

19th May 2025

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Dear parent/guardian,

### **Re: New Management Information System**

I am writing to inform you of a change to our Management Information System (MIS). The MIS is the system we use for managing all our pupil and staff data.

Implementing a new system in a school is a significant task and we will be taking our time in releasing different modules to you as we ensure that the new system is functioning as we would expect.

Starting June 2nd, we will no longer be using Go4Schools for registers and pupil attendance. Instead, we will record this data in our new MIS system, Arbor.

There are two ways that you can view your child's attendance from June 2nd. You can either download the Arbor Parent App or log into the Arbor website to access the Parent Portal.

**Please note that we will continue to use Go4Schools to record behaviour and assessment data for the remainder of this academic year.**

From the 1st of September, we will also be moving to Arbor Pay. We request that you do not add too much money to ParentPay or ParentMail during the summer term. The system will return any leftover money from your ParentPay account to you in the summer.

### How to access Arbor

The Arbor Parent App can be downloaded to any smartphone and the Parent Portal is internet based.

### [Getting started - Log into the Parent Portal and the Parent App](#)

### **The easiest way to use Arbor is by downloading the app.**

on **IOS** go to 'App Store' and click the top option

On **Android**, go to the Play Store and search for 'Arbor', click the top option.



## Arbor Parent App

Parent & Guardian Portal

Designed for iPhone. Not verified for macOS.

Get



Arbor  
Arbor Education

Education

INSTALL

<https://apps.apple.com/gb/app/arbor-parent-app/id1448707412>

[https://play.google.com/store/apps/details?id=com.arboeducation.parentapp&pcampaignid=web\\_share](https://play.google.com/store/apps/details?id=com.arboeducation.parentapp&pcampaignid=web_share)

Arbor also offers access to many training resources for parents/carers which are completely free for you to make the most of! These can all be found [here](#).

If you have any queries please contact [info@eastlea.ncltrust.net](mailto:info@eastlea.ncltrust.net).

Yours sincerely

Sarah Morgan  
**Headteacher**