

## Eastlea Summary of Operational Guidance for September 2021

<b>Academy / School</b>	<b>Eastlea Community School</b>	<b>Trust</b>	<b>Newham Community Schools Trust</b>
<b>Headteacher</b>	<b>Sarah Morgan (HT) / Charlotte Robinson (EHT)</b>	<b>Location</b>	<b>Pretoria Road, Canning Town, E16 4NP</b>

This operational guidance explains the actions of NCST schools to reduce the risk of transmission of Covid 19 in our school.

The actions have been identified and implemented in line with the document 'Schools Covid 19 Operational Guidance' [last updated - August 2021](#) by the UK Government. This government guidance is endorsed by Public Health England as part of Step 4 ( the current phase of the government's response to the pandemic).

The following control measures have been identified by the government to create an environment where the risk of transmission is substantially reduced.

1. **Ensure good hygiene for everyone.**
2. **Maintain appropriate cleaning regimes.**
3. **Keep occupied spaces well ventilated.**
4. **Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19**

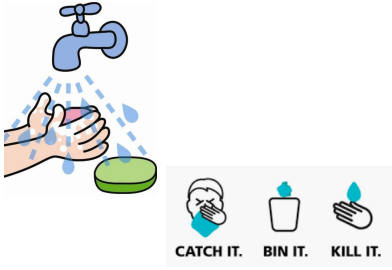

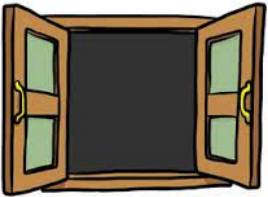
Our actions are also in-line with the Newham **'Five Steps for Covid-19 Wellbeing'**




## 5 STEPS FOR COVID-19 WELLBEING

<p><b>STAY SAFE</b></p>  <p>Do the basics</p>	<p><b>BE KIND</b></p>  <p>Look after yourself &amp; those around you</p>	<p><b>STAY HOME</b></p>  <p>If you have symptoms, or test positive</p>	<p><b>GET TESTED</b></p>  <p>Know your Covid-19 status</p>	<p><b>GET VACCINATED</b></p>  <p>Protect yourself and others</p>
----------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

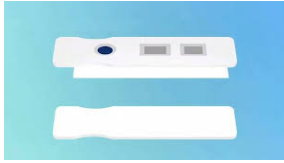
[www.newham.gov.uk/coronavirus](http://www.newham.gov.uk/coronavirus)

**Actions:**

Stay safe - Do the basics	<p><b>Do the basics:</b></p>	Nobody should enter the school site if they have Coronavirus symptoms.
	<p><b>Ensure good hygiene for everyone:</b></p> 	<p>Students will be encouraged to sanitise their hands frequently throughout the school day.</p> <p>Staff to wash hands regularly / when touching resources sanitise hands before and after.</p> <p>Hand sanitising stations will be available at the school gates for students to sanitise their hands at the start of each day.</p> <p>Hand sanitising units and handwashing facilities are located throughout the school and at key entry points to the building.</p> <p>There are boxes of tissues in every classroom so that students can 'catch it, bin it, kill it'.</p>
	<p><b>Maintain appropriate cleaning regimes:</b></p> 	<p>The school has employed additional cleaning staff to clean frequently touched surfaces throughout the school day.</p> <p>Each classroom will be equipped with spray detergent so that furniture can be cleaned between classes.</p> <p>Classroom doors will be held open at the start and end of lessons so that students do not need to touch door handles / touch points.</p> <p>All classrooms will be thoroughly cleaned at the end of each day.</p>
	<p><b>Keep occupied spaces well ventilated:</b></p> 	<p>Classroom windows will be opened to ensure good air circulation and ventilation. Doors to the building will be kept open through the day.</p> <p>Assemblies and staff briefings will take place in well-ventilated spaces with external ventilation.</p> <p>All air conditioning units within the school have been serviced and filters changed. All units have been checked for COVID-19 compliance.</p>

