Dear Parents and Carers,

We are so excited to welcome your child to our Nursery School, but we want to ensure the safety of all. In order for us to do this we will have to abide by certain rules as set out in the Risk Assessment. I have put this list together to support us to work safely together. We will at all times to aim to lower children’s anxiety whilst keeping them safe, have fun, make them feel loved and teach them lots of fantastic things along the way.

1. Arrival – You have been selected to arrive between 8.50 and 8.55am or 12.20pm to 12.25pm depending on if they are a morning or afternoon child. You will enter through the side gate. A member of staff will meet you at the gate and you will line up at the main door. Your child will enter nursery with a member of staff who will wash their hands. If your child is upset we will ask you to take them to one side, outdoors, until settled. You will be asked to say goodbye to your child at the main door. The same person dropping off should also pick up as best as you can. If this is not possible, please speak to Mrs Parker or Mrs Uddin.
2. Packed Lunches where needed–Staff will supervise children at lunch times as always and support in our usual way. Please ensure that they are healthy
3. Departure – Your child will be picked up between 11.50am and 11.55am or 3.20 pm and 3.25. You must come to the front entrance. A member of staff will bring your child to the door and pass any information on to you. If other parents are waiting please use the floor markers to keep a 2 metre distance.
4. You may be asked to step aside in order for people to come back out. If so, please move to a place that best distances you from others.
5. First aid will be carried out as normal wearing our current PPE.
6. Sun cream – Please ensure that your child is wearing their sun cream on arrival. We will top up with our own sun cream at lunchtime. Please inform the staff in your child’s bubble of any allergies. We will apply sun cream using rubber gloves which will be changed for each new application.
7. Please ensure your child wears a clean set of clothing each day. Wash clothing which has been worn for nursery on a 60 degree setting.
8. Nappy changing will continue as normal. Please ensure that we have all of the correct items in their bags. Children will have accidents from time to time and we are happy to change them however you must provide a few sets in their bags.
9. All children MUST have their names in their school jumpers, cardigans, coats and wellington boots as we cannot risk putting the wrong item of clothing on another child.
10. Resources –Many of the resources in nursery will be removed. These include sand, water, soft toys, soft cushions, dressing up clothes and puppets. This list is not exhaustible. If painting, children will use their own brush which will be dropped into a bucket when they have finished painting.
11. No toys are allowed in to nursery
12. If your child has a runny nose, continuous sneezing, diarrhoea or is vomiting please keep them at home
13. Children will not be allowed to bring any additional items
14. Children should not wear PPE in school
15. No child should be in school if symptomatic
16. Please let us know if your child is going to be late or has a medical appointment.
17. Please ensure we have the correct contact details. If there is a confirmed case in school, you will be contacted and may need to isolate / take a test if there are symptoms

Could all parents please respond to this email to state if they agree to abide by these expectations.

Please be aware this is subject to change and we will keep you informed.