

7th May 2021

Dear Parent/Carer,

### **Year 7 Virtual Parents' Evening - School Cloud**

I would like to invite you to attend our Year 7 Parents' Evening on Thursday **13th May 2021 from 3:30 - 6:00pm**. This is an important evening and provides you with an opportunity to talk to your child's class teachers about their progress.

Due to current COVID 19 restrictions, this event will be held virtually using School Cloud. All appointments can be made and held using a computer, tablet or mobile. We are confident that this will be the best way of running a Parents Evening in the current circumstances, reducing movement and adhering to government advice and we will welcome any feedback following the event.

Appointments can be made from **Friday 7th May at 10am** and will close on **Thursday 13th May at 3pm**. When you first login, you will be able to see appointment slots for all of your child's teachers. You can manually make appointments or you can click the automatic button to allow this to be done for you. All appointments are five minutes long and the programme will move to the next appointment automatically once the time has elapsed. A guide is available to help with the process and I have printed it on the reverse of this letter. It is also available on our website.

In order to login to the School Cloud system, you need to provide details that match what we have on our school system. This is really important as the system will not recognise you otherwise. You will need to include basic details about yourself (Title / First name / Surname / Email) and basic details about your child (Students First name / Students Surname / Date of Birth). Please visit <https://eastleacommunity.schoolcloud.co.uk/> to book your appointments.

Please note the school is unable to provide interpreters for these sessions, but you may invite a member of your household to join your video appointment in order to translate. Your child should be with you on the evening so that he/she can be part of the discussion.

If you have any specific questions regarding the event, please email [rebecca.gooby@eastlea.newham.sch.uk](mailto:rebecca.gooby@eastlea.newham.sch.uk) or [nazanin.shirani@eastlea.newham.sch.uk](mailto:nazanin.shirani@eastlea.newham.sch.uk)

Yours sincerely,



Nazanin Shirani  
**Assistant Headteacher KS3**

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**Head of School:** Sarah Morgan

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