<b>Be kind - look after yourself and those around you</b>	<p><b>Minimising external contacts where possible:</b></p>	<p>All visitors will be asked at reception if they have coronavirus symptoms or have been in contact with anyone who has symptoms. If so, they will not be permitted onto the school site.</p>
		<p>Parental meetings will take place by telephone or online where possible. If face to face meetings must take place it will be in well-ventilated rooms and socially distanced.</p>
	<p><b>Minimising contact and mixing and maintaining social distancing wherever possible:</b></p>	<p>The <a href="#">new school day</a> provides separate break-time and lunch-time for: years 7, 9, 11; years 8 and 10 so that fewer students are in social spaces at any time.</p>
		<p>All students will be required to use separate gates to enter and leave the school site to limit numbers of students at single points: years 7, 8 and 9 will enter and exit the school via the Exning Road gate. Years 10 and 11 will enter and exit the school via the Chester Road gate</p>
	<p><b>Use of face coverings:</b></p>	<p>Students are no longer required to wear face masks in classrooms or in communal areas, <b><u>they may wear them if they wish.</u></b></p>
		<p><b><u>If</u></b> there is a local outbreak of Covid-19 we may expect students to wear a face mask in classrooms and communal areas.</p>
	<p><b>Where <u>necessary</u>, wear Personal Protective Equipment (PPE) (i.e. First Aiders)</b></p>	<p>First Aiders and staff who work closely with those students who require close supervision will use PPE when appropriate.</p>



<p><b>Get tested - know your Covid-19 status</b></p>	<p><b>Routine Testing in the community (asymptomatic cases):</b></p> 	<p>All students will be offered the opportunity to complete two Lateral Flow Tests in school 3 to 5 days apart in the first two weeks of term from September 2nd.</p> <p>Students will then be provided with home testing kits to test twice weekly.</p>
	<p><b>Routine Testing:</b></p>	<p>All staff and students undertake routine testing at home using a 'Lateral Flow Antigen' tests on a twice weekly basis - until the end of September..</p>
		<p><b>If an individual tests positive for Covid-19 they should:</b></p> <ul style="list-style-type: none"> <li>● <b>Notify the school</b></li> <li>● Request a PCR test within two days: PCR tests can be booked online through the <a href="#">NHS Test &amp; Trace website</a> or by calling 119.</li> <li>● Remain at home whilst waiting for the PCR results</li> </ul>
<p><b>Stay home - if you have symptoms or test positive</b></p>	<p><b>Engage with NHS Test and Trace process</b></p>	<p><b>If a student or member of staff tests positive for Covid</b></p> <p><b>DO NOT</b> attend school if you have been told by Track and Trace to self isolate, you must self isolate for the period that they give.</p> <p>NHS Test and Trace will make contact with individuals to identify close contacts.</p> <p>NHS Test and Trace will make contact with the <b>close contacts</b> and advise them to self-isolate. (Being in the same educational setting will not necessarily mean a person is identified as a close contact).</p>
	<p><b>Household members test positive for Covid-19</b></p>	<p>If a member of the household for either a student or member of staff tests positive, <b>please notify the school.</b></p>
<p><b>Get vaccinated Protect yourself and others</b></p>	<p><b>Vaccination</b></p>	<p>All eligible people are advised by the government to take up the opportunity to be vaccinated against Covid-19. This reduces the risk of hospitalisation and death.</p> <p>Details of how to get vaccinated are here:</p> <p><a href="#">How to get your Covid-19 vaccine – Covid-19 vaccination – Newham Council</a></p>
	<p><b>Individuals who are identified as Clinically Extremely Vulnerable</b></p>	<p>At present individuals identified as CEV are not required to self-isolate. <b>CEV students should attend school as normal (unless medically advised not to) but may be supported with additional measures where necessary.</b></p>



	<b>(CEV).</b>	<p>We will always follow the government shielding guidance and advice with regard to students (and staff) who are identified as 'Clinically Vulnerable' and 'Clinically Extremely Vulnerable. Those expected to shield will be provided with opportunities to work/ learn from home.</p>
	<b>Contain any outbreak by following local health protection team advice</b>	<p>Parents must inform the attendance team if a student or a member of their household has a confirmed case of COVID-19. The school is closely monitoring Covid cases and regularly seeks public health advice when necessary.</p>