy Hayley Butchard	
Governor (if applicable)	As a governing body we are committed to supporting the school with their mission to improve the accessibility for and promoting the use of alternative forms of transport to and from our site.	
Pupils		
LA Officer	We will continue to support the school (along with the Sustrans' Bike It Officer) in encouraging pupils, parents and staff to use sustainable travel for their journeys to school. We will monitor the set targets and work with the school in their progression towards silver accreditation.	