



Eastlea
COMMUNITY SCHOOL

Remote Education Policy

A Parent Guide

Session 2022/23

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- All parents/carers will be informed through a letter from the Headteacher if it decided that a cohort needs to self isolate.
- All lessons will be taught as 'live lessons' through Google Classroom starting from the first full day of isolation.
- Students should follow **the normal timings of the school day** and their **normal timetable**.
- Once a week teachers will set the isolating year group an assignment on Google Classroom that can be marked and feedback given by the teacher. During individual lessons teachers will set tasks to be completed by the end of the lesson

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate.
- We may need to make some **adaptations in some subjects.**
- For example, practical aspects of Science cannot be taught remotely so the curriculum will be adapted to continue teaching the theory of Science and practical elements can be taught once again upon returning to school.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3	Students will receive the same number of hours of education as if they were in school. Students should continue to follow their normal timetables
Key Stage 4	Students will receive the same number of hours of education as if they were in school. Students should continue to follow their normal timetables

Accessing remote education

How will my child access any online remote education you are providing?

- All lessons will be delivered through Google Classroom which students use throughout the year when in school
- Teachers will post a link to their live lesson on their class Google Classroom page for students to access during their normal lesson time
- Achievement Leaders will have a list of all Google Classroom passwords and these will be made available on the school website when needed

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- **Step 1** - contact the school on info@eastlea.newham.sch.uk or telephone the school.
- **Step 2** - Your child's Achievement leader will contact you to discuss the necessary IT requirements.
- **Step 3** - Deputy Headteacher will authorise chromebook (and dongle if necessary) to be given to students.
- **Step 4** - Parents will be given information about how to collect the IT equipment.

NB - This will be dependent on funding being provided from the government if another lockdown is announced.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

In the event of a year group having to self isolate all lessons will be 'live lessons' where students will have direct contact with their teacher and class using Google Meets.

- EVERY lesson will be 'live' following the school timetable.
- The first half of the lesson will be live and the second half the students will work independently and 'apply' the skills and knowledge
- The teacher will remain available online to provide help if needed
- All students will submit their completed work at the end of the live lesson
- Teachers will provide tasks that would take around half the time a normal lesson would take.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

All students should engage fully with live lessons... this includes:

- Attending all live lessons.
- Submitting all work completed by the end of the lesson to the teacher.
- Attend the live lesson in a calm and quiet environment with no distractions.
- Registers will be taken and all attendance will be monitored and contact will be made with parents if concerns are raised regarding attendance to live lessons.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Registers are taken at the start of every live lesson to ensure all students attend.
- Teachers will fill out engagement trackers at the end of every week which monitor student attendance and engagement.
- These are checked weekly by Achievement leaders and contact will be made with parents if concerns are raised by staff.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Immediate verbal feedback will be given to students by the teacher during the live lessons
- Assignments will be marked online and then submitted to students who will be able to see the comments/score awarded by the teacher
- Students will have the opportunity to respond to the feedback given by their teachers through the 'comment' function on Google

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Contact will be made by the inclusion team to individual parents to discuss the bespoke needs of the student
- If working online is not appropriate packs of support materials can be sent home so that parents can work with students at home
- Contact details of specialist staff will be shared with parents if students in the inclusion base are required to isolate at home so that support can be offered remotely.
- Due to the complex needs of certain students the decision may be made that inclusion students may continue to come into school if their year group is isolating but all necessary COVID19 measures will be used.

If a student has an allocated social worker or is on the SEND register contact will be made every 3 days by the relevant team. The Safeguarding Team will ensure that all relevant professionals are aware of the educational provision and put a communication plan in place for each student with an allocated social worker.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If an individual student is isolating they will receive work from their teachers **but this will not be in the form of live lessons** as teachers will still be delivering their lessons in school:

- **Step 1**- Parent to inform the school if their child is self isolating and **confirm if they are well enough to continue school work at home.**
- **Step 2** - The achievement leader will make contact with parents ensuring that the student has all of the relevant Google Classroom codes.
- **Step 3** - Teachers will upload copies of the lessons that are being taught in school so that the student is able to continue to keep up with the work. The teacher will upload activities that can be completed at home.
- Whilst at home the isolating student should continue to follow their normal school timetable working independently through the tasks that have been uploaded